



**CHESTERFIELD COUNTY**  
CHESTERFIELD, VIRGINIA 23832

**AGENDA**  
**April 22, 2020**

**BOARD OF SUPERVISORS**

**LESLIE A.T. HALEY**  
**CHAIR**  
MIDLOTHIAN DISTRICT  
**KEVIN P. CARROLL**  
**VICE CHAIR**  
MATOACA DISTRICT  
**JIM A. INGLE**  
BERMUDA DISTRICT  
**CHRISTOPHER M. WINSLOW**  
CLOVER HILL DISTRICT  
**JAMES M. HOLLAND**  
DALE DISTRICT

**JOSEPH P. CASEY, Ph.D.**  
COUNTY ADMINISTRATOR

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**6:00 p.m. Evening Session - Virtual Meeting (Audio & Presentations)**

- 1. Invocation**  
The Honorable Mr. Jim Holland, Dale District Supervisor
- 2. Pledge of Allegiance**  
Deputy County Administrator Jesse Smith
- 3. Approval of Minutes**
- 4. Requests to Postpone Agenda Items and Additions, Deletions or Changes in the Order of Presentation**
- 5. Reports**
  - A. Planning Commission Annual Report
- 6. County Administration Update**
  - A. Coronavirus Update
  - B. General Assembly Update
- 7. Board Member Reports**
- 8. New Business**
  - A. Appointments
    1. Parks and Recreation Advisory Commission
  - B. Consent Items
    1. Adoption of Resolutions

- a. Resolution Recognizing Firefighter Antony L. "Chet" Edmonds, Fire and EMS, Upon His Retirement
  - b. Resolution Recognizing Mr. Steven E. Simonson, Transportation Department, Upon His Retirement
  - c. Recognizing the 80th Anniversary of the Chesterfield Ruritan Club
2. Real Property Requests
- a. Acceptance of Parcels of Land
    - 1. Acceptance of Parcels of Land Along Genito Place from Lake Adventures, LLC.
    - 2. Acceptance of a Parcel of Land Along Proposed Sinker Creek Drive from Meadowville Landing, LLC
    - 3. Acceptance of a Parcel of Land Adjacent to Hull Street Road from 10141 Hull Street LLC
    - 4. Acceptance of a Parcel of Land Adjacent to Hull Street Road from Andrew P. Taylor, II and Kimberly A. Taylor.
  - b. Conveyance of Easements
    - 1. Conveyance of an Easement to Columbia Gas of Virginia, Inc.
    - 2. Conveyance of an Easement to Virginia Electric and Power Company
  - c. Requests to Quitclaim
    - 1. Request to Quitclaim a 20' stormwater management/best management practice (SWM/BMP) Access Easement and a Variable Width SWM/BMP Easement Across the Property of Bruce's Body Shop, Inc.
    - 2. Request to Quitclaim a Portion of a Variable Width SWM/BMP Easement and a Variable Width SWM/BMP Access Easement Across the Property of 6801 Woolridge Road-Moseley LP
    - 3. Request to Quitclaim a Portion of a 16' Water Easement, a Portion of a 40' SWM/BMP Access Easement and a Variable Width SWM/BMP Easement Across the Property of Sina 18, LLC.
  - d. Requests for Permission
    - 1. Request Permission to Install a Private Sewer Service Within a Private Easement to Serve Property at 605 Wexwood Court



2. Request Permission to Install a Private Water Service Within a Private Easement to Serve Property at 2015 Point of Rocks Road
3. Approval of Water and Sewer Contract with Refunds for Magnolia Green Phase 3C Sanitary Sewer Extension, Contract Number 19-0182
4. Set Public Hearing Date to Consider the FY2021-FY2026 Secondary Road Six-Year Plan and FY2021 Secondary Road Budget
5. Award of Construction Contract for County Project #17-0144, Chalkley Road Waterline Improvements
6. Appropriation of Funds and Authorization to Proceed with Deer Run Drive (Chital Drive - Key Deer Drive) Sidewalk, Phase II and Route 1 (Food Lion - Falling Creek Wayside) Bike and Pedestrian Improvement Projects
7. Amendment of Lease for the Hull Street Road Police Station
8. Acceptance of State Roads
- C. Award of Contract for Construction of the Proctor's Creek Wastewater Treatment Plant Septage Receiving Station

**9. Budget Items**

- A. Ordinance Amendments Relating to Department of Utilities' Fee Changes
- B. Adoption of the FY2021 Budget, FY2021-2025 Capital Improvement Plan (CIP), FY2021 Appropriations Resolution, and the FY2021 Community Development Block Grant (CDBG) and the HOME Investment Partnership Annual Plan

**10. Public Hearings**

- A. To Consider the Conveyance of Right of Way to the Commonwealth of Virginia for the Route 637, Kingsland/Hopkins Road Roundabout Project
- B. To Consider Amendment of Lease of County Property at the Physic Hill Water Tank
- C. To Consider the Conveyance of Easements to Verizon Virginia, LLC and Virginia Electric and Power Company and Adopt an Ordinance to Vacate Portions of a 16' Alley Within Blocks 19, 20, 21 and 22 of Revised Plan of Rayon Park Subdivision
- D. To Consider the Readoption of the Continuity of County Government Ordinance Which Was Adopted by the Board on an Emergency Basis on March 25, 2020

- E. To Consider the Readoption of an Ordinance Which Was Adopted on an Emergency Basis on March 25, 2020 1) to Add Section 9-160 to Chapter 9, Article XI, of the Code of the County of Chesterfield Relating to Waiver of Penalties and Interest on Unpaid Transient Occupancy Taxes During a Declared Emergency and 2) to Amend Section 18-29 Relating to the Waiver of Penalties and Interest on Unpaid Utility Bills During a Declared Emergency

**11. Citizen Comment Period on Unscheduled Matters (Via Online Comments)**

**12. Adjournment**

- A. Adjournment and Notice of Next Scheduled Meeting of the Board of Supervisors

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## CHESTERFIELD COUNTY

### Planning Commission's Annual Report

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## Message from the Planning Commission Chair

On behalf of the Chesterfield Planning Commission, it is my pleasure to present the Commission's 2019 Annual Report. Chairman Michael Jackson led the Commission through a busy, productive year.

In addition to making recommendations on zoning petitions and zoning ordinance amendments, the Commission undertook several initiatives to advance the goals and objectives of the Comprehensive Land Use Plan. Commissioner Jackson, with the assistance of Commissioner Freye, initiated the Millennial Visioning Project to learn how the desires of this generation could shape the future of Chesterfield County communities. Commissioner Jones dedicated countless hours meeting with citizens and developing the Midlothian Community Special Area Plan to shape the future of the Village. Commissioner Stariha worked with representatives of the renewable energy industry and county stakeholders on the Solar Energy Facilities Ordinance as well as an implementation plan for the Ettrick Village Special Area Plan. Commissioner Sloan worked closely with staff and the administration to develop incentives for reinvestment in the Jefferson Davis Corridor. Commissioner Freye facilitated meetings with various county departments and property owners to develop a revitalization strategy for the Rockwood area.

The accomplishments of 2019 are due to the commitment and dedication of the Commissioners and the County's hard working, talented staff. It is our hope that the information provided is helpful. We look forward to 2020 and appreciate the opportunity to serve the Board of Supervisors and the citizens of Chesterfield County.

**Gloria L. Freye, 2020 Chair**

Chesterfield County Planning Commission

## Planning Commission Responsibilities

The Chesterfield County Planning Commission is composed of five members, one member for each of the county's magisterial districts (Bermuda, Clover Hill, Dale, Matoaca, and Midlothian). Commission members are appointed by the Board of Supervisors to serve four-year terms.

The Planning Commission is charged with the following responsibilities:

- Make recommendations on revisions, updates, and adoption of the Comprehensive Plan
- Make recommendations to the Board of Supervisors regarding applications for zoning changes, conditional use permits, and conditional use planned developments
- Make Substantial Accord Determinations
- Advise the Board of Supervisors on proposed amendments to the Zoning and Subdivision Ordinances
- Advise the Board of Supervisors on other relevant issues regarding development in the county
- Prepare an annual report to the Board of Supervisors concerning the operation of the Commission and the status of planning in Chesterfield County (Code of Virginia Section 15.2-2221)



## Members of of the 2019 Commission



**Michael Jackson**  
**2019 Chair (Dale District)**



**Gloria Freye, JD, CPC**  
**2019 Vice Chair (Clover Hill District)**



**Robert "Peppy" Jones**  
**(Midlothian District)**



**Gib Sloan**  
**(Bermuda District)**



**Craig Stariha**  
**(Matoaca District)**

## Accomplishments

The Planning Commission works with citizens, staff, and community stakeholders to guide and regulate Chesterfield County's long and short-term development for the benefit of present and future generations.

In calendar year 2019, the Planning Commission:

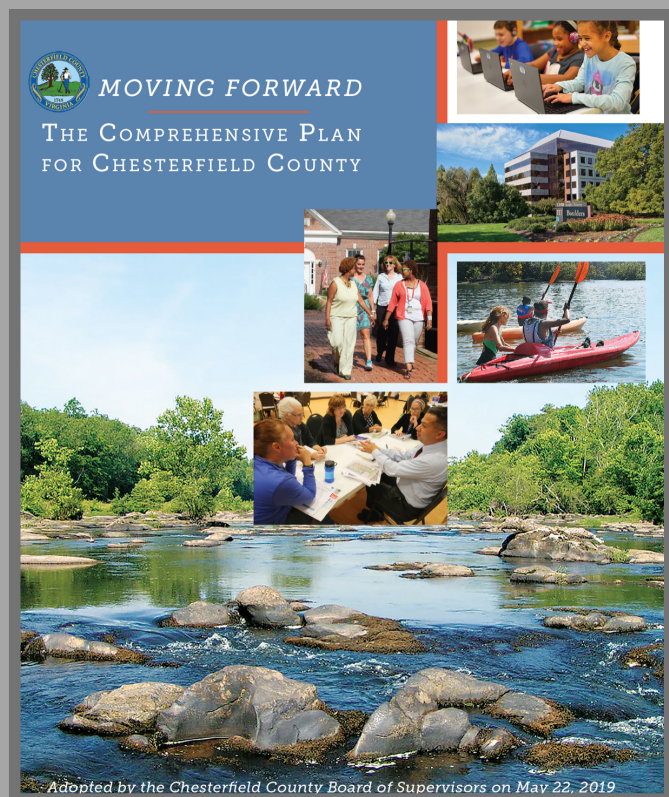
- Recommended approval of six (6) Zoning Ordinance amendments
- Recommended approval of seventy-eight (78) zoning requests
- Recommended denial of three (3) zoning requests
- Approved six (6) site plan cases
- Approved one (1) subdivision case

### Substantial Accord

The Commission also reviews Substantial Accord cases, which promote coordinated planning in the siting of public facilities. This process maintains compatible land use patterns, thereby supporting the County's ability to provide effective and cost efficient services to the public. In 2019, the Planning Commission had two (2) substantial accord determinations: Appomattox Water Treatment Plant (Bermuda District) and Cogbill Park (Dale District).

## Comprehensive Plan

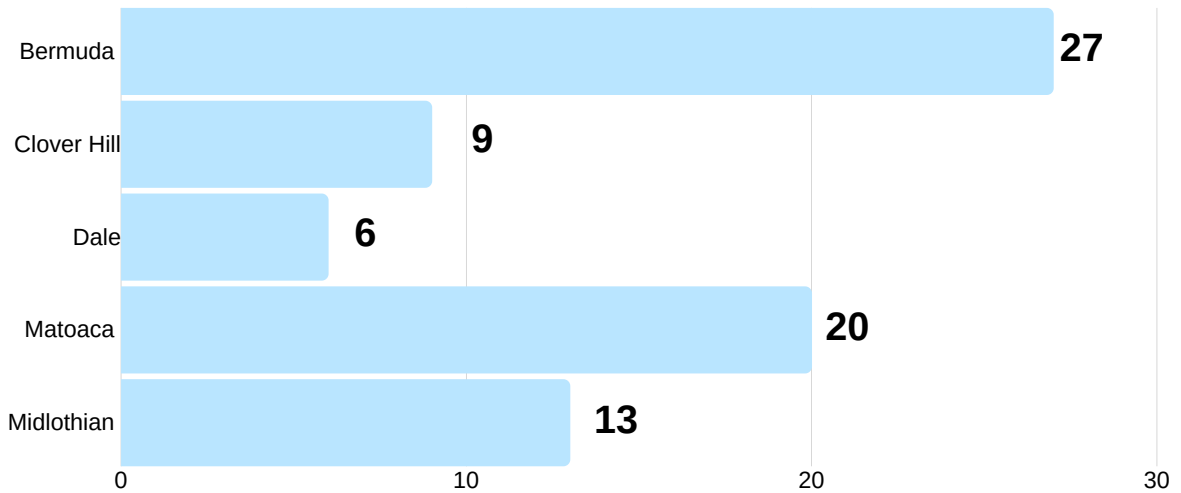
Virginia law requires localities to review their comprehensive plan at least every five years. The Planning Commission began their review of the county's comprehensive plan in July 2016. The Commission worked closely with staff from a variety of departments in a chapter-by-chapter review to ensure that the plan reflected the desires of the community. During this review process, the Commission provided multiple engagement opportunities for citizens including traditional meetings and by using the county's website to gather comments and ideas. The Board of Supervisors was also engaged and shared their thoughts about how the county should grow and develop. The Commission carefully considered the information provided by staff, the community and the Board in recommending changes to the plan. The Commission then held a public hearing on the draft plan and recommended its approval to the Board, which ultimately adopted the plan in May 2019.



## Zoning Applications & Actions

**75**  
Total

### Zoning Applications Approved by the Board of Supervisors in 2019



Zoning Applications Approved By Magisterial District

**8**  
Residential  
Cases

**Permitted  
1,617 Dwelling  
Units**

50% Single-Family

19% Townhouse

31% Multi-Family

**3**  
Cases

**Permitted 581  
Age-Restricted  
Dwelling Units**

**4**  
Cases

**Located in  
Revitalization  
Areas**



## Midlothian Community Special Area Plan



The former Midlothian Area Community Plan was adopted in 1989. At that time, the community was a mix of rural and suburban areas. Changes were on the horizon for this historic community with the impending construction of Route 288 which would facilitate further suburban development within the community. Hundreds of homes were added during the 1990s as well as John Tyler Community College opening their Midlothian campus in the early 2000s. In addition, the opening of Midlothian Mines Park gave residents a beautiful green space right in the heart of their growing community. It became evident that the 1989 plan was no longer sufficient to guide the community's growth and development into the future. As a result, the Board of Supervisors directed staff to begin working on an update to this important document, which began in February of 2016. The Commission worked with county staff and the community to identify a new vision for Midlothian: one that would recognize the uniqueness of the village, support a range of housing and lifestyle options, encourage new community services and businesses, and identify infrastructure enhancements. After the plan was shared with the community, further changes were incorporated to address community concerns, and the Commission recommended the revised plan to the Board of Supervisors, who ultimately adopted it in December 2019.

### Ordinance Amendments

In 2019, the Commission spent much of its time on six (6) Zoning Ordinance amendments.

- **Sign Standards:** The twenty plus year old sign standards were amended after much collaboration among the business community and sign companies to streamline processes while keeping up with new technology. This effort led to the repeal of the Computer Controlled Variable Message Sign Policy.
- **Solar Energy Facilities:** With the increasing demand for solar energy, the Commission and staff worked with the solar industry to develop reasonable guidelines for these facilities. They are now permitted in the county; however, there are differing requirements depending on the type of facility and the zoning district.
- **Jefferson Davis Residential C-5 Overlay:** This overlay was a product of the Northern Jefferson Davis Steering Committee's efforts to spur redevelopment in the corridor. This amendment offers property owners incentives to redevelop and adopt higher development standards.
- **Residential Fences and Walls:** This portion of the ordinance was amended to address ongoing code violations by clarifying which materials can be used for fence construction.
- **Zoning Violation Fines:** These fines were amended to align with state code requirements.



## Zoning Case Highlights

**Smith Tract:** Zoning approval permitted a 191 unit residential development with age-restricted housing, neighborhood recreational amenities and a group care facility. (Matoaca District)

**Traditions of America:** A rezoning of 101.9 acres was approved which permitted a cluster, age-restricted development that will allow up to 250 single-family dwelling units. (Bermuda District)

**Swift Creek Holdings, LLC:** Rezoning of 228.7 acres was approved, which would permit mixed use development allowing up to 799 dwelling units along with office and commercial uses. (Matoaca District)

**Chester Road Group:** 6.7 acres was rezoned to permit a multi-family development allowing up to 201 dwelling units. (Bermuda District)

**Carvana:** Zoning approval was given on 183.9 acres to permit temporary storage of automobiles and an accessory maintenance facility. (Bermuda District)

**Chester Solar Technology Park, LLC:** Rezoning and conditional use approval was granted for a large scale (150 MW) solar energy facility, data center and utility infrastructure on on 1,675 acres. (Bermuda District)

**Winterpock Solar I:** Conditional use approval was granted to permit a large scale (20 MW) solar energy facility on 329 acres. (Matoaca District)



New Kent Solar Facility

## Community Engagement

12

### Planning Commission Public Hearings

- 1 Joint Planning Commission & Preservation Committee Meeting
- Total length of hearing time was equivalent to 37 hours

14

### Planning Commission Work Sessions

- Total length of work session time was equivalent to 38.25 hours

56

### Community Meetings

- 44 Meetings for Zoning Cases
- 12 Meetings for Comprehensive Plan Projects, Zoning Ordinance Amendments or Substantial Accord Determinations

## Expanded Public Notice in 2019

### Community Meeting Signage

In 2019, community meeting signage was introduced to inform citizens of upcoming opportunities to attend zoning case community meetings.



### Pending Zoning Case Status

The status of pending zoning cases is now available on the Planning department's web site. Additional case information, such as the staff contact, case description, and location maps, are also available. <https://www.chesterfield.gov/4324/Pending-Zoning-Case-Status>

**20SN0537**

**Current Status: Chesterfield Board of Supervisors Hearing (2/19/2020)**

App Review

Tech Review

Com Mtg (if applicable)

Staff Report

CPC Hearing

BOS Hearing

[Case Status Descriptions](#)

## LOOKING AHEAD - 2020

In the coming year, the Commission will be working on the following:

- **Zoning Ordinance Re-write:** The county will undergo a comprehensive re-write of the county's twenty plus year old Zoning Ordinance. Throughout this multi-year project there will be a significant focus on streamlining and simplifying the document to be more user friendly as well as proposing regulations that better balance the protection of citizens with the needs of the business community.
- **Public Engagement:** A social media mechanism will be implemented which will enhance public engagement opportunities.
- **Process Improvements:** Consideration will be given to develop further improvements to the zoning process/staff report format.
- **Ordinance Amendments:** A review of the Zoning Ordinance to address the changing needs of the industrial and commercial sectors, particularly the I-3 districts, is planned.
- **Special Area Plans:**
  - Work to implement the Northern Jefferson Davis Special Area Plan
  - Coordinate the work of the Midlothian Special Area Plan Steering Committee
- **By-Laws:** The Commission will undertake a review of its By-Laws and make changes as appropriate.
- **Establish Committees:**
  - Form a committee to address affordable housing issues
  - Form a committee to address commercial revitalization areas
- **Training:** Participate in the Virginia Certified Planning Commissioner Training Program provided by Virginia Commonwealth University's Center for Urban and Regional Analysis





## **PLANNING DEPARTMENT**

9800 Government Center Parkway

2nd Floor

Chesterfield, Virginia 23832

(804) 748-1050

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**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 6.A.**

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**Subject:**

Coronavirus Update

**Board Action Requested:**

**Summary of Information:**

A team of County and School personnel have been actively monitoring and preparing for the potential impacts of COVID-19 on Chesterfield County residents and staff.

Dr. Alexander Samuel will provide an update on the status of COVID-19, county preparedness and response as well as recommended preventative actions.

**Attachments:**

None

Preparer: Sarah Snead, Deputy County Administrator

Approved By:

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**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 6.B.**

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**Subject:**

General Assembly Update

**Board Action Requested:**

**Summary of Information:**

Ms. Mary Ann Curtin, Director of Intergovernmental Relations, will present an update to the Board of Supervisors on the status of several bills before the General Assembly.

**Attachments:**

None

Preparer: Sara Hall, Clerk to the Board of Supervisors

Approved By:

A handwritten signature in black ink, appearing to be "Sara Hall", is written over a horizontal line.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.A.1.**

**Subject:**

Parks and Recreation Advisory Commission

**Board Action Requested:**

Request support and approval from the Board of Supervisors to appoint for the remainder of a 4-year term, effective immediately, Robert E. Terrell, Dale District for the Parks and Recreation Advisory Commission (PRAC).

**Summary of Information:**

The following individual is recommended to serve the remainder of a 4-year term expiring 12/31/23 on the Parks and Recreation Advisory Commission (PRAC) which serves as a liaison between the County Parks & Recreation Department and the County citizens whom it serves. PRAC receives input from County citizens and provides advice to County staff based on citizen input. The following individual is requested to be appointed from the Dale District: Robert E. Terrell.

Staff supports this appointment recommendation.

**Attachments:**

None

Preparer: James Worsley, Director

Approved By:

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**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.1.a.**

**Subject:**

Resolution Recognizing Firefighter Antony L. "Chet" Edmonds, Fire and EMS, Upon His Retirement

**Board Action Requested:**

Adoption of the attached resolution.

**Summary of Information:**

Firefighter Antony L. "Chet" Edmonds retired from the Fire and Emergency Medical Services Department on April 1, 2020, after providing nearly 22 years of service to the citizens of Chesterfield County.

**Attachments:**

1. Chet Edmonds Resolution

Preparer: Loy Senter, Fire Chief

Approved By:

A handwritten signature in black ink, appearing to be "Loy Senter", is written over a horizontal line.



RECOGNIZING FIREFIGHTER ANTONY L. EDMONDS UPON HIS RETIREMENT

WHEREAS, Firefighter Antony L. "Chet" Edmonds retired from the Chesterfield Fire and Emergency Medical Services Department, Chesterfield County, on April 1, 2020; and

WHEREAS, Firefighter Edmonds began his career with Chesterfield Fire on May 5, 1998, as a member of Recruit School #27; and

WHEREAS, Firefighter Edmonds has faithfully served the county for nearly twenty-two years in various assignments at the Manchester, Bensley, Ettrick, and Centralia Fire & EMS Stations; and

WHEREAS, Firefighter Edmonds was awarded an EMS Unit Citation Award for his role in assisting in the treatment of a patient that had fallen; and

WHEREAS, Firefighter Edmonds was awarded a Unit Citation Award for his role in assisting at a structure fire where a child was still in the house; and

WHEREAS, Firefighter Edmonds was awarded a Unit Citation Award for his role in assisting a person that was trapped under a tree that had fallen on a house; and

WHEREAS, Firefighter Edmonds was awarded a Lifesave Award for his role in rescuing a subject that was pinned after a trench had collapsed; and

WHEREAS, Firefighter Edmonds was awarded a Unit Citation Award for his role in treating a patient that had been removed from a structure fire; and

WHEREAS, Firefighter Edmonds has faithfully served as a member of the technical rescue team since 2008, providing service in specialized rescues to the department, county, region, and state; and

WHEREAS, Firefighter Edmonds has helped improve and shape the department workforce through his participation on the Firefighter Recruit new-hire interview panel; and

WHEREAS, Firefighter Edmonds has contributed to the training and development of new and existing firefighters through his participation as an adjunct instructor; and

WHEREAS, Firefighter Edmonds has provided invaluable peer leadership and senior firefighter influence for countless members of the department through his role as a firefighter specialist; and

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors recognizes the contributions of Firefighter Antony L. "Chet" Edmonds, expresses the appreciation of all citizens for his service to the county, and extends their appreciation for his dedicated service and their congratulations upon his retirement.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.1.b.**

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**Subject:**

Resolution Recognizing Mr. Steven E. Simonson, Transportation Department, Upon His Retirement

**Board Action Requested:**

Adoption of the attached resolution.

**Summary of Information:**

Mr. Steven Simonson will retire April 30, 2020 after 30 years of dedicated service to Chesterfield County.

**Attachments:**

1. Retirement Resolution Final

Preparer: Brent Epps, Director of Transportation

Approved By:

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RECOGNIZING MR. STEVEN E. SIMONSON, SENIOR CIVIL ENGINEER, UPON  
HIS RETIREMENT

WHEREAS, Mr. Steven E. Simonson earned his Bachelor of Science degree in Civil Engineering from Virginia Military Institute in 1983; and

WHEREAS, Mr. Simonson served our country in the United States Marine Corps as a 1<sup>st</sup> Lieutenant and Artillery Officer from 1983-1987 and in the Virginia Army National Guard as a Staff Sergeant, Bridge Engineer, and a Combat Engineer, retiring in 2018; and

WHEREAS, Mr. Simonson began his tenure of public service with Chesterfield County in May of 1990 in the Transportation Department as a Senior Civil Engineer; and

WHEREAS, Mr. Simonson helped to guide development of the county by producing and maintaining a countywide traffic forecast model used in assessing the impacts of proposed land use plans under consideration by the Board of Supervisors; and

WHEREAS, Mr. Simonson is admired for his ability to accurately and uniquely communicate, in an uncomplicated and easily understood manner, the reasons behind and results of traffic impact studies, both of which he has reviewed and prepared, and his recommendations for road improvements necessary to address the impact of new development; and

WHEREAS, Mr. Simonson's achievements also include developing traffic forecasts and design elements for major road improvement projects such as Route 288, I-295/Meadowville Road Interchange, I-95/Walthall Interchange, Route 10, Route 60, Route 360 and other major road improvements in Chesterfield County, and has monitored and evaluated the roads to address county growth as well as citizen safety; and

WHEREAS, Mr. Simonson managed the subdivision review process, and assumed all responsibilities for that task and performed exceptionally; and

WHEREAS, for his initial employment interview with the Transportation Department, Mr. Simonson arrived 15 minutes late and identified the poor road signage and traffic backups on Route 10 as the reasons; and

WHEREAS, Mr. Simonson also holds the distinction of being the only Transportation Department employee to participate, as a catcher, in the New York Mets spring training camp; and

WHEREAS, while Mr. Simonson agrees with General MacArthur who quoted the line "Old soldiers, never die; they simply fade away," he will be missed and remembered by the Transportation Department for his years of professional service and support to the county and his co-workers; and

NOW, THEREFORE, BE IT RESOLVED that the Chesterfield County Board of Supervisors recognizes the outstanding contributions of Mr. Steven E. Simonson and expresses appreciation for his service to our country and Chesterfield County, and best wishes for a long and happy retirement.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.1.c.**

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**Subject:**

Recognizing the 80th Anniversary of the Chesterfield Ruritan Club

**Board Action Requested:**

Adoption of the attached resolution.

**Summary of Information:**

Mr. Chris Winslow, Clover Hill District Supervisor, has requested the recognition of the Chesterfield Ruritan Club, upon its 80th anniversary.

**Attachments:**

1. Chesterfield Ruritan Club Resolution

Preparer: Sara Hall, Clerk to the Board of Supervisors

Approved By:

Recognizing the 80<sup>th</sup> Anniversary of  
the Chesterfield Ruritan Club

WHEREAS, Ruritan is a national service and organization; and

WHEREAS, Chesterfield Ruritan Club was chartered March 21, 1940; and

WHEREAS, the Chesterfield Ruritan Club helped establish the Chesterfield County Museum, Manchester Community Center, and helped to bring Chippenham Hospital to the region; and

WHEREAS, the Club provided scholarships for high school students; fifth grade awards; and dictionaries for third graders; and

WHEREAS, the Club assists at the Chesterfield County Fair, 4H Youth Leadership Camp, Boy Scouts; and

WHEREAS, Chesterfield Ruritan supports the Fisher House, National D-Day Memorial, attends Memorial Day and Veterans Day programs; and

WHEREAS, Chesterfield Ruritan delivers Meals on Wheels and support many charities in Chesterfield County.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors recognizes the Chesterfield County Ruritan Club, expresses its appreciation to the members, and commends them on their dedicated service to the community in which they live, and congratulates the members on their 80<sup>th</sup> anniversary of service to others.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.2.a.1.**

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**Subject:**

Acceptance of Parcels of Land Along Genito Place from Lake Adventures, LLC.

**Board Action Requested:**

Accept the conveyance of 3 parcels of land containing a total of 1.196 acres along Genito Place from Lake Adventures, LLC and authorize the County Administrator to execute the deed.

**Summary of Information:**

Staff requests that the Board of Supervisors accept the conveyance of 3 parcels of land containing a total of 1.196 acres along Genito Place from Lake Adventures, LLC. This conveyance is for the development of The Lake-Phase 1 Wake Lake & Funk Zone and has been reviewed by the site plan team.

Approval is recommended.

**Attachments:**

1. Lake Adventures, LLC Dedication Vicinity Sketch
2. Lake Adventures, LLC Dedication Plat

Preparer: Dean Sasek, Real Property Manager

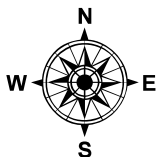
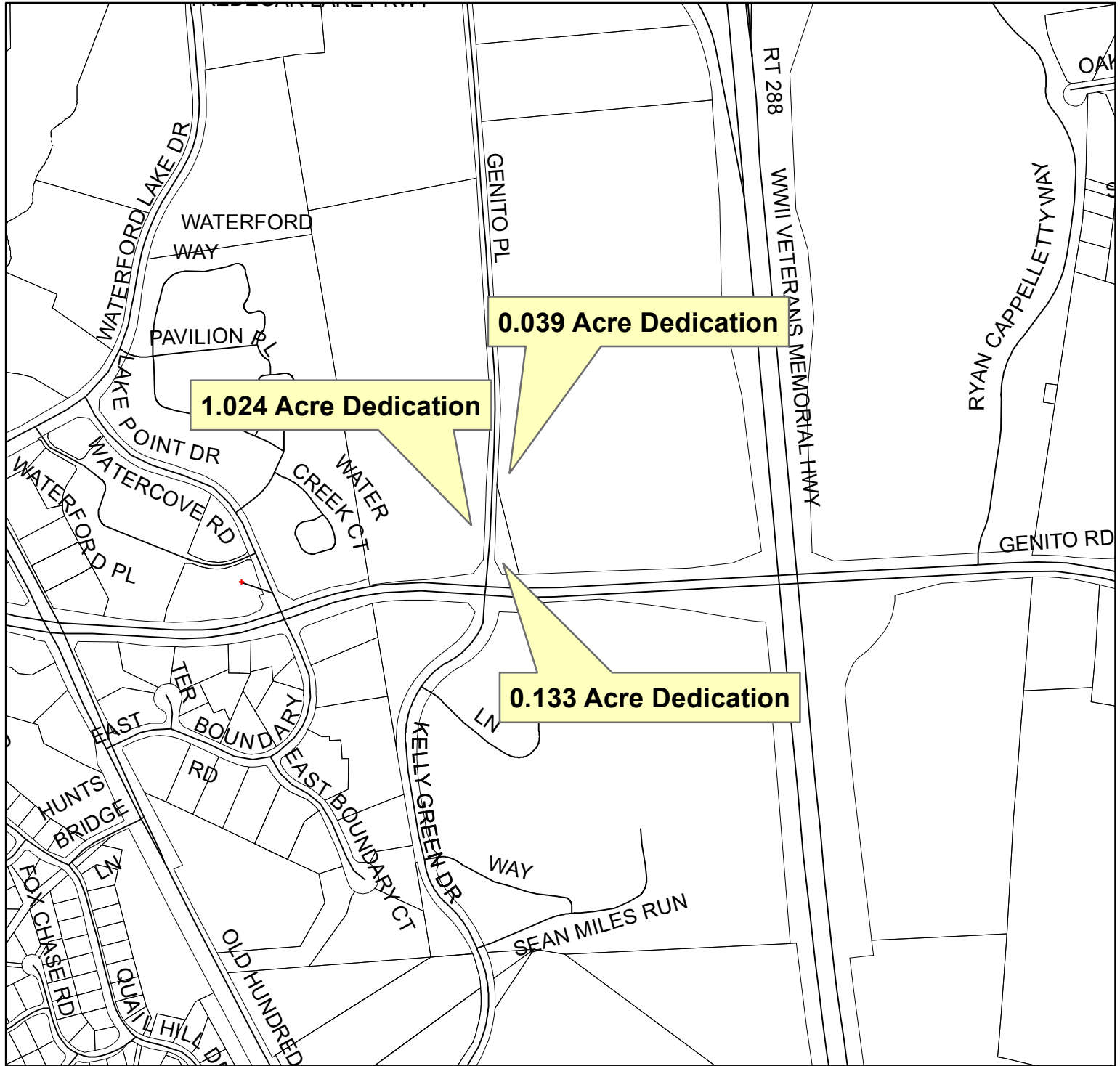
Approved By:

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# VICINITY SKETCH

## Acceptance of Parcels of Land Along Genito Place from Lake Adventures, LLC.



1 inch = 667 feet



[ duty] 02/24/2020 ]



Y:\901\4118-008-THE\_LAKESIDWG\4118.008V-S08-XPPLAT-ROW.dwg | Plotted on 3/20/2020 7:35 AM | by Robert Sidam

NAD 83 (VA, SOUTH ZONE)

CURVE TABLE

CURVE	RADIUS	LENGTH	TANGENT	DELTA	CHORD BEARING	CHORD
C1	1519.03'	354.40'	178.01'	13°22'04"	S88°03'31"W	353.60'
C2	454.50'	76.11'	38.15'	9°35'42"	N2°05'04"W	76.02'
C3	2700.06'	306.78'	153.56'	6°30'36"	N0°32'51"W	306.62'
C4	2750.06'	312.50'	156.42'	6°30'39"	N0°32'52"W	312.33'
C5	550.00'	106.29'	53.31'	11°04'20"	S2°49'23"E	106.12'
C6	5669.58'	29.12'	14.56'	0°17'39"	S87°29'41"E	29.12'
C7	5669.58'	547.65'	274.04'	5°32'04"	N89°35'27"E	547.44'

Notes:

- OWNER OF RECORD:  
LAKE ADVENTURES, LLC  
C/O BRETT BURKHART  
DB 12302, PG. 86  
GPIN: 732-689-5376-00000  
2601 GENITO PLACE  
ZONED: I1  
LAKE ADVENTURES, LLC  
C/O BRETT BURKHART  
D.B. 12302, PG. 86  
GPIN: 732-688-0178-00000  
2994 GENITO PLACE  
ZONED: I1  
LAKE ADVENTURES, LLC  
C/O BRETT BURKHART  
D.B. 12302, PG. 86  
GPIN: 731-689-5633-00000  
13400 GENITO ROAD  
ZONED: I1
- THIS SURVEY IS BASED ON A CURRENT TIMMONS GROUP FIELD SURVEY. FIELDWORK WAS PERFORMED IN AUGUST OF 2018.
- HORIZONTAL DATUM IS REFERENCED TO NAD83, VIRGINIA SOUTH ZONE.
- THE PROPERTY IS LOCATED WITHIN AN AREA HAVING A ZONE DESIGNATION "X" BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ON FLOOD INSURANCE RATE MAP NO. 51041C0109D DATED DECEMBER 18, 2012.
- ZONED: (I1) LIGHT INDUSTRIAL
- THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE BINDER; THEREFORE ALL ENCUMBERANCES MAY NOT BE SHOWN
- NO IMPROVEMENTS SHOWN HEREON.

LAKE ADVENTURES LLC  
DB. 12302, PG. 86  
GPIN: 732-689-5376-00000  
2601 GENITO PLACE

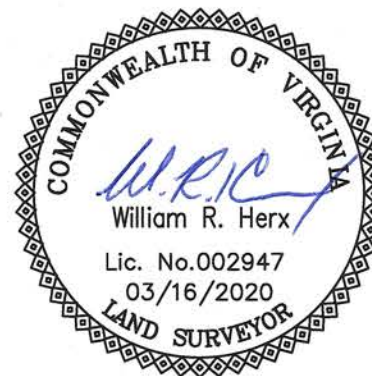
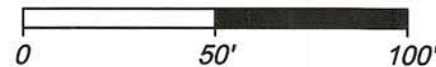
LAKE ADVENTURES LLC  
DB. 12302, PG. 86  
GPIN: 732-688-0178-00000  
2991 GENITO PLACE

LAKE ADVENTURES LLC  
DB. 12302, PG. 90  
GPIN: 731-689-5633-00000  
13400 GENITO ROAD

PLAT SHOWING  
3 PARCELS OF LAND  
TO BE DEDICATED  
ON THE PROPERTIES OF  
LAKE ADVENTURES, LLC

CLOVERHILL DISTRICT	Chesterfield County, VA
DATE: MARCH 16, 2020	SCALE: AS SHOWN
SHEET 1 OF 1	J.N.: 41118.008
DRAWN BY: RPS	CHECK BY: LMT

SCALE 1"=50'



Genito Road (State Route 604)

(Var. Width R/W)  
(D.B. 8190, PG. 467, D.B. 3804, PG. 564, D.B. 1707, PG. 1539)

TIMMONS GROUP

YOUR VISION ACHIEVED THROUGH OURS.

Site Development

Residential

Infrastructure

Technology

THIS DRAWING PREPARED AT THE  
CORPORATE OFFICE  
1001 Boulders Parkway, Suite 300 | Richmond, VA 23225  
TEL 804.200.6500 FAX 804.560.1016 www.timmons.com

COUNTY PROJECT NO.  
COUNTY SITE#: 18PRO240  
COUNTY PROJECT#: 14-0046





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.2.a.2.**

---

**Subject:**

Acceptance of a Parcel of Land Along Proposed Sinker Creek Drive from Meadowville Landing, LLC

**Board Action Requested:**

Accept the conveyance of a parcel of land containing 0.11 acres along proposed Sinker Creek Drive from Meadowville Landing, LLC and authorize the County Administrator to execute the deed.

**Summary of Information:**

Staff requests that the Board of Supervisors accept the conveyance of a parcel of land containing 0.11 acres along proposed Sinker Creek Drive from Meadowville Landing, LLC. This conveyance is for the development of Meadowville Landing at Rivers Bend - Section 7 and has been reviewed by Planning, Environmental Engineering and Transportation.

Approval is recommended.

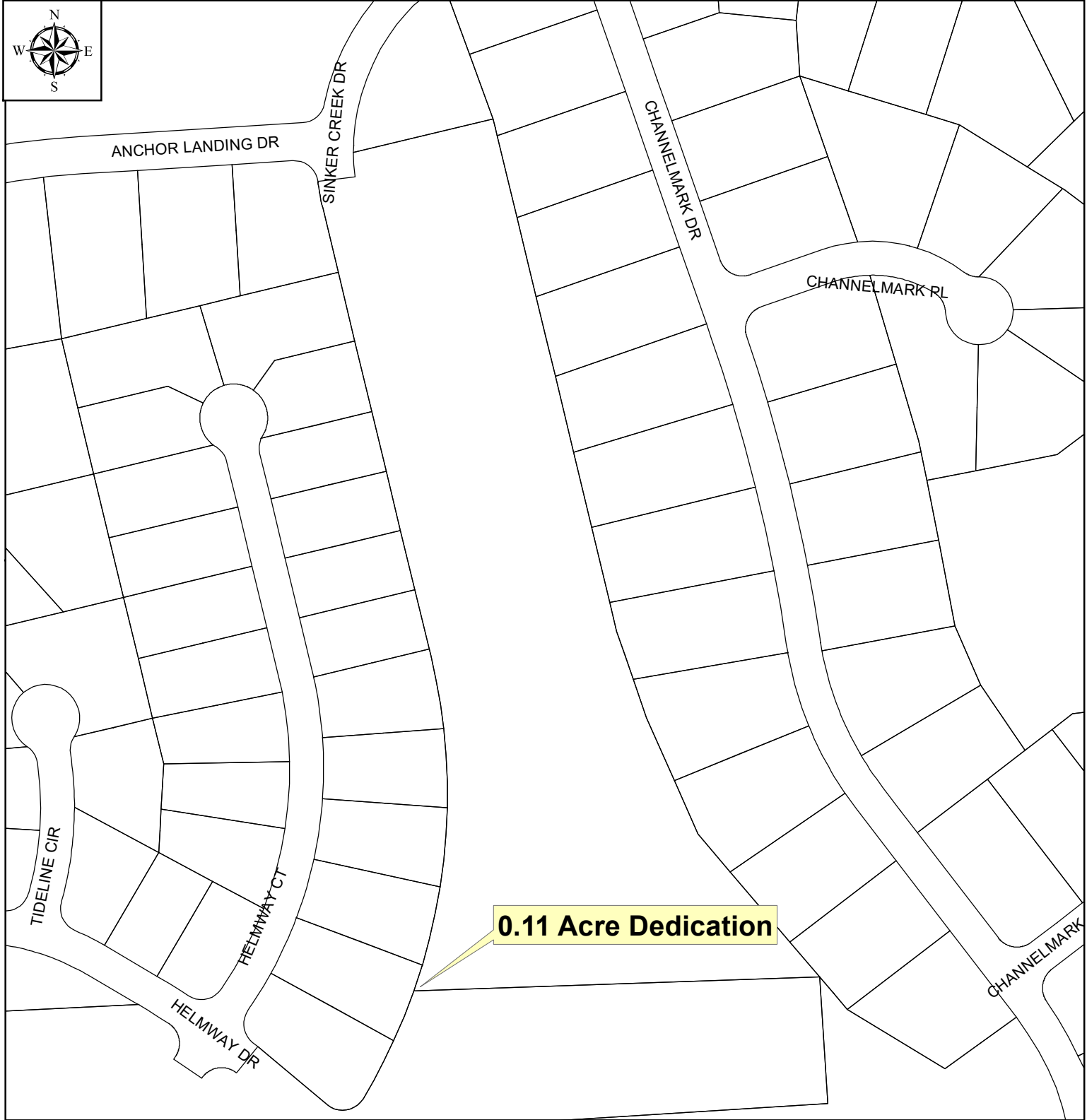
**Attachments:**

1. Meadowville Landing, LLC Vicinity Sketch
2. Meadowville Landing, LLC Plat-1

Preparer: Dean Sasek, Real Property Manager

Approved By:

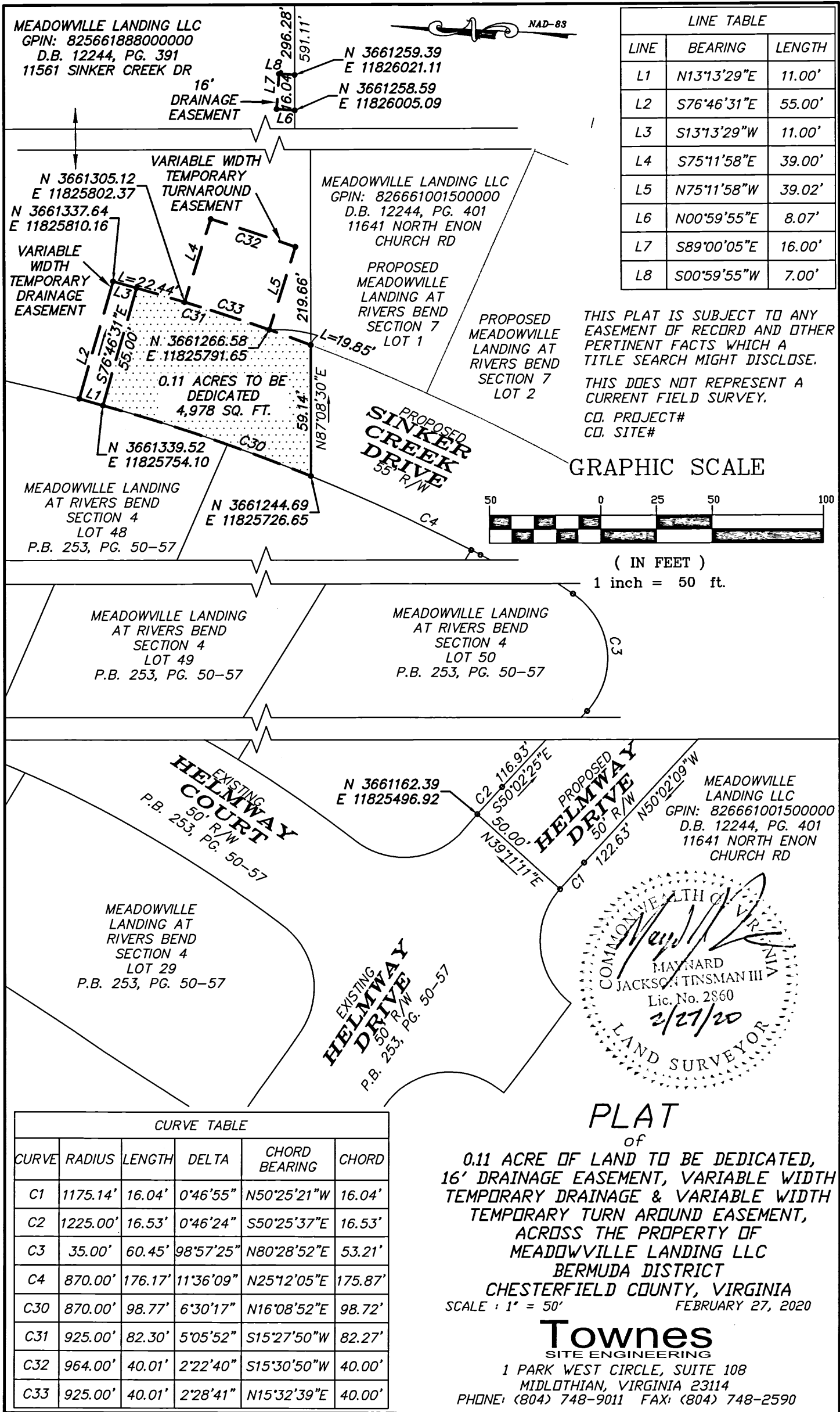
Board of Supervisors Meeting - April 22, 2020  
Acceptance of a Parcel of Land Along Proposed Sinker  
Creek Drive from Meadowville Landing, LLC



Chesterfield County  
Real Property Office



J:\SDSKPROJ\20170075\Drawings\Survey Drawings\20170075\_right of way dedication and easements.dwg, 2/27/2020 1:23:35 PM





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.2.a.3.**

**Subject:**

Acceptance of a Parcel of Land Adjacent to Hull Street Road from 10141 Hull Street LLC

**Board Action Requested:**

Accept the conveyance of a parcel of land containing 0.024 acres adjacent to Hull Street Road from 10141 Hull Street LLC and authorize the County Administrator to execute the deed.

**Summary of Information:**

Staff requests that the Board of Supervisors accept the conveyance of a parcel of land containing 0.024 acres adjacent to Hull Street Road from 10141 Hull Street LLC. This conveyance is for the development of Starbucks Hull Street Road and has been reviewed by the site plan team.

Approval is recommended.

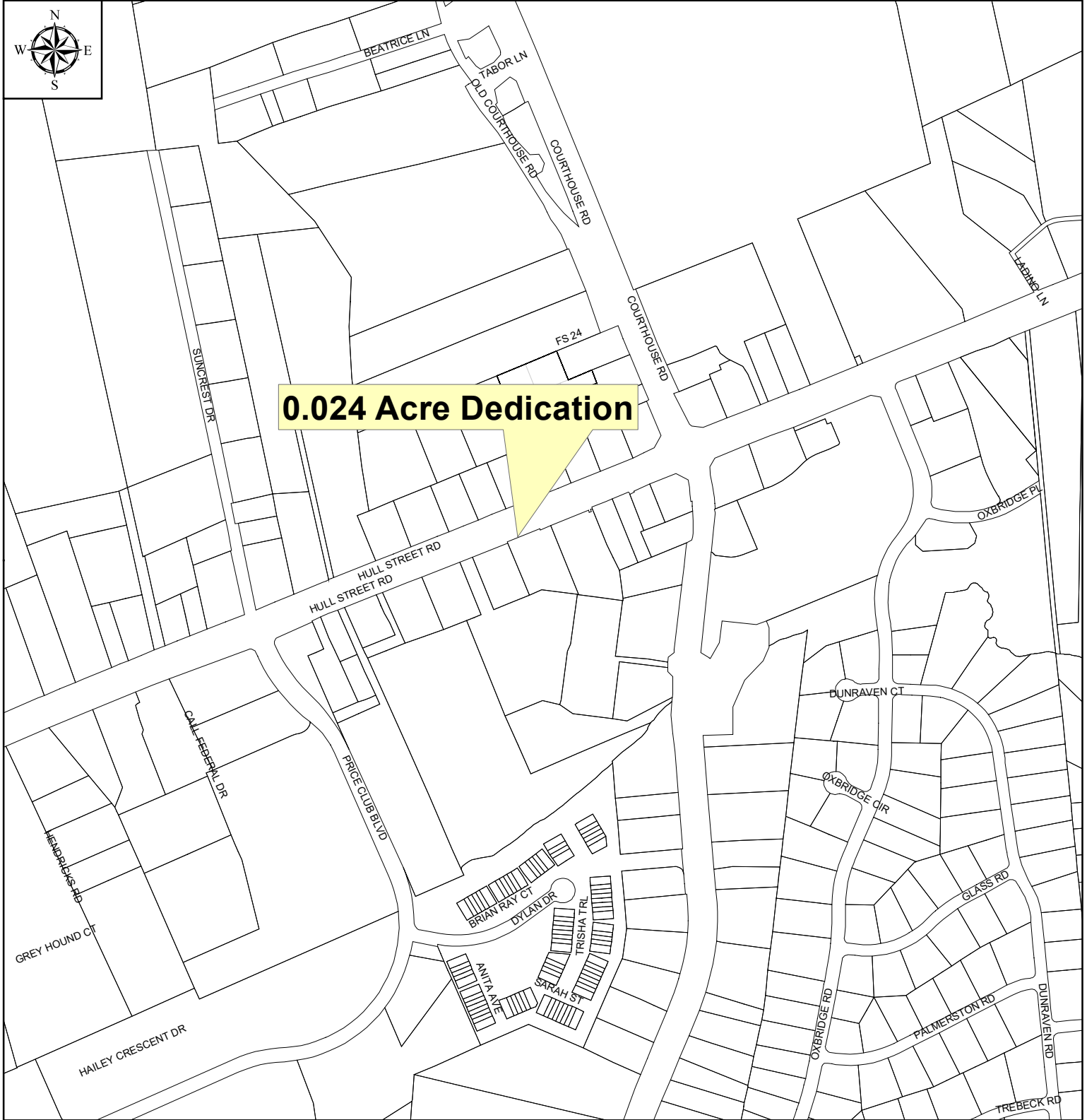
**Attachments:**

1. 10141 Hull Street LLC Dedication Vicinity Sketch
2. 10141 Hull Street LLC Dedication Plat

Preparer: Dean Sasek, Real Property Manager

Approved By:

Board of Supervisors Meeting - April 22, 2020  
Acceptance of a Parcel of Land adjacent to Hull  
Street Road from 10141 Hull Street LLC.



Chesterfield County  
Real Property Office



1 inch = 600 feet



PG & MC LLC  
GPIN: 749-685-1546-00000  
D.B. 9807, PG. 699  
P.B. 185, PG. 44

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N22°12'30"W	6.85'
L2	S22°13'30"E	5.75'
L3	N67°46'30"E	50.77'
L4	S22°13'30"E	0.63'

PG & MC LLC  
GPIN: 748-685-8749-00000  
D.B. 9807, PG. 699



16' SEWER EASEMENT  
D.B. 9692, PG. 1

VARIABLE WIDTH WATER  
EASEMENTS  
D.B. 1395, PG. 22  
D.B. 1772, PG. 239

16' SEWER EASEMENT  
D.B. 1395, PG. 22

APPROX. LOCATION OF  
10" C&P TELEPHONE EASEMENT  
D.B. 1419, PG. 470  
D.B. 2223, PG. 1761

VARIABLE WIDTH TEMPORARY  
CONSTRUCTION EASEMENT  
D.B. 9799, PG. 477

**10141 HULL STREET LLC**  
GPIN: 748685928600000  
D.B. 11615, PG. 171  
**#10141 HULL STREET ROAD**  
ZONED: C-3

JOHNSON PROPERTIES LP  
GPIN: 748-685-7680-00000  
D.B. 3114, PG. 188  
#10151 HULL STREET ROAD

PALANI PROPERTIES HULL LLC  
GPIN: 749-685-1391-00000  
D.B. 10256, PG. 111  
#10135 HULL STREET ROAD

S22°13'30"E 328.95' (TOTAL)  
328.32'

N22°12'30"W 250.00' (TOTAL)  
243.15'

APPROX. LOCATION OF V.E.P.Co.  
EASEMENT RELOCATED WITH  
HIGHWAY TAKE IN D.B. 2219, PG. 1287

PARCEL TO BE  
DEDICATED  
0.024 ACRES  
(1059.528 SQ. FT.)

TEMPORARY CONSTRUCTION  
EASEMENT  
D.B. 2219, PG. 1287

N:3,686,017.56  
E:11,748,985.63

N:3,685,939.24  
E:11,748,796.74

R/W PER D.B.  
2219, PG. 1287  
±600' TO THE WESTERN LINE OF  
COURTHOUSE ROAD

**HULL STREET ROAD**  
U.S. ROUTE 360

(VARIABLE WIDTH PUBLIC R/W)  
DB. 198 PG. 337, DB. 288 PG. 64  
DB. 437 PG. 156, DB. 2151 PG. 702

L4

S67°39'19"W 204.47'

N67°47'30"E 153.70'

-C/L

THIS PLAT WAS COMPILED FROM DEEDS/PLATS OF RECORD  
WITHOUT THE BENEFIT OF A TITLE REPORT AND IS SUBJECT TO  
INFORMATION WHICH MAY BE DISCLOSED BY SUCH. NO  
IMPROVEMENTS AND NOT ALL EASEMENTS MAY BE SHOWN.

CO. PROJ#-20PR0171  
SITE #-19-0266

## COMPILED PLAT SHOWING

0.024 ACRE PARCEL TO BE DEDICATED  
ACROSS THE PROPERTY OF 10141 HULL STREET LLC  
GPIN 748685928600000

DALE DISTRICT

COUNTY OF CHESTEFIELD, VIRGINIA

PLANNERS / ARCHITECTS / ENGINEERS / SURVEYORS

ROANOKE / RICHMOND / NEW RIVER VALLEY / STAUNTON / HARRISONBURG / LYNCHBURG

15871 City View Drive, Suite 200 / Midlothian, Virginia 23113 / Phone (804) 794-0571 / www.balzer.cc

DATE: 03/12/2020

SCALE: 1" = 40'

JOB: 56190053

DRAWN BY: KTL

CHECKED BY: CMF





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.2.a.4.**

---

**Subject:**

Acceptance of a Parcel of Land Adjacent to Hull Street Road from Andrew P. Taylor, II and Kimberly A. Taylor.

**Board Action Requested:**

Accept the conveyance of a parcel of land containing 0.016 acres adjacent to Hull Street Road from Andrew P. Taylor, II and Kimberly A. Taylor and authorize the County Administrator to execute the deed.

**Summary of Information:**

Staff requests that the Board of Supervisors accept the conveyance of a parcel of land containing 0.016 acres adjacent to Hull Street Road from Andrew P. Taylor, II and Kimberly A. Taylor. This conveyance is for the development of Hidden Wit Brewery and has been reviewed by the site plan team.

Approval is recommended.

**Attachments:**

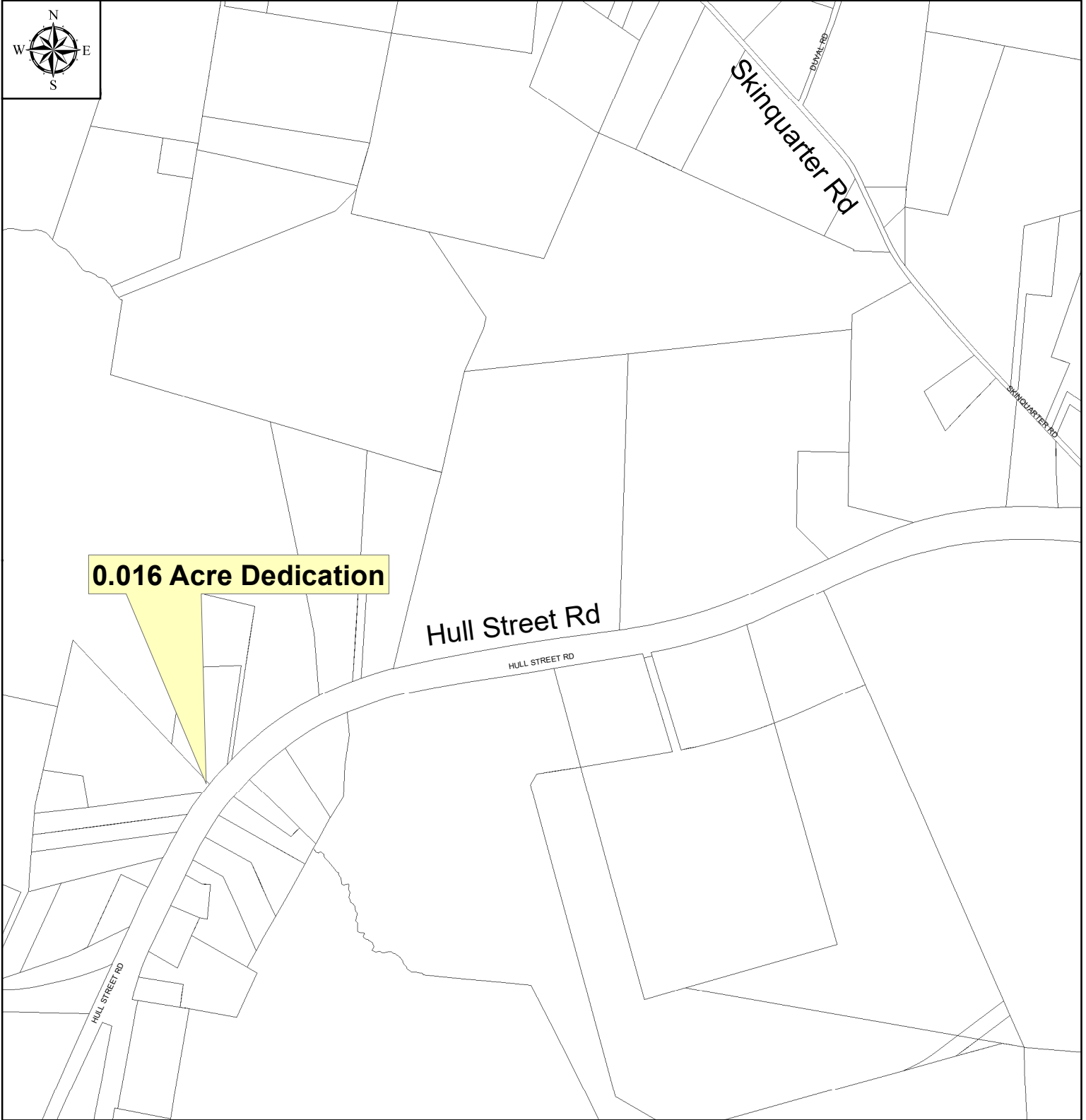
1. Andrew and Kimberly Taylor Dedication Sketch
2. Andrew and Kimberly Taylor Dedication Plat

Preparer: Dean Sasek, Real Property Manager

Approved By:



Board of Supervisors Meeting - April 22, 2020  
Acceptance of a Parcel of Land adjacent to Hull Street Road  
from Andrew P. Taylor, II and Kimberly A. Taylor.



Chesterfield County  
Real Property Office



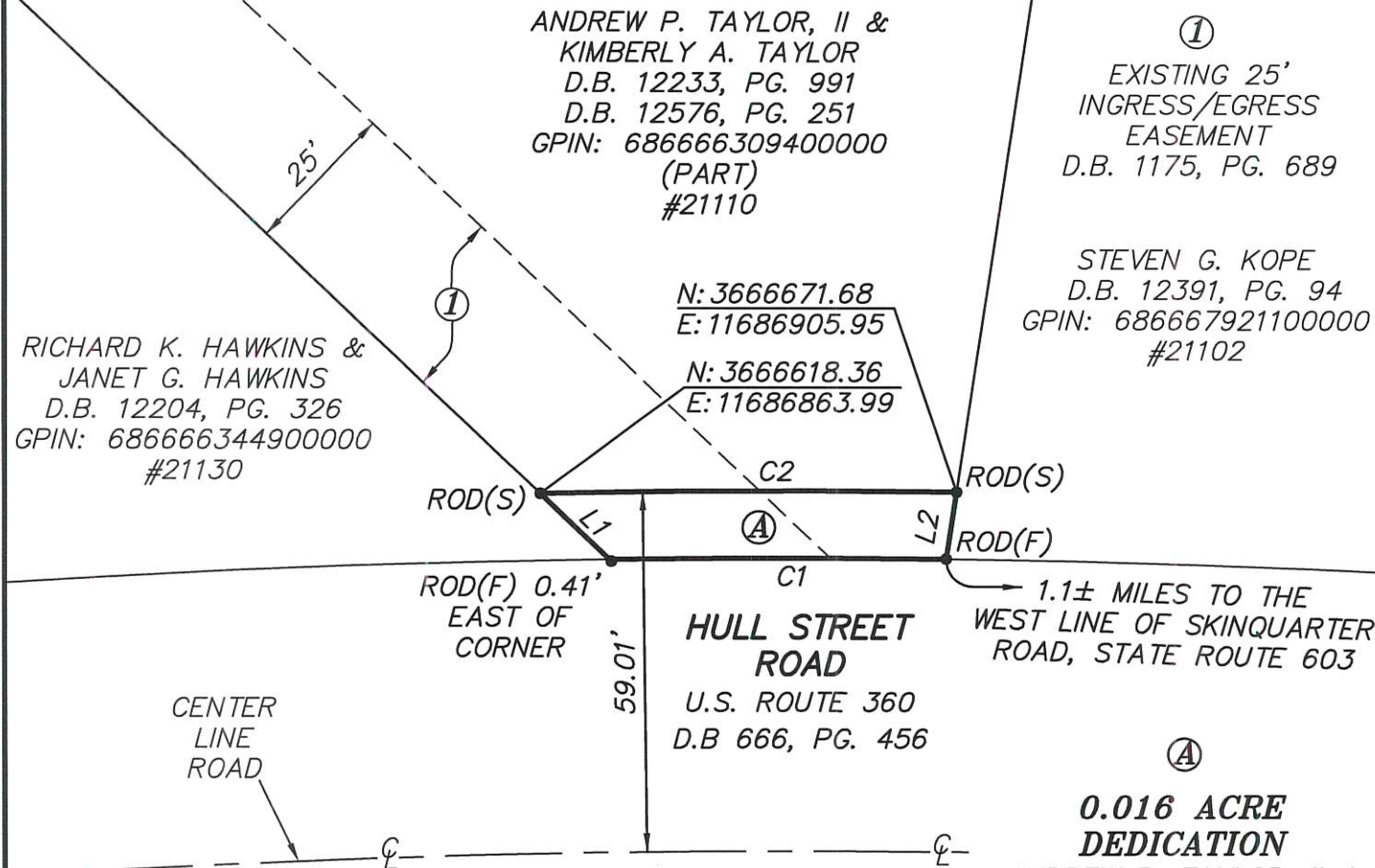
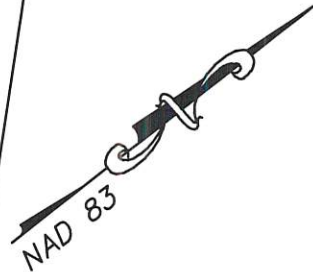
1 inch = 800 feet



CURVE TABLE						
CURVE	RADIUS	DELTA ANGLE	LENGTH	TANGENT	CHORD BRNG	CHORD
C1	2021.86'	1°33'19"	54.89'	27.45'	S38°20'16"W	54.88'
C2	2032.86'	1°54'45"	67.86'	33.93'	N38°12'08"E	67.85'

LINE TABLE		
LINE	BEARING	DISTANCE
L1	S82°06'27"W	15.64'
L2	S42°58'43"E	11.10'

SITE PLAN NO.: 20PRO0181  
COUNTY PROJECT NO.: 19-0080



### NOTES

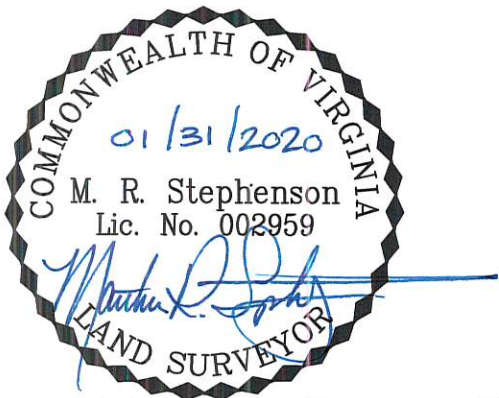
1. THE BOUNDARY LINES SHOWN HEREON ARE BASED ON A FIELD RUN SURVEY DATED: OCTOBER 4, 2019.
2. THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A TITLE COMMITMENT. EASEMENTS MAY EXIST THAT ARE NOT SHOWN.
3. NO CEMETERIES WERE OBSERVED WHILE PERFORMING THIS SURVEY.
4. THE PROPERTY SHOWN HEREON LIES WITHIN FLOOD ZONE "X" AS SHOWN ON FLOOD INSURANCE RATE MAP NO. 51041C0095D, EFFECTIVE DATE: DECEMBER 18, 2012.

### ACREAGE SUMMARY

DEDICATION = 0.016 ACRE  
RESIDUE = 10.979 ACRES  
TOTAL AREA = 10.995 ACRES

**PLAT SHOWING 0.016  
ACRE OF LAND LYING ON  
THE NORTH LINE OF HULL  
STREET ROAD,  
U.S. ROUTE 360 BEING  
DEDICATED TO THE COUNTY  
OF CHESTERFIELD, VIRGINIA**

MATOACA DISTRICT  
CHESTERFIELD COUNTY, VIRGINIA



**KOONTZ  
BRYANT  
JOHNSON  
WILLIAMS**

1703 North Parham Road, Suite 202  
Henrico, Virginia 23229  
(804) 740-9200 (804) 740-7338 Fax  
www.kbjwgroup.com

DATE: 01-31-2020 SCALE: 1" = 30'  
CHKD BY: MRS DRAWN BY: MRS  
JOB NO: 19073-001\_RWDED.DWG



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.2.b.1.**

**Subject:**

Conveyance of an Easement to Columbia Gas of Virginia, Inc.

**Board Action Requested:**

Authorize the Chair of the Board of Supervisors and the County Administrator to execute an agreement with Columbia Gas of Virginia, Inc. for conveyance of a 15' easement for service to the new Reams Road Elementary School.

**Summary of Information:**

Staff recommends that the Board of Supervisors authorize the Chair of the Board of Supervisors and the County Administrator to execute an agreement with Columbia Gas of Virginia, Inc. for conveyance of a 15' easement for service to the new Reams Road Elementary School. The request has been reviewed by county and school staff.

Approval is recommended.

**Attachments:**

1. Reams Road Elementary School Gas Easement Vicinity Sketch
2. Reams Road Elementary School Gas Easement Plat

Preparer: Dean Sasek, Real Property Manager

Approved By:

Board of Supervisors Meeting - April 22, 2020  
Conveyance of an Easement to Columbia Gas  
of Virginia, Inc.



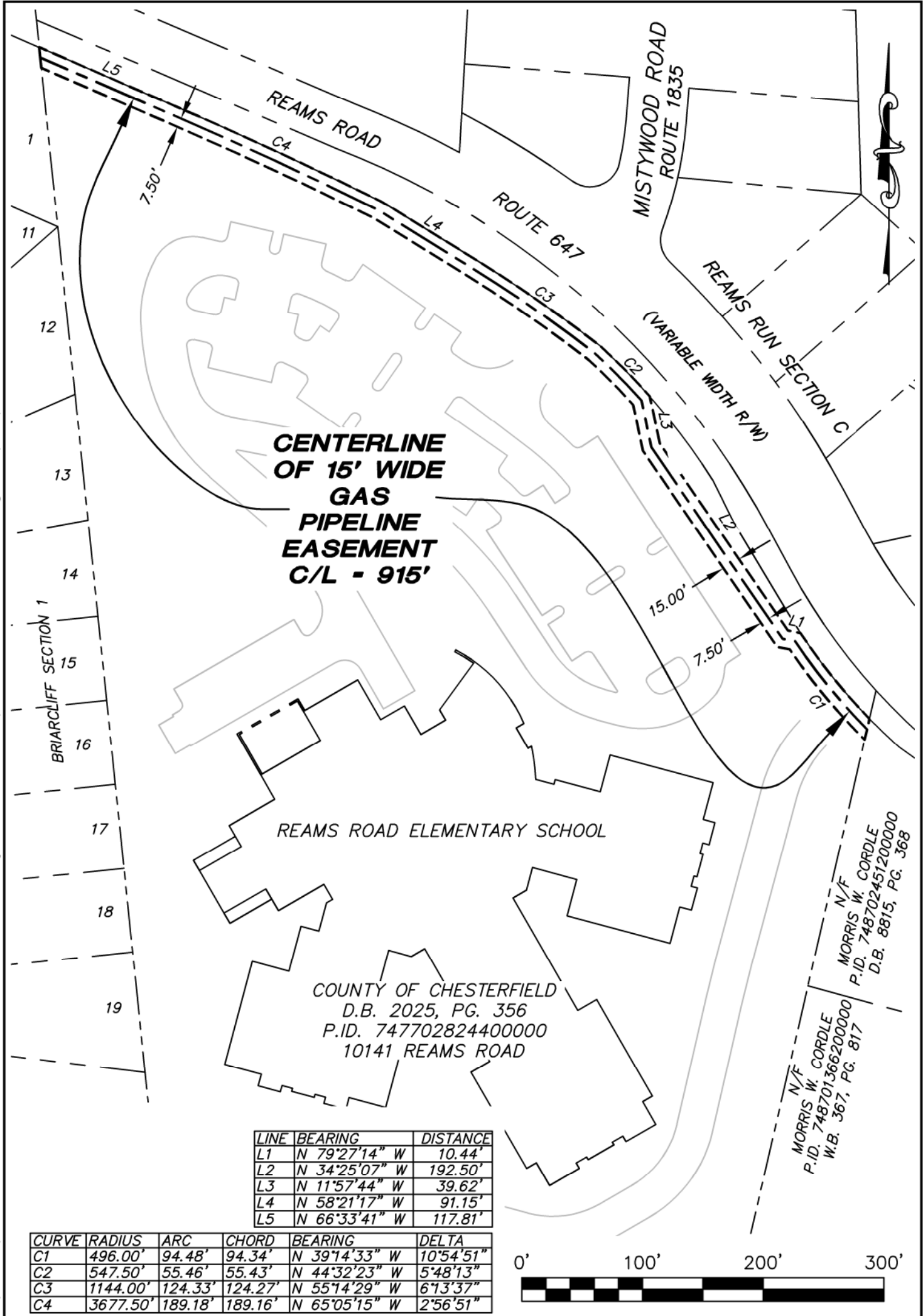
Chesterfield County  
Real Property Office

SnowD 04-01-2020

1 inch = 300 feet







**CENTERLINE  
OF 15' WIDE  
GAS  
PIPELINE  
EASEMENT  
C/L - 915'**

REAMS ROAD ELEMENTARY SCHOOL

COUNTY OF CHESTERFIELD  
D.B. 2025, PG. 356  
P.ID. 747702824400000  
10141 REAMS ROAD

LINE	BEARING	DISTANCE
L1	N 79°27'14" W	10.44'
L2	N 34°25'07" W	192.50'
L3	N 11°57'44" W	39.62'
L4	N 58°21'17" W	91.15'
L5	N 66°33'41" W	117.81'

CURVE	RADIUS	ARC	CHORD	BEARING	DELTA
C1	496.00'	94.48'	94.34'	N 39°14'33" W	10°54'51"
C2	547.50'	55.46'	55.43'	N 44°32'23" W	5°48'13"
C3	1144.00'	124.33'	124.27'	N 55°14'29" W	6°13'37"
C4	3677.50'	189.18'	189.16'	N 65°05'15" W	2°56'51"



COMPANY <b>COLUMBIA GAS OF VIRGINIA, INC.</b>				WORK ORDER(S) 19-0374429-00 19-0374354-00	
PROJECT <b>15' WIDE GAS PIPELINE EASEMENT ACROSS THE PROPERTY OF COUNTY OF CHESTERFIELD</b>				TAX DISTRICT(S) <b>CLOVER HILL</b>	
DATE 11/21/2019	ENGINEER COASTAL CONSULTANTS, P.C.	DRAWN BY KME/JLD	SCALE 1" = 100'	COUNTY/CITY <b>CHESTERFIELD</b>	
SYSTEM NO. 38037001		MAP(S)	REVISIONS 01/30/2020	STATE <b>VIRGINIA</b>	
REFERENCES		8-268-148-D		DRAWING NO. <b>V41-663-19</b>	



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.2.b.2.**

**Subject:**

Conveyance of an Easement to Virginia Electric and Power Company

**Board Action Requested:**

Authorize the Chair of the Board of Supervisors and the County Administrator to execute an agreement with Virginia Electric and Power Company for a variable width underground easement for the existing service to Carver Middle School at 3800 Cougar Trail and new service to Harrowgate Elementary School at 4000 Cougar Trail.

**Summary of Information:**

Staff recommends that the Board of Supervisors authorize the Chair of the Board of Supervisors and the County Administrator to execute an agreement with Virginia Electric and Power Company for a variable width underground easement for the existing service to Carver Middle School at 3800 Cougar Trail and new service to Harrowgate Elementary School at 4000 Cougar Trail. The Board previously approved conveyance of an easement on

August 28, 2019. This additional easement is needed due to the relocation of a portion of the service. The unnecessary portion of the original easement will be quitclaimed.

This request has been reviewed by county and schools staff.

Approval is recommended.

**Attachments:**

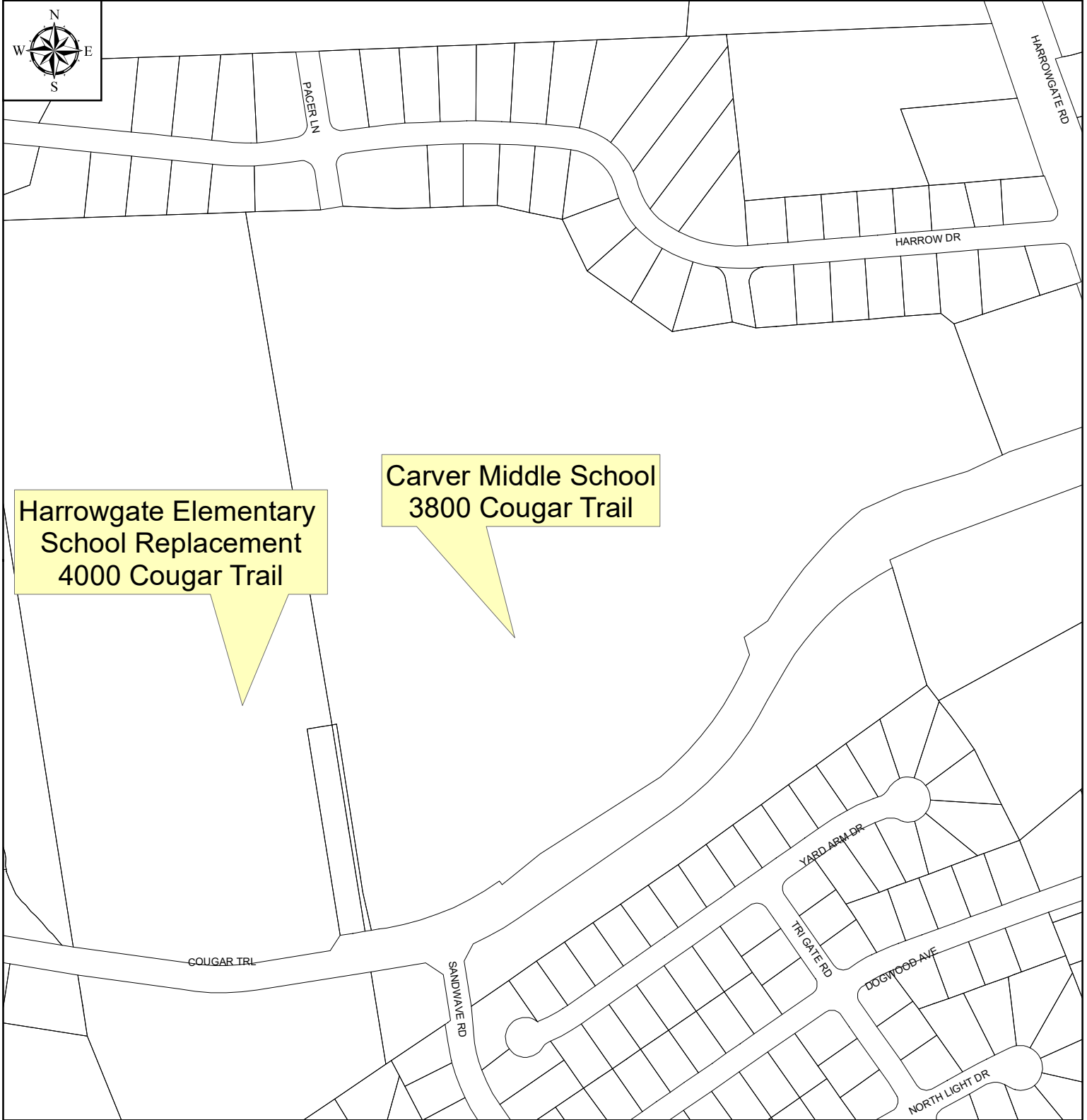
1. Harrowgate Elementary and Carver Middle VA Power Easement Vicinity Sketch
2. Harrowgate Elementary and Carver Middle Virginia Power Easement Plat

Preparer: Dean Sasek, Real Property Manager

Approved By:



Board of Supervisors Meeting - April 22, 2020  
Conveyance of an Easement to Virginia Electric  
and Power Company

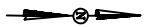


Chesterfield County  
Real Property Office

SnowD 04-01-2020

1 inch = 300 feet





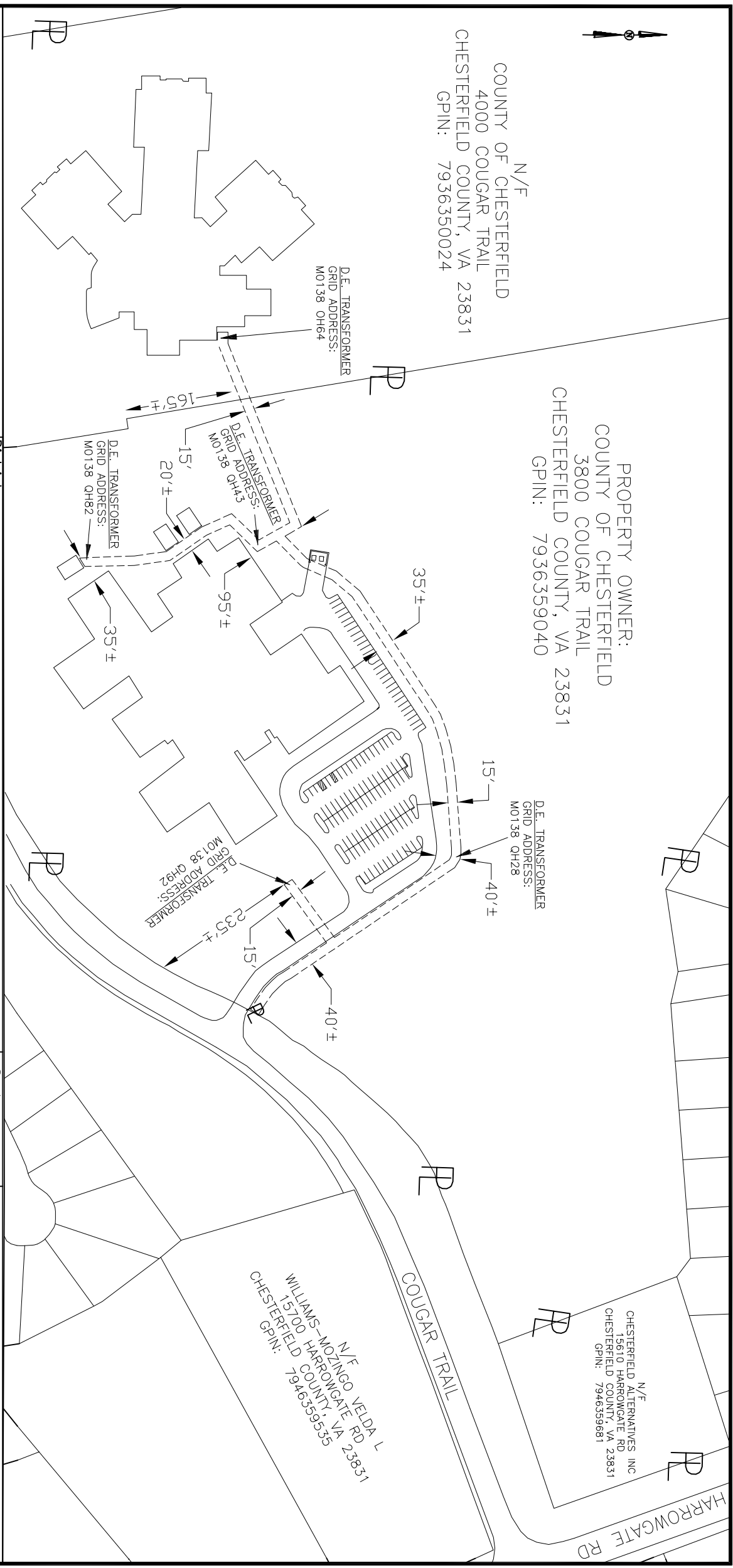
N/F  
COUNTY OF CHESTERFIELD  
4000 COUGAR TRAIL  
CHESTERFIELD COUNTY, VA 23831  
GPIN: 7936350024

PROPERTY OWNER:  
COUNTY OF CHESTERFIELD  
3800 COUGAR TRAIL  
CHESTERFIELD COUNTY, VA 23831  
GPIN: 7936359040

D.E. TRANSFORMER  
GRID ADDRESS:  
M0138 QH28

N/F  
CHESTERFIELD ALTERNATIVES, INC  
15610 HARROWGATE RD  
CHESTERFIELD COUNTY, VA 23831  
GPIN: 7946359681

N/F  
WILLIAMS-MOZINGO VELDA L  
15700 HARROWGATE RD  
CHESTERFIELD COUNTY, VA 23831  
GPIN: 7946359535



LEGEND		District 02	Scale NTS	UG
--------	--	----------------	--------------	----

----- Location of Boundary Lines of Right-of-Way  
15' in Width.

== Boundary 15' in Width.

District--Township--Borough	County--City	State
BERMUDA	CHESTERFIELD COUNTY	VA
Office	Pict Number	
W BROAD	00-19-0189	
Estimate Number	Grid Number	
10258680	M0138	

PLAT TO ACCOMPANY  
RIGHT-OF-WAY AGREEMENT

VIRGINIA ELECTRIC AND POWER COMPANY  
doing business as

Dominion Energy Virginia



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.2.c.1.**

**Subject:**

Request to Quitclaim a 20' stormwater management/best management practice (SWM/BMP) Access Easement and a Variable Width SWM/BMP Easement Across the Property of Bruce's Body Shop, Inc.

**Board Action Requested:**

Authorize the Chair of the Board of Supervisors and the County Administrator to execute a quitclaim deed to vacate a 20' stormwater management/best management practice (SWM/BMP) access easement and a variable width SWM/BMP easement across the property of Bruce's Body Shop, Inc.

**Summary of Information:**

Bruce's Body Shop, Inc has requested the vacation of a 20' SWM/BMP access easement and a variable width SWM/BMP easement across its property as shown on the attached plats. This request has been reviewed by Environmental Engineering and is needed for the development of Bruce's Midlothian.

Approval is recommended.

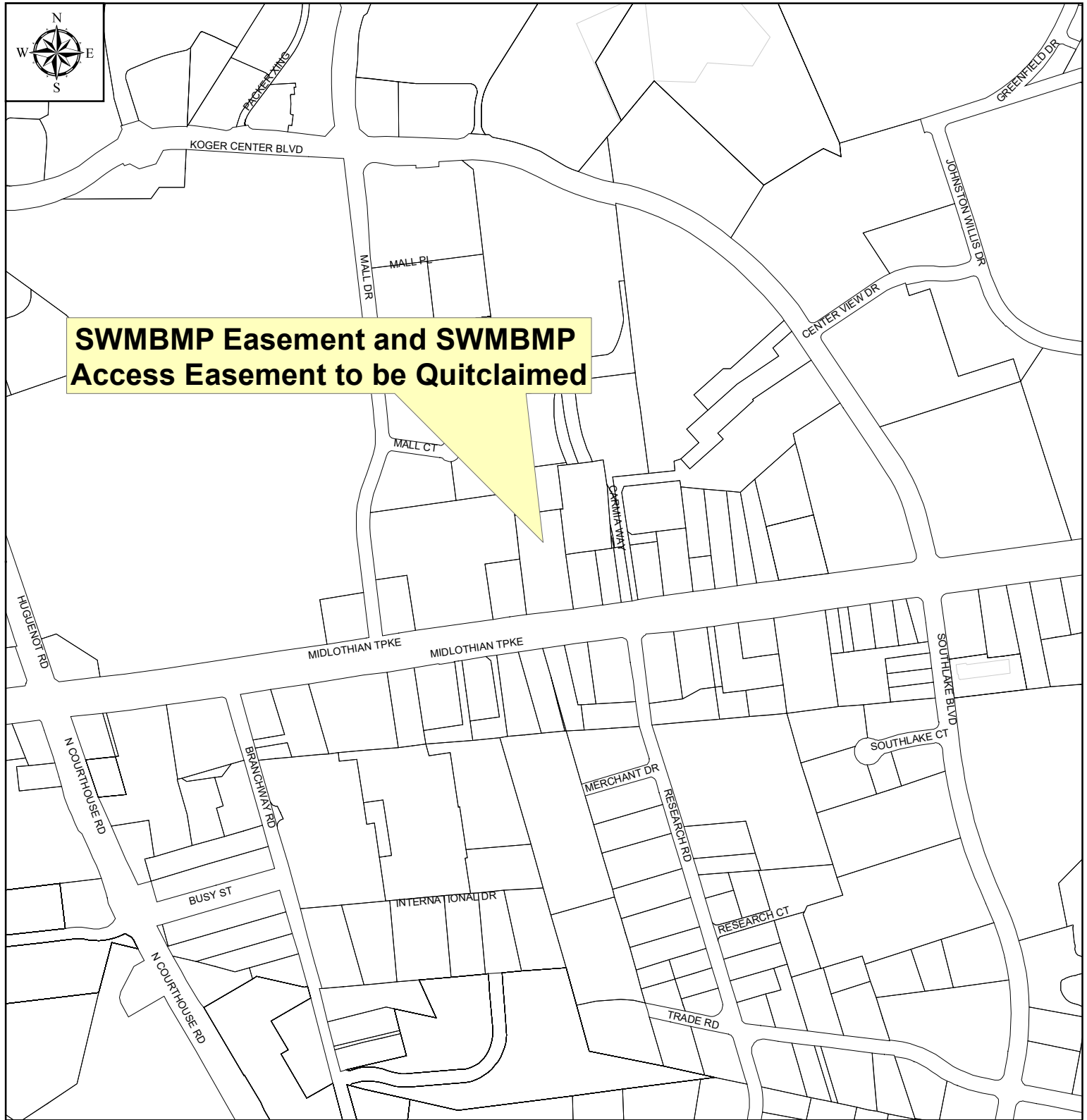
**Attachments:**

1. bruces body qc sketch
2. 2018-03-15 SWM-BMP ACCESS EASEMENT final COPY
3. 2018-03-08 SWM EASEMENT final COPY

Preparer: Dean Sasek, Real Property Manager

Approved By:

Board of Supervisors Meeting -April 22, 2020  
Request to Quitclaim a 20' SWMBMP Access Easement  
and a Variable Width SWMBMP Easement Across the  
Property of Bruce's Body Shop, Inc



Chesterfield County  
Real Property Office



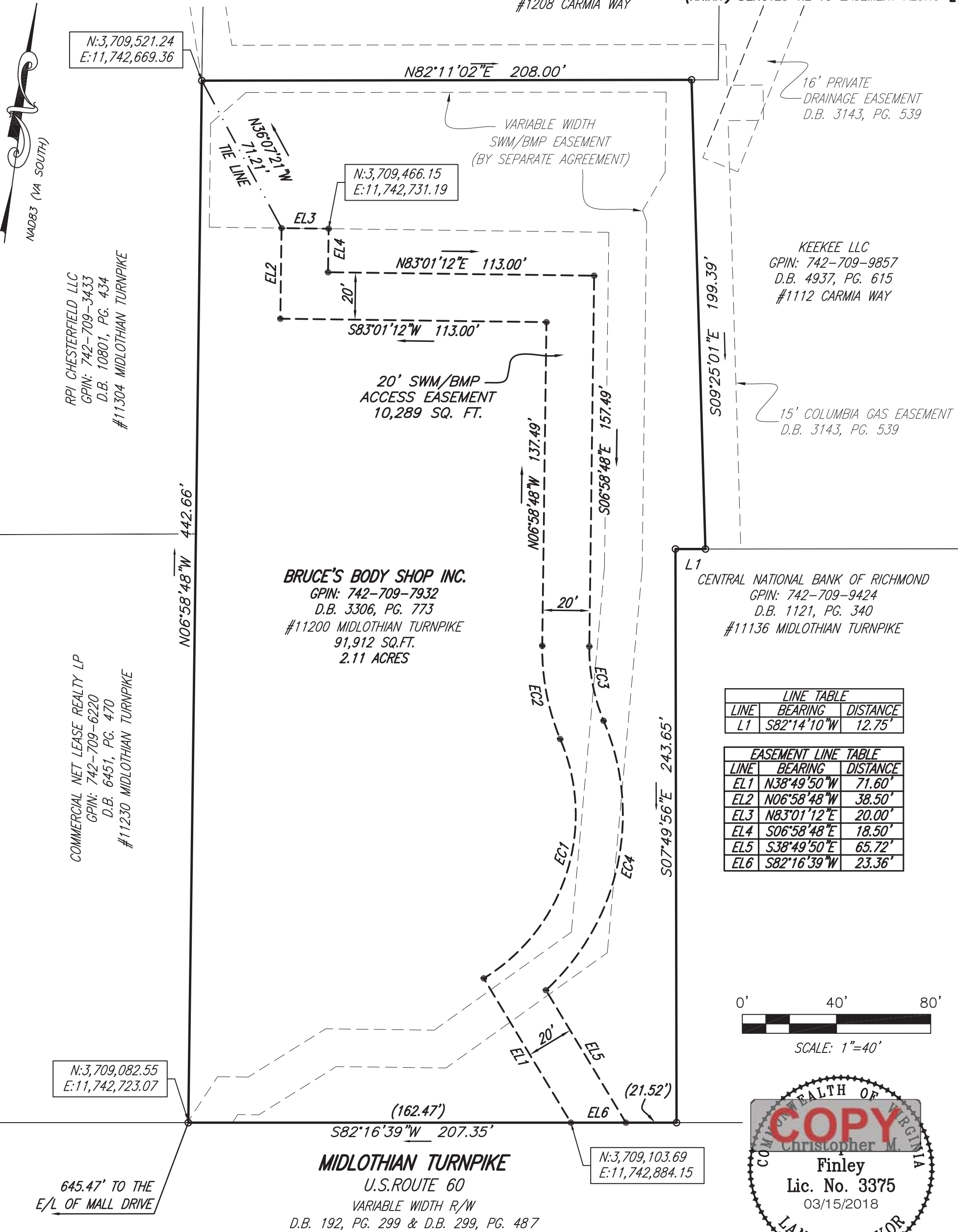
1 inch = 600 feet



EASEMENT CURVE TABLE					
CURVE	RADIUS	ARC LENGTH	CHORD BEARING	CHORD LENGTH	DELTA ANGLE
EC1	81.33'	116.38'	N09°58'54"E	106.70'	81°59'01"
EC2	100.00'	40.60'	N18°36'39"W	40.32'	23°15'42"
EC3	80.00'	32.36'	S18°34'05"E	32.14'	23°10'34"
EC4	101.33'	124.78'	S04°21'00"W	117.04'	70°33'07"

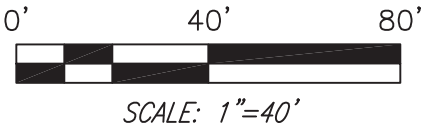
CHESTERFIELD ASSOC. 2017,LLC  
 GPIN: 742-709-7664  
 D.B. 11844, PG. 904  
 #1208 CARMIA WAY

NOTE: THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND IS SUBJECT TO INFORMATION WHICH MAY BE DISCLOSED BY SUCH. NO IMPROVEMENTS AND NOT ALL EASEMENTS MAY BE SHOWN.  
 (XX.XX') DENOTES TIE TO EASEMENT ALONG E



LINE TABLE		
LINE	BEARING	DISTANCE
L1	S82°14'10"W	12.75'

EASEMENT LINE TABLE		
LINE	BEARING	DISTANCE
EL1	N38°49'50"W	71.60'
EL2	N06°58'48"W	38.50'
EL3	N83°01'12"E	20.00'
EL4	S06°58'48"E	18.50'
EL5	S38°49'50"E	65.72'
EL6	S82°16'39"W	23.36'



SITE PLAN #16PR0227  
 COUNTY PROJECT #16-0074



DATE: 03/15/2018  
 SCALE: 1"=40'  
 JOB: 56160008.00  
 DRAWN BY: CMF  
 CHECKED BY: CMF  
 SHEET 1 OF 1

PLANNERS • ARCHITECTS • ENGINEERS • SURVEYORS  
 ROANOKE • RICHMOND • NEW RIVER VALLEY • STAUNTON • HARRISONBURG  
 15871 City View Drive • Sulte 200 • Midlothlan, Virglnla 23113 • Phone (804) 794-0571 • cflnley@balzer.cc





CHESTERFIELD ASSOC. 2017,LLC  
GPIN: 742-709-7664  
D.B. 11844, PG. 904  
#1208 CARMIA WAY

NOTE: THIS PLAT WAS PREPARED WITHOUT THE BENEFIT  
OF A TITLE REPORT AND IS SUBJECT TO INFORMATION  
WHICH MAY BE DISCLOSED BY SUCH. NO IMPROVEMENTS  
AND NOT ALL EASEMENTS MAY BE SHOWN.  
**(XX.XX') DENOTES TIE TO EASEMENT ALONG R**

RPI CHESTERFIELD LLC  
GPIN: 742-709-3433  
D.B. 10801, PG. 434  
#11304 MIDLOTHIAN TURNPIKE

16' PRIVATE  
DRAINAGE EASEMENT  
D.B. 3143, PG. 539

KEEKEE LLC  
GPIN: 742-709-9857  
D.B. 4937, PG. 615  
#1112 CARMIA WAY

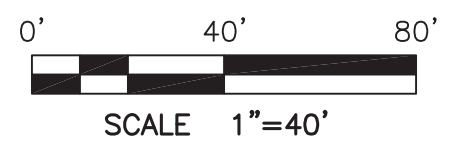
15' COLUMBIA GAS EASEMENT  
D.B. 3143, PG. 539

BRUCE'S BODY SHOP INC.  
GPIN: 742-709-7932  
D.B. 3306, PG. 773  
#11200 MIDLOTHIAN TURNPIKE  
91,912 SQ.FT.  
2.11 ACRES

CENTRAL NATIONAL BANK OF RICHMOND  
GPIN: 742-709-9424  
D.B. 1121, PG. 340  
#11136 MIDLOTHIAN TURNPIKE

COMMERCIAL NET LEASE REALTY LP  
GPIN: 742-709-6220  
D.B. 6451, PG. 470  
#11230 MIDLOTHIAN TURNPIKE

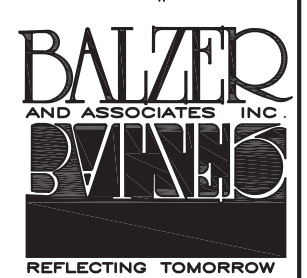
LINE TABLE		
LINE	BEARING	DISTANCE
L1	N82°14'10"E	12.75'
L2	N25°43'28"E	22.55'
L3	N82°52'55"E	13.01'
L4	N50°21'56"E	38.79'
L5	N83°01'12"E	46.06'
L6	N06°58'48"W	44.08'
L7	N41°15'50"E	20.00'
L8	S06°58'48"E	33.92'
L9	S22°40'08"W	18.90'
L10	S27°17'19"E	5.10'
L11	S83°01'12"W	46.62'
L12	S50°21'56"W	38.77'
L13	S82°52'55"W	8.96'
L14	S25°43'28"W	4.10'



N:3,709,109.72  
E:11,742,928.62



SITE PLAN #16PR0227  
COUNTY PROJECT #16-0074



**COMPILED PLAT**  
**SHOWING A VARIABLE WIDTH SWM/BMP EASEMENT**  
**CROSSING THE LANDS OF BRUCE'S BODY SHOP INC.,**  
**BEING GPIN: 742-709-7932-00000**

MIDLOTHIAN DISTRICT  
CHESTERFIELD COUNTY, VIRGINIA

PLANNERS • ARCHITECTS • ENGINEERS • SURVEYORS  
ROANOKE • RICHMOND • NEW RIVER VALLEY • STAUNTON • HARRISONBURG

15871 City View Drive • Suite 200 • Midlothian, Virginia 23113 • Phone (804) 794-0571 • cfinley@balzer.cc

DATE: 03/08/2018  
SCALE: 1"=40'  
JOB: 56160008.00  
DRAWN BY: JAP  
CHECKED BY: CMF  
SHEET 1 OF 1

J:\16\56160008.00 BRUCES - MIDLOTHIAN SURVEY\Drawings\2018-03-07 SWM EASEMENT.dwg





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.2.c.2.**

**Subject:**

Request to Quitclaim a Portion of a Variable Width SWM/BMP Easement and a Variable Width SWM/BMP Access Easement Across the Property of 6801 Woolridge Road-Moseley LP

**Board Action Requested:**

Authorize the Chair of the Board of Supervisors and the County Administrator to execute a quitclaim deed to vacate a portion of a variable width SWM/BMP easement and a variable width SWM/BMP access easement across the property of 6801 Woolridge Road-Moseley LP.

**Summary of Information:**

6801 Woolridge Road-Moseley LP has requested the vacation of a portion of a variable width SWM/BMP easement and a variable width SWM/BMP access easement across their property as shown the attached plat. This request has been reviewed by Environmental Engineering and a new easement will be dedicated.

Approval is recommended.

**Attachments:**

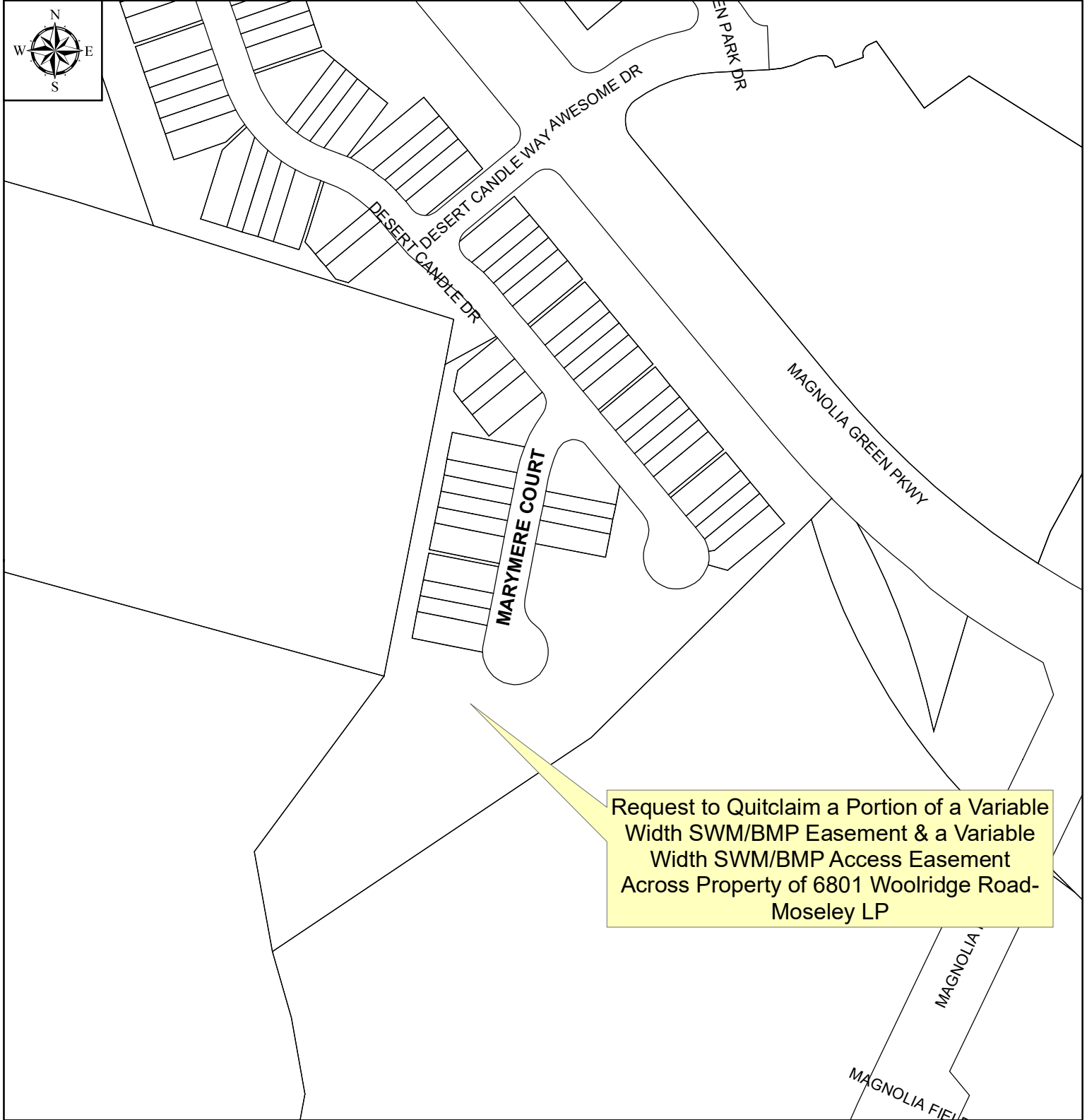
1. 6801 Woolridge Road-Moseley LP Vicinity Sketch
2. 6801 Woolridge Road-Moseley LP Plat

Preparer: Dean R. Sasek

Approved By:

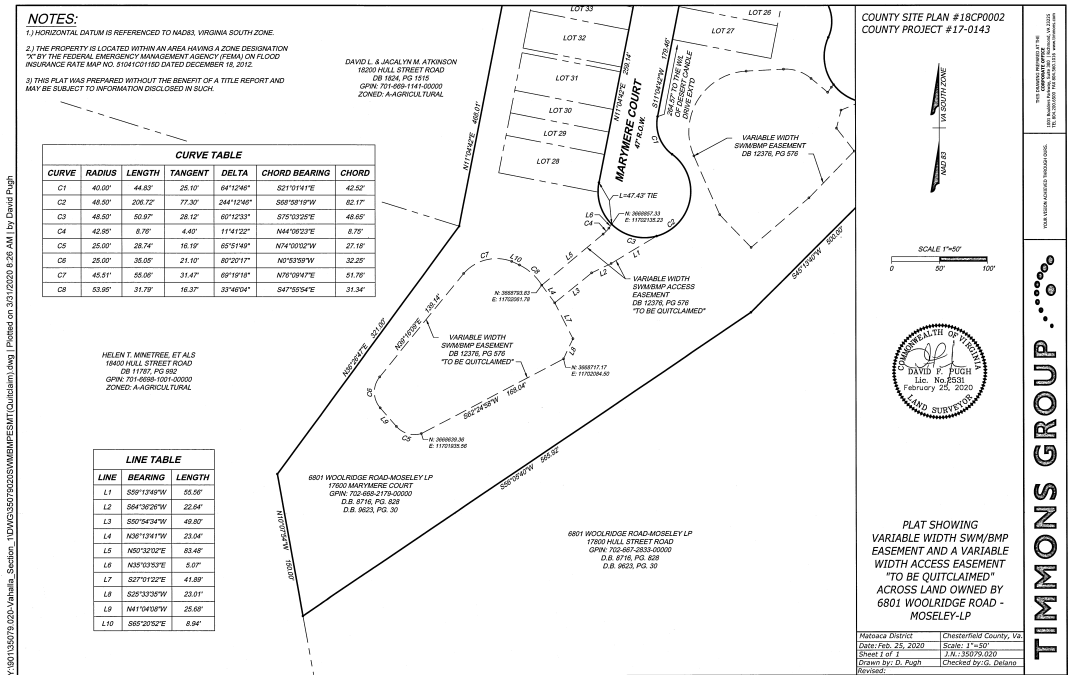
  
\_\_\_\_\_

Board of Supervisors Meeting - April 22, 2020  
Request to Quitclaim a Portion of a Variable Width SWM/BMP  
Easement and a Variable Width SWM/BMP Access Easement  
Across the Property of 6801 Woolridge Road-Moseley LP



Chesterfield County  
Real Property Office







**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.2.c.3.**

**Subject:**

Request to Quitclaim a Portion of a 16' Water Easement, a Portion of a 40' SWM/BMP Access Easement and a Variable Width SWM/BMP Easement Across the Property of Sina 18, LLC.

**Board Action Requested:**

Authorize the Chair of the Board of Supervisors and the County Administrator to execute a quitclaim deed to vacate a portion of a 16' water easement, a portion of a 40' SWM/BMP access easement and a variable width SWM/BMP easement across the property of Sina 18, LLC.

**Summary of Information:**

Sina 18, LLC has requested the vacation of a portion of a 16' water easement, a portion of a 40' SWM/BMP access easement and a variable width SWM/BMP easement across its property as shown on the attached plats. This request has been reviewed by Environmental Engineering and Utilities and is needed for the development of Springhill Suites at Redwater Creek Road. Replacement easements will be conveyed.

Approval is recommended.

**Attachments:**

1. Sina 18 LLC Quitclaim Vicinity Sketch
2. Sina 18 LLC SWM/BMP Quitclaim Plat
3. Sina 18 LLC Water Easement Quitclaim Plat

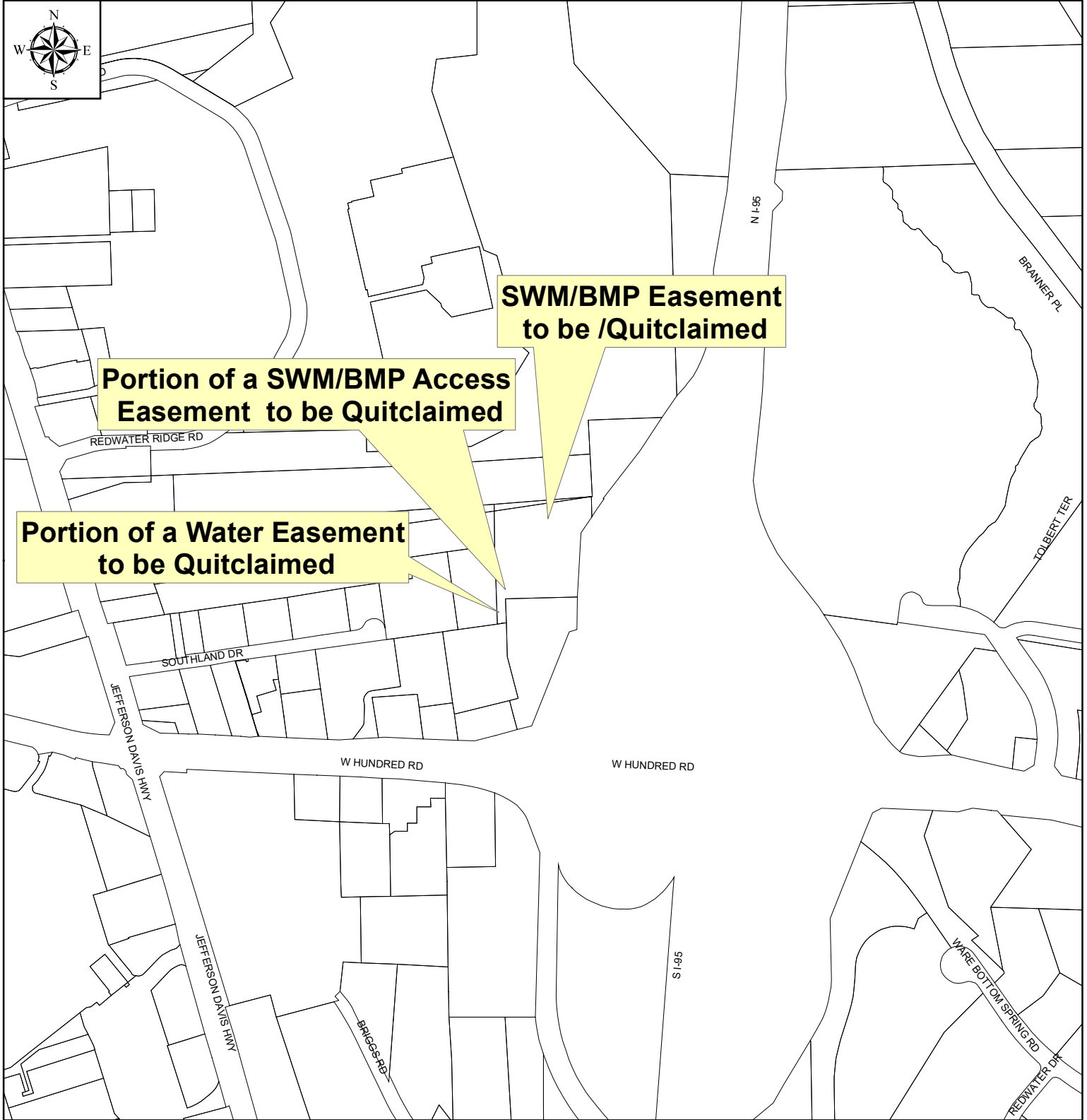
Preparer: Dean Sasek, Real Property Manager

Approved By:

  
\_\_\_\_\_

Board of Supervisors Meeting - April 22, 2020

Request to Quitclaim a Portion of a 16' Water Easement, a Portion of a 40' SWM/BMP Access Easement and a Variable Width SWM/BMP Easement Across the Property of Sina 18, LLC.

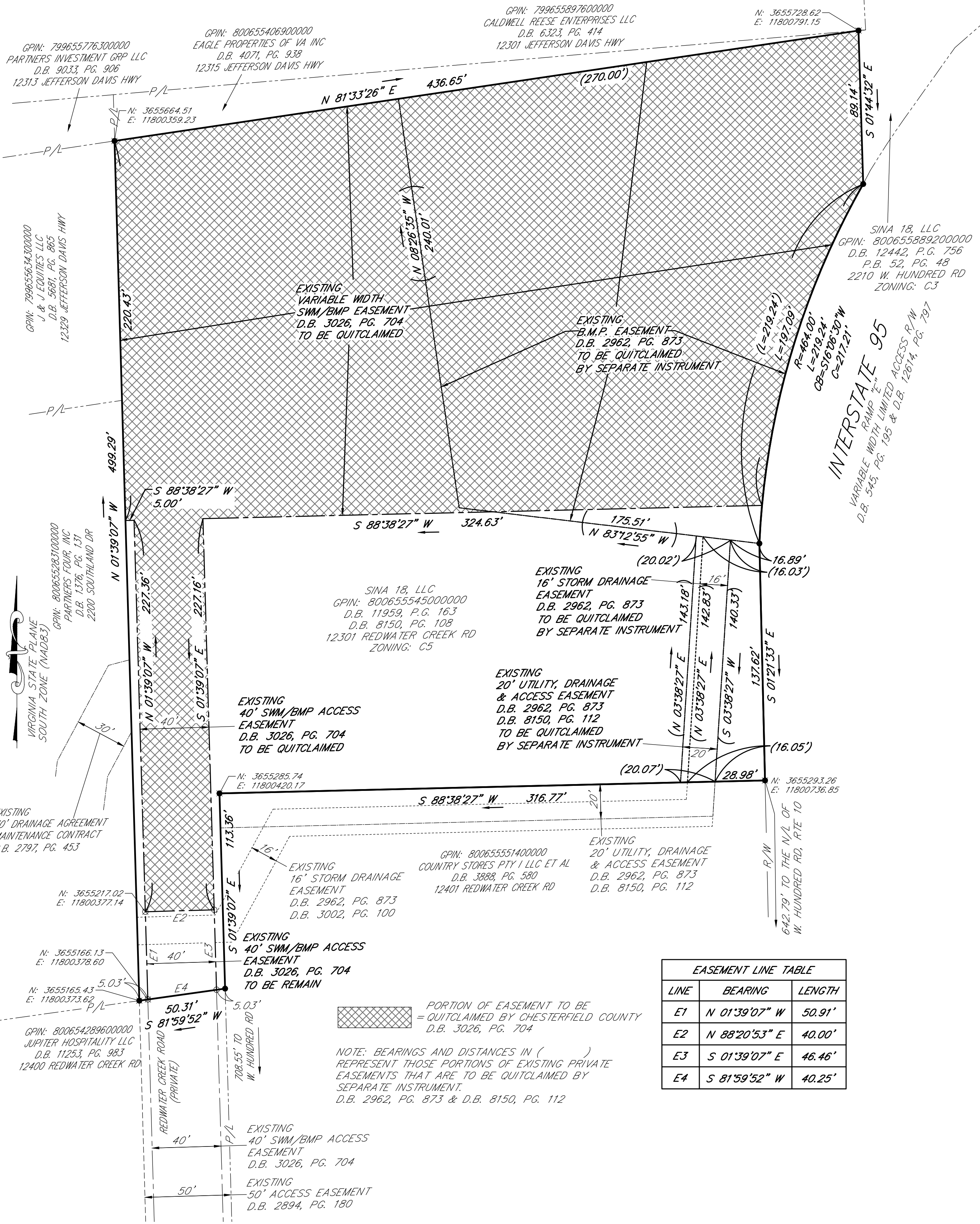


Chesterfield County  
Real Property Office



1 inch = 600 feet



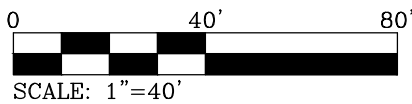


EASEMENT LINE TABLE		
LINE	BEARING	LENGTH
E1	N 01°39'07" W	50.91'
E2	N 88°20'53" E	40.00'
E3	S 01°39'07" E	46.46'
E4	S 81°59'52" W	40.25'

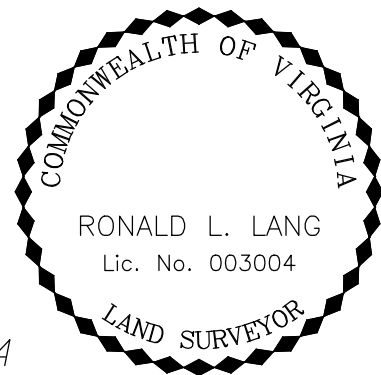
PORTION OF EASEMENT TO BE  
= QUITCLAIMED BY CHESTERFIELD COUNTY  
D.B. 3026, PG. 704

NOTE: BEARINGS AND DISTANCES IN ( )  
REPRESENT THOSE PORTIONS OF EXISTING PRIVATE  
EASEMENTS THAT ARE TO BE QUITCLAIMED BY  
SEPARATE INSTRUMENT.  
D.B. 2962, PG. 873 & D.B. 8150, PG. 112

CO. PROJ. #06-0222  
CO. SITE PLAN #19PR0172



PLAT SHOWING A  
VARIOUS EASEMENTS  
TO BE QUITCLAIMED ON  
GPIN: 800655545000000  
BERMUDA DISTRICT, CHESTERFIELD COUNTY, VIRGINIA



THIS SURVEY IS SUBJECT TO ANY EASEMENTS  
OF RECORD AND OTHER PERTINENT FACTS  
WHICH A TITLE SEARCH MIGHT DISCLOSE.

**HALDER**  
SURVEYS  
P.C.

12108 WERTH STREET  
CHESTER, VA 23831  
PHONE: 804-748-8707

DATE: MARCH 24, 2020 SCALE: 1"=40'  
DRAWN BY: RLL  
CHECKED BY: RLL  
DWG NAME: SPRINGHILL DRAIN ESMT QUITCLAIM



GPIN: 799655776300000  
PARTNERS INVESTMENT GRP LLC  
D.B. 9033, PG. 906  
12313 JEFFERSON DAVIS HWY

GPIN: 800655406900000  
EAGLE PROPERTIES OF VA INC  
D.B. 4071, PG. 938  
12315 JEFFERSON DAVIS HWY

GPIN: 799655897600000  
CALDWELL REESE ENTERPRISES LLC  
D.B. 6323, PG. 414  
12301 JEFFERSON DAVIS HWY

N: 3655728.62  
E: 11800791.15

N: 3655664.51  
E: 11800359.23

N: 3655668.39  
E: 11800385.38

5' TEMPORARY  
CONSTRUCTION  
EASEMENT

5' TEMPORARY  
CONSTRUCTION  
EASEMENT

GPIN: 799655654400000  
J & J EQUITIES LLC  
D.B. 5681, PG. 865  
12329 JEFFERSON DAVIS HWY

16' WATER EASEMENT  
PUBLIC (10,839 S.F.)

SINA 18, LLC  
GPIN: 800655545000000  
D.B. 11959, P.G. 163  
D.B. 8150, PG. 108  
12301 REDWATER CREEK RD  
ZONING: C5

SINA 18, LLC  
GPIN: 800655889200000  
D.B. 12442, P.G. 756  
P.B. 52, PG. 48  
2210 W. HUNDRED RD  
ZONING: C3

R=484.00'  
L=219.24'  
T=111.71'  
Δ=2704.22°  
CB=516.06'30" W  
C=217.21'

INTERSTATE 95  
RAMP "E"  
VARIABLE WIDTH LIMITED ACCESS R/W  
D.B. 545, PG. 195 & D.B. 12814, PG. 787

VIRGINIA STATE PLANE  
SOUTH ZONE (NAD83)

N: 3655335.02  
E: 11800368.73

GPIN: 800655283100000  
PARTNERS FOUR, INC  
D.B. 1376, PG. 131  
2200 SOUTHLAND DR

EXISTING  
16' WATERLINE  
EASEMENT  
D.B. 3000, PG. 643

N: 3655169.49  
E: 11800402.49

N: 3655165.43  
E: 11800373.62

GPIN: 800654289600000  
JUPITER HOSPITALITY LLC  
D.B. 11253, PG. 983  
12400 REDWATER CREEK RD

N: 3655285.74  
E: 11800420.17

GPIN: 800655514000000  
COUNTRY STORES PTY I LLC ET AL  
D.B. 3888, PG. 580  
12401 REDWATER CREEK RD

N: 3655293.26  
E: 11800736.85

S 88°38'27" W 316.77'

N 113°36' E  
S 01°39'07" W

EXISTING  
16' WATERLINE  
EASEMENT  
D.B. 2962, PG. 873  
D.B. 2996, PG. 588  
D.B. 3001, PG. 892

N 88°38'27" E 32.04'  
S 01°21'33" E 16.00'  
S 88°38'27" W 15.96'  
N 01°39'07" W 542.25'  
S 01°39'07" E 542.25'  
S 82°38'14" W 16.08'

642.79' TO THE N/L OF  
W. HUNDRED RD, RTE. 10  
R/W

50.31'  
S 81°59'52" W

708.55' TO  
W. HUNDRED RD

EXISTING  
16' WATERLINE  
EASEMENT  
D.B. 3000, PG. 643

EXISTING  
50' ACCESS EASEMENT  
D.B. 2894, PG. 180

QUITCLAIM METES & BOUNDS DETAIL  
N.T.S.

PORTION OF EXISTING 16' WATERLINE  
EASEMENT TO BE QUITCLAIMED

EASEMENT LINE TABLE

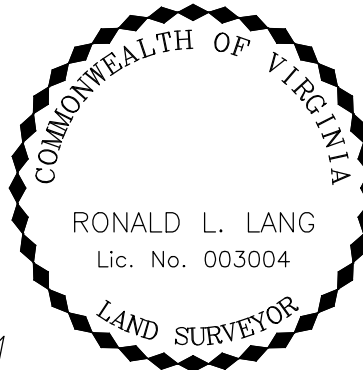
LINE	BEARING	LENGTH
E1	N 01°39'07" W	68.07'
E2	N 82°38'14" E	16.08'
E3	S 01°39'07" E	29.24'
E4	N 88°20'53" E	5.03'
E5	S 01°39'07" E	16.00'
E6	N 88°20'53" E	5.03'
E7	S 01°39'07" E	6.92'
E8	S 81°59'52" W	16.10'
E9	N 13°04'25" W	34.16'
E10	N 01°21'27" W	64.82'
E11	S 88°30'00" W	22.54'
E12	N 01°39'07" W	16.02'
E13	N 88°30'00" E	22.63'
E14	N 01°21'27" W	141.82'
E15	N 09°37'32" E	10.49'
E16	N 01°21'27" W	164.69'
E17	N 81°33'26" E	16.12'
E18	S 01°21'27" E	145.69'
E19	N 88°38'33" E	18.29'
E20	S 01°21'27" E	16.00'
E21	S 88°38'33" W	18.29'
E22	S 01°21'27" E	6.52'
E23	S 09°37'32" W	9.09'
E24	N 88°38'33" E	179.73'
E25	S 01°21'33" E	24.71'
E26	S 88°38'27" W	16.00'
E27	N 01°21'33" W	3.71'
E28	S 88°38'30" W	30.97'
E29	N 01°21'27" W	5.00'
E30	S 88°38'33" W	133.03'
E31	S 01°21'27" E	109.55'
E32	N 88°38'33" E	5.99'
E33	S 01°21'33" E	16.00'
E34	S 88°38'33" W	5.99'
E35	S 01°21'27" E	79.30'
E36	S 13°04'25" E	34.12'
E37	S 82°38'14" W	16.08'

CO. PROJ. #06-0222  
CO. SITE PLAN #19PRO172

SCALE: 1"=40'

PLAT SHOWING A  
16' WATER EASEMENT PUBLIC  
AND A PORTION OF  
AN EXISTING 16' WATERLINE EASEMENT  
TO BE QUITCLAIMED ON  
GPIN: 800655545000000

BERMUDA DISTRICT, CHESTERFIELD COUNTY, VIRGINIA



THIS SURVEY IS SUBJECT TO ANY EASEMENTS  
OF RECORD AND OTHER PERTINENT FACTS  
WHICH A TITLE SEARCH MIGHT DISCLOSE.



12108 WERTH STREET  
CHESTER, VA. 23831  
PHONE: 804-748-8707

DATE: MARCH 24, 2020

SCALE: 1"=40'

DRAWN BY: RLL

CHECKED BY: RLL

DWG NAME: SPRINGHILL WATER ESMT



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.2.d.1.**

**Subject:**

Request Permission to Install a Private Sewer Service Within a Private Easement to Serve Property at 605 Wexwood Court

**Board Action Requested:**

Grant Eun K. and Peter C. O'Donnell, wife and husband, permission to install a private sewer service within a private easement and authorize the County Administrator to execute the sewer connection agreement.

**Summary of Information:**

Eun K. and Peter C. O'Donnell, wife and husband, have requested permission to install a private sewer service within a private easement to serve property at 605 Wexwood Court - Lot 1, Stonehenge Section K, A Resubdivision of Lot 3, Block A, Stonehenge Section E. This request has been reviewed by the Utilities Department. As the extension of the public sewer main would not benefit any existing or future lots, the request to install a private sewer line within a private easement is supported.

Approval is recommended.

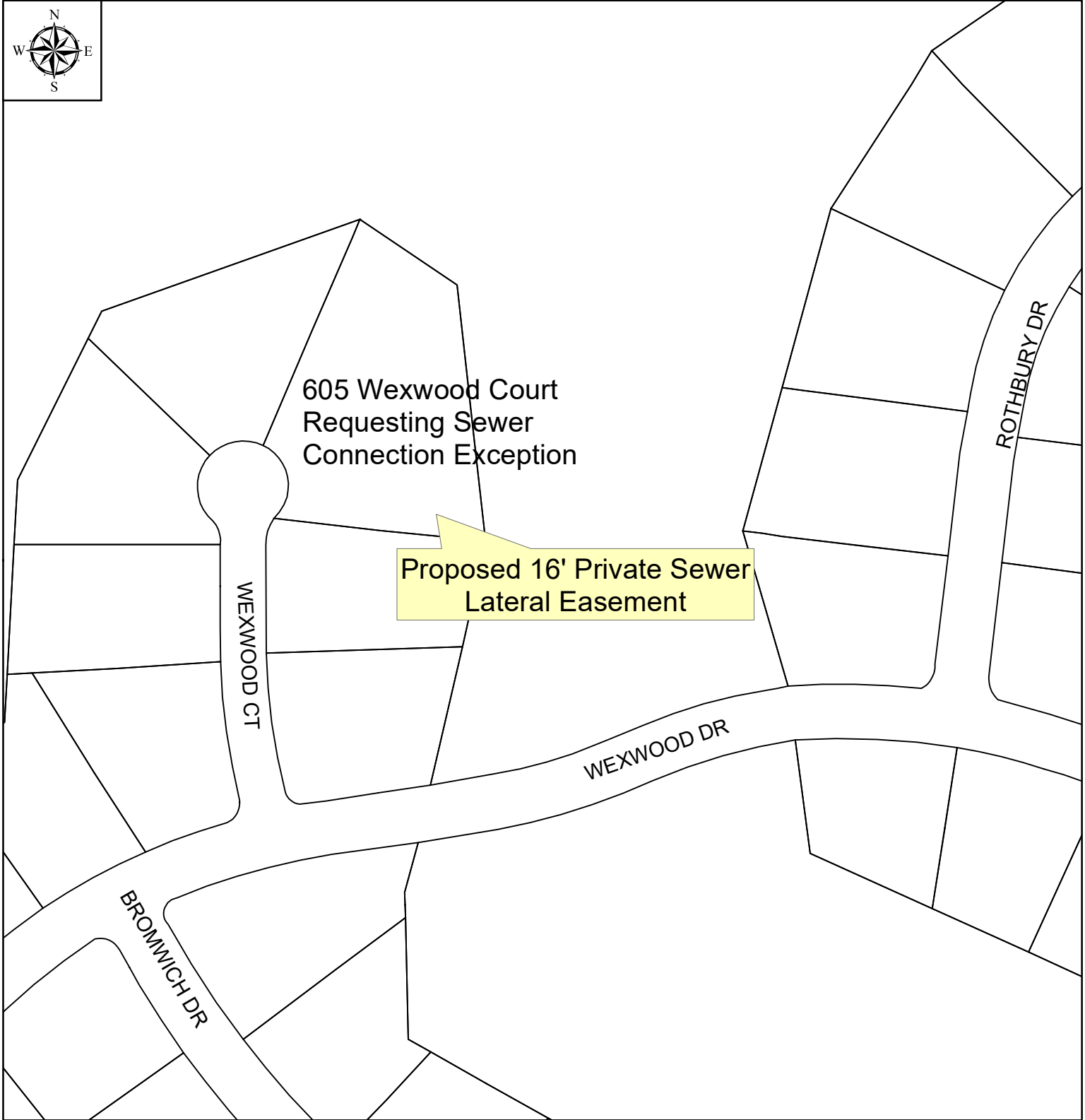
**Attachments:**

1. Wexwood Court Vicinity Sketch
2. Wexwood Court Plat

Preparer: Dean Sasek, Real Property Manager

Approved By:

Board of Supervisors Meeting - April 22, 2020  
Request Permission to Install a Private Sewer Service Within  
a Private Easement to Serve Property at 605 Wexwood Court



Chesterfield County  
Real Property Office



SUBDIVISION CERTIFICATE

THE PLATTING OR DEDICATION OF THE FOLLOWING DESCRIBED LAND STONEHENGE SECTION K IS WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRE OF THE UNDERSIGNED OWNERS, PROPRIETORS, AND TRUSTEES, IF ANY. ALL EASEMENTS, STREETS AND STRIPS ARE OF THE WIDTH AND EXTENT SHOWN AND ARE DEDICATED TO THE COUNTY FREE AND UNRESTRICTED BY ANY PREVIOUS AGREEMENTS OR EASEMENTS EXCEPT AS NOTED ON THIS PLAT AS OF THE TIME OF RECORDATION. THE DEDICATION OF EASEMENTS TO THE COUNTY INCLUDES GRANTING THE RIGHT TO MAKE REASONABLE USE OF ADJOINING LAND FOR CONSTRUCTION AND MAINTENANCE OF PUBLIC FACILITIES WITHIN THE BOUNDARIES OF EASEMENTS SHOWN THEREON. ALL EASEMENTS ARE FOR SURFACE AND UNDERGROUND DRAINAGE AND UNDERGROUND UTILITIES EXCEPT AS OTHERWISE STATED ON THIS PLAT.

EUN K. O'DONNELL

PETER C. O'DONNELL

NOTARY CERTIFICATE

COMMONWEALTH/STATE OF \_\_\_\_\_, CITY/COUNTY OF \_\_\_\_\_

TO WIT: SUBSCRIBED AND ACKNOWLEDGED BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

BY \_\_\_\_\_

NOTARY PUBLIC

MY COMMISSION EXPIRES \_\_\_\_\_NOTARY REGISTRATION NUMBER \_\_\_\_\_

SOURCE OF TITLE

THE PROPERTY EMBRACED WITHIN THE LIMITS OF THIS SUBDIVISION WAS CONVEYED TO EUN K. O'DONNELL AND PETER C. O'DONNELL BY DEED FROM RUSSELL W. AIRINGTON DATED JULY 19, 2010 IN DEED BOOK 9133, PAGE 636 IN THE CLERK'S OFFICE OF THE CIRCUIT COURT, CHESTERFIELD COUNTY, VIRGINIA.

RINKER DESIGN ASSOCIATES, P.C.

SURVEYORS CERTIFICATE

TO THE BEST OF MY KNOWLEDGE AND BELIEF THIS PLAT IS IN COMPLIANCE WITH ALL OF THE REQUIREMENTS AS SET FORTH IN THE ORDINANCE FOR APPROVING PLATS OF SUBDIVISIONS IN CHESTERFIELD COUNTY, VIRGINIA. MONUMENTS WILL BE SET BY MAY 1, 2020.

RINKER DESIGN ASSOCIATES, P.C.



NOTES (CONT.):

CBPA COMPLIANCE IS ACHIVED BY PART IIB OF THE VSMP TECHNICAL CRITERIA THROUGH AN AGREEMENT IN LIEU OF PLAN FOR THE NEW SINGLE FAMILY RESIDENCE AT TIME OF BUILDING PERMIT ISSUANCE.

THIS PROPERTY IS IN FEMA FLOOD ZONE "X" WHICH IS AN AREA DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN PER COMMUNITY-PANEL NUMBER 5100350107D.

EFFECTIVE DATE: DECEMBER 18, 2012

THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND MAY NOT SHOW ALL EASEMENTS OF RECORD.

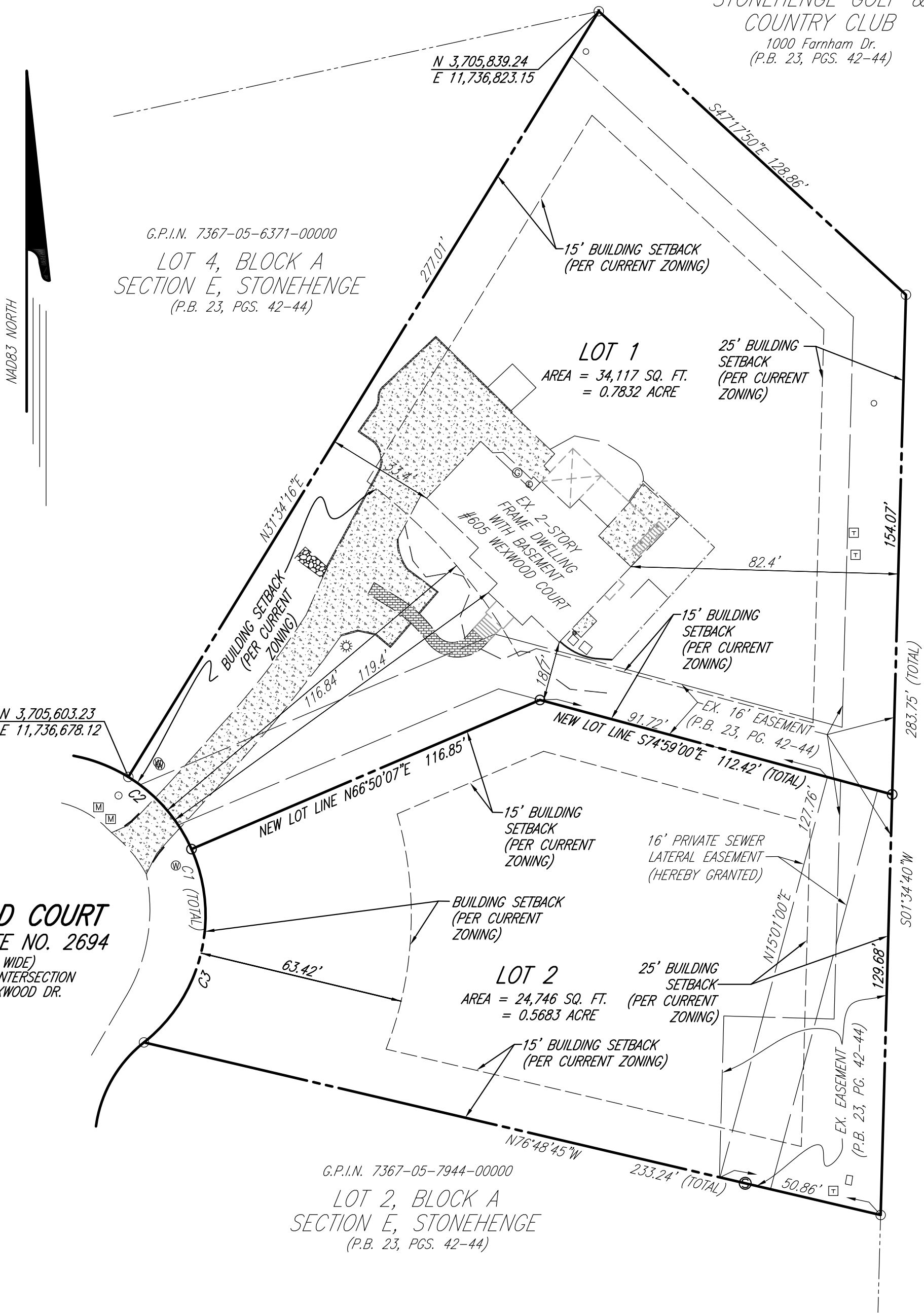
APPROVED BY CHESTERFIELD COUNTY

DATE DIRECTOR OF PLANNING

DATE PLANNING DEPARTMENT

DATE DEPT. OF ENVIRONMENTAL ENG'R

CURVE TABLE						
CURVE	RADIUS	ARC LENGTH	TANGENT	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	50.00'	96.08'	71.52'	81.96'	N 03°22'31" W	110°04'52"
C2	50.00'	30.00'	15.47'	29.55'	S 41°13'38" E	34°22'39"
C3	50.00'	66.08'	38.86'	61.36'	N 13°48'48" E	75°42'13"



USE: RESIDENTIAL  
ZONED: R-15  
GPIN: 7367-05-8257-00000  
WATER: COUNTY SYSTEM  
SEWER: COUNTY SYSTEM  
DRAINAGE: SHOULDER & DITCH  
NUMBER OF LOTS: 2  
AREA IN LOTS: 1.3515 AC.  
MINIMUM LOT SIZE: 0.5683 AC.  
MAXIMUM LOT SIZE: 0.7832 AC.  
AVERAGE LOT SIZE: 0.67575 AC.  
AREA IN STRIPS: 0 AC.  
TOTAL AREA: 1.3515 AC.

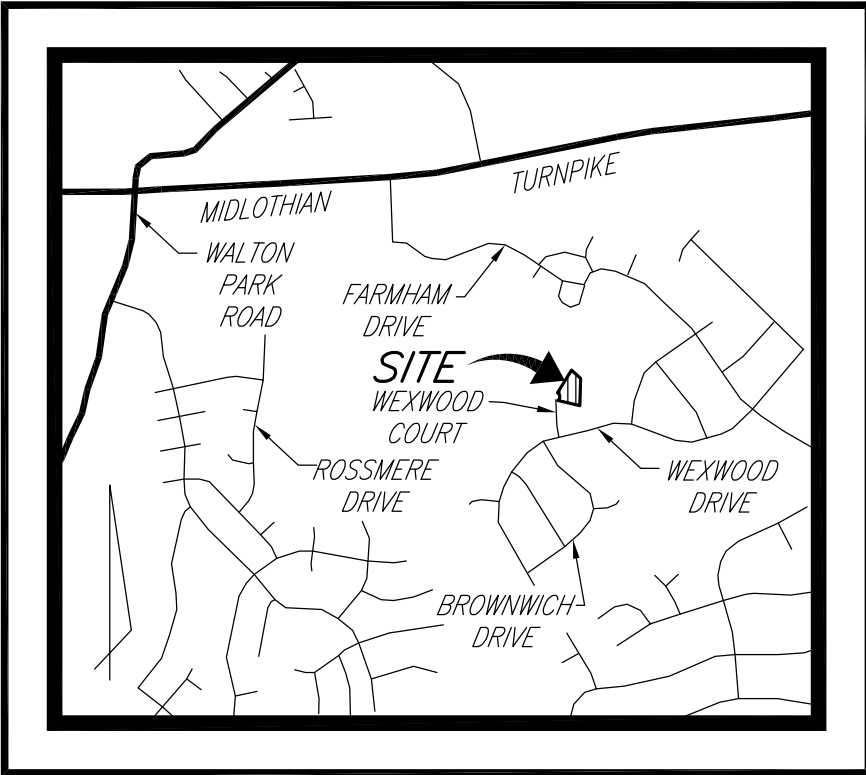
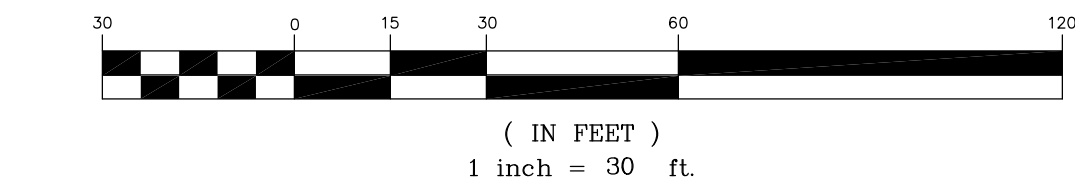
NO STRUCTURE EMBELLISHMENTS WILL BE ALLOWED ON RIGHT-OF-WAY WITHOUT THE COMMITMENT OF, OR ISSUANCE OF, A VDOT LAND USE PERMIT. WITHIN THE TEN-FOOT CLEAR ZONE (MEASURED FROM THE EDGE OF THE STREET PAVEMENT OUT TEN FEET), NO STRUCTURAL EMBELLISHMENT WILL BE PERMITTED THAT IS CLOSER THAN THREE FEET FROM THE EDGE OF PAVEMENT OF THE STREET OR HIGHER THAN SIX INCHES ABOVE THE SURFACE OF THE DRIVE.

BUILDING SETBACK REQUIREMENTS: R-15  
(SINGLE FAMILY RESIDENTIAL)  
FRONT = 40'  
SIDE = 15'  
REAR = 25'  
CORNER SIDE = 35'  
LOT WIDTH = 100'

BUILDING SETBACKS SHALL CONFORM TO CHESTERFIELD COUNTY ZONING ORDINANCE.

G.P.I.N. 7347-05-9738-00000  
STONEHENGE GOLF & COUNTRY CLUB  
1000 FARNHAM DR.  
(P.B. 23, PGS. 42-44)

STONEHENGE SECTION K  
A RESUBDIVISION OF  
LOT 3 BLOCK A SECTION E  
SUBDIVISION ID 000-6990-52  
MIDLOTHIAN MAGISTERIAL DISTRICT  
CHESTERFIELD COUNTY, VIRGINIA  
SCALE: 1" = 30' FEBRUARY 5, 2020  
SHEET 1 OF 1  
GRAPHIC SCALE



VICINITY MAP  
SCALE: 1"=2,000'



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.2.d.2.**

**Subject:**

Request Permission to Install a Private Water Service Within a Private Easement to Serve Property at 2015 Point of Rocks Road

**Board Action Requested:**

Grant Alayna M. Cook permission to install a private water service within a private easement and authorize the County Administrator to execute the water connection agreement.

**Summary of Information:**

Alayna M. Cook has requested permission to install a private water service within a private easement to serve property at 2015 Point of Rocks Road. This request has been reviewed by the Utilities Department. As all surrounding properties have access to public water, the extension of the existing public water main would not benefit any existing lots. The request to install a private water service within a private easement is supported.

Approval is recommended.

**Attachments:**

1. Alayna M. Cook Vicinity Sketch
2. Alayna M. Cook Plat

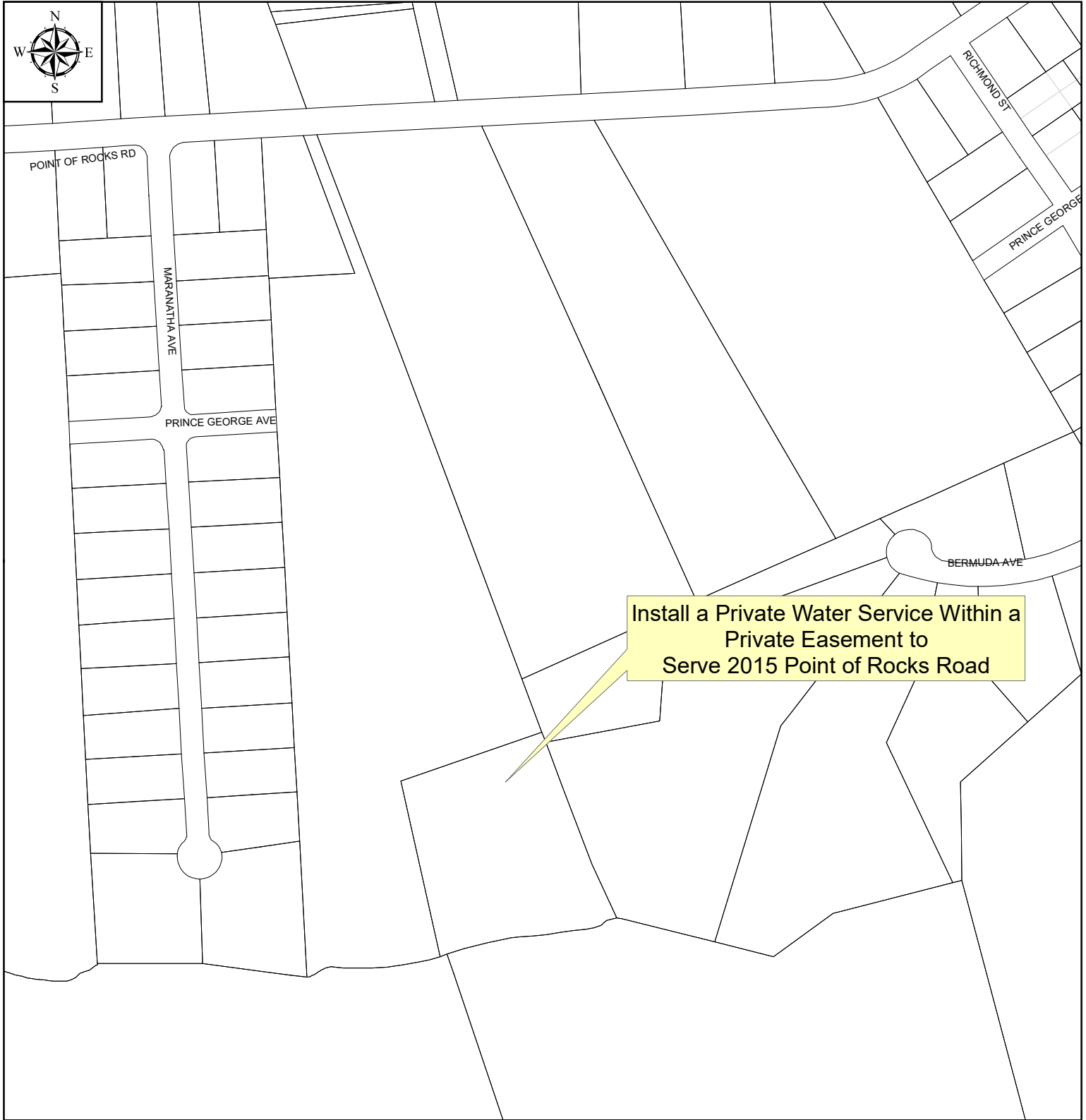
Preparer: Dean R. Sasek

Approved By:

  
\_\_\_\_\_



Board of Supervisors Meeting - APRIL 22, 2020  
Install a Private Water Service Within a Private  
Easement to Serve Property at 2015 Point of Rocks Road



Chesterfield County  
Real Property Office



POINT OF ROCKS ROAD  
STATE ROUTE 904  
50' R/W

PROPOSED 30' x 140' INGRESS/EGRESS ESM'T.

PARCEL 1  
1.013 ACRES  
(310.67')

PARCEL 2  
14.79± ACRES

WAYNE E. & ELEANOR ANN COOK  
GPIN: 826-640-868300000  
#2101 POINT OF ROCKS ROAD

WAYNE EDWARD & ELEANOR  
GPIN: 827-639-4611  
#2017 POINT OF ROCK  
D.B. 1612, PG. 16

ALAYNA M. COOK  
2015 Point of Rocks Road  
PG. 403  
DB: 10406 PG. 403  
PIN: 8269698181510000000000

EX. 10' EASEMENT  
P.B. 79, PG. 36

EX. 20' EASEMENT  
D.B. 1252, PAGE 849

EX. 20' EASEMENT  
D.B. 1252, PAGE 849

EX. 20' EASEMENT  
P.B. 21, PG. 58

WHIPPOORWILL  
RESUBDIVISION OF LOTS 2 & 3,  
RIVERMONT  
P.B. 21, PG. 58

BLOCK A

BLOCK B

PRINCE GEORGE AVENUE 50' R/W  
ROUTE 2405

MARANATHA AVENUE  
ROUTE 2418  
50' R/W

200.00 TO THE E.A.  
OF MARANATHA AVE.  
EXT'D

1,859'± (TOTAL)  
NO. 307'42" W

3,641,405.07  
11,826,300.13

3,638,842.62  
11,827,023.03

522.45'

521'03"42"E

520'32"42"E

520'43"00"E  
(36'± (TOT.))

304.20'

519'52"42"E

208.50'

519'40'

519'19"42"E

EX. 20' EASEMENT  
P.B. 79, PG. 36

EX. 20' EASEMENT  
D.B. 1252, PAGE 849

EX. 20' EASEMENT  
P.B. 21, PG. 58

WHIPPOORWILL  
RESUBDIVISION OF LOTS 2 & 3,  
RIVERMONT  
P.B. 21, PG. 58

BLOCK A

BLOCK B

PRINCE GEORGE AVENUE 50' R/W  
ROUTE 2405

MARANATHA AVENUE  
ROUTE 2418  
50' R/W

200.00 TO THE E.A.  
OF MARANATHA AVE.  
EXT'D

1,859'± (TOTAL)  
NO. 307'42" W

3,641,405.07  
11,826,300.13

3,638,842.62  
11,827,023.03

522.45'

521'03"42"E

520'32"42"E

520'43"00"E  
(36'± (TOT.))

304.20'

519'52"42"E

208.50'

519'40'

519'19"42"E

EX. 20' EASEMENT  
P.B. 79, PG. 36

EX. 20' EASEMENT  
D.B. 1252, PAGE 849

EX. 20' EASEMENT  
P.B. 21, PG. 58

WHIPPOORWILL  
RESUBDIVISION OF LOTS 2 & 3,  
RIVERMONT  
P.B. 21, PG. 58

BLOCK A

BLOCK B

PRINCE GEORGE AVENUE 50' R/W  
ROUTE 2405

MARANATHA AVENUE  
ROUTE 2418  
50' R/W

200.00 TO THE E.A.  
OF MARANATHA AVE.  
EXT'D

1,859'± (TOTAL)  
NO. 307'42" W

3,641,405.07  
11,826,300.13

3,638,842.62  
11,827,023.03

522.45'

521'03"42"E

520'32"42"E

520'43"00"E  
(36'± (TOT.))

304.20'

519'52"42"E

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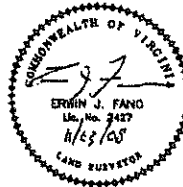
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3,638,842.62

THIS SURVEY HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND THEREFORE DOES NOT NECESSARILY INDICATE ALL ENCUMBRANCES ON THE PROPERTY.



COMPILED PLAT SHOWING A RESIDENTIAL PARCEL  
MODIFICATION OF A FAMILY PARCEL DIVISION  
OF TWO PARCELS OF LAND CONTAINING 15.80±,  
ON THE SOUTH SIDE OF POINT OF ROCKS RC

BERMUDA DISTRICT CHESTERFIELD COUNTY, VIRGINIA  
DATE: NOVEMBER 03, 2008 SCALE: 1" =

**POTTS, MINTER AND ASSOCIATES**  
Engineers, Land Surveyors, Land Pl.  
3520 Courthouse Road  
Richmond, Virginia 23236  
(804) 745-2878



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.3.**

**Subject:**

Approval of Water and Sewer Contract with Refunds for Magnolia Green Phase 3C Sanitary Sewer Extension, Contract Number 19-0182

**Board Action Requested:**

Staff recommends that the Board of Supervisors approve this contract with refunds and authorize the County Administrator to execute any necessary documents.

**Summary of Information:**

This Project includes the installation of 3,769 linear feet of oversized 30-inch wastewater line. The developer is required to have a 15-inch wastewater line to serve the ultimate build out of the western portion of this development. Staff has requested that the wastewater line be oversized to provide capacity for future development in the surrounding area. In accordance with the County Code, the developer is entitled to refunds for the construction cost of the oversized improvements.

Developer: 6801 Woolridge Road – Moseley LP  
Contractor: Lyttle Utilities Inc.  
Location: 17308 Hull Street Road

**Contract Amount:**

Estimated County Refund Cost for Wastewater Oversizing....	\$454,891.00
Estimated Developer Cost for Wastewater.....	\$838,238.50
Estimated Total for Wastewater.....	\$1,293,129.50

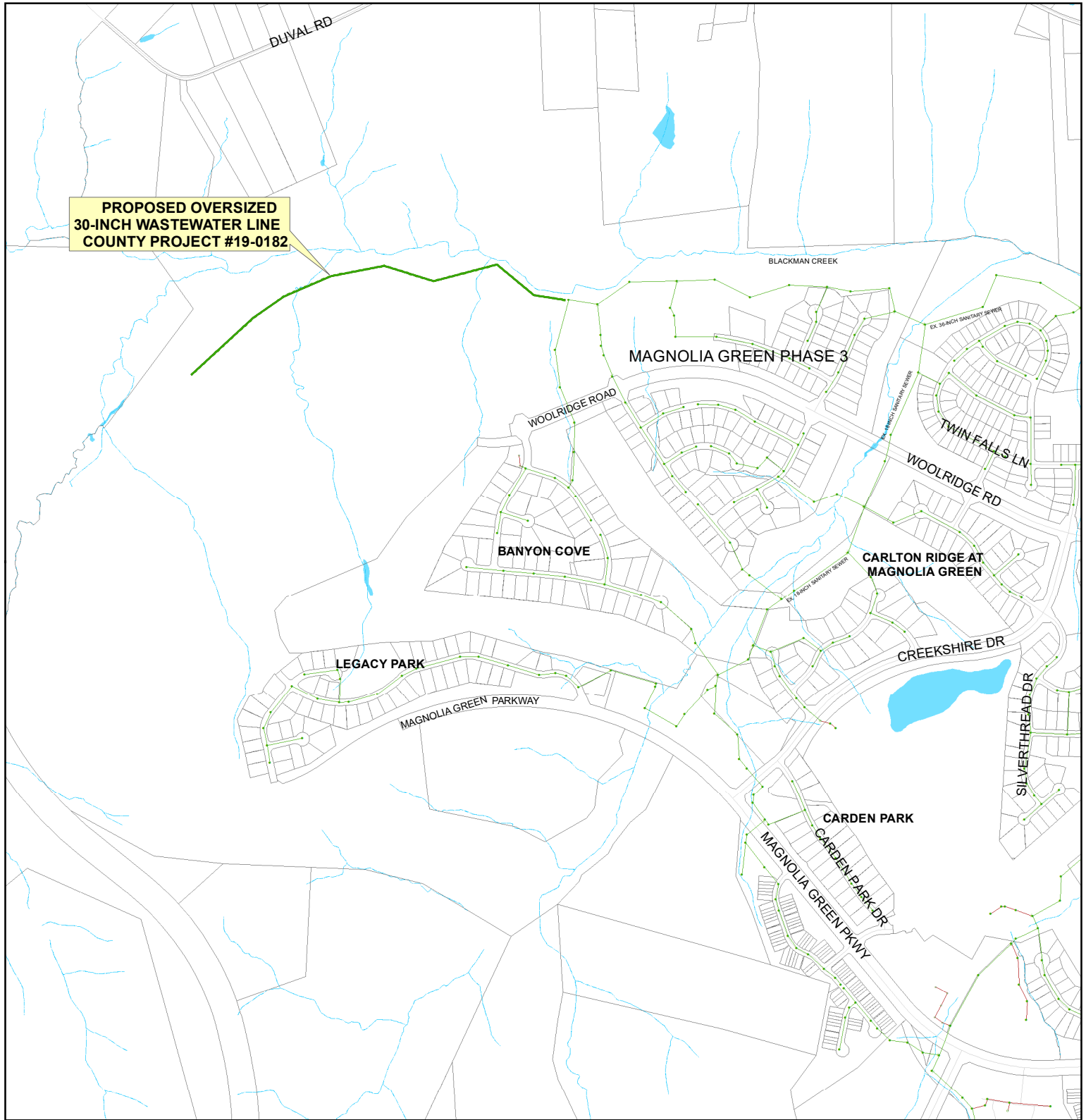
**Attachments:**

1. Magnolia Green Phase 3C Vicinity Sketch

Preparer: George Hayes, Director of Utilities

Approved By:

Board of Supervisors Meeting - April 22, 2020  
Magnolia Green Phase 3C Oversize Wastewater Line Extension  
County Project #19-0182



PayneW 04-02-2020

Chesterfield County  
Department of Utilities



1 inch = 1,000 feet





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.4.**

---

**Subject:**

Set Public Hearing Date to Consider the FY2021-FY2026 Secondary Road Six-Year Plan and FY2021 Secondary Road Budget

**Board Action Requested:**

Set May 27, 2020, as the date to hold a public hearing to consider: FY 2021–FY 2026 Secondary Road Six-Year Plan and FY 2021 Secondary Road Budget.

**Summary of Information:**

**FY 2021-FY 2026 Secondary Road Six-Year Plan**

State statute requires the Board of Supervisors to update, every two years, jointly with the Virginia Department of Transportation (VDOT), a six-year plan identifying improvements that are anticipated to be made to the secondary road system in the county.

**FY 2021 Secondary Road Budget**

Annually, VDOT requests that the Board of Supervisors approve a Secondary Road Budget. The budget reflects the first year of the Secondary Road Six-Year Plan and identifies specific project allocations for the fiscal year.

Two weeks prior to the public hearing, the draft FY2021-FY2026 Secondary Road Six-Year Plan and FY2021 Secondary Road Budget will be posted on the county's website: <https://www.chesterfield.gov/574/Transportation>.

**Attachments:**

None

Preparer: Brent Epps, Director of Transportation



Approved By:



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**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.5.**

**Subject:**

Award of Construction Contract for County Project #17-0144, Chalkley Road Waterline Improvements

**Board Action Requested:**

The Board of Supervisors is requested to authorize the Director of Procurement to award the construction contract to Walter C. Via, Inc., in the amount of \$787,728 and execute all necessary change orders up to the full amount budgeted for the Chalkley Road Waterline Improvements project.

**Summary of Information:**

This project consists of the installation of approximately 3,000 linear feet of a 16-inch water distribution main to fill a gap between two existing waterlines, which will improve reliability and resiliency of the public water system. Staff received a total of three bids ranging from \$787,728 to \$1,374,539. The County's engineering consultant, Austin Brockenbrough & Associates, has evaluated the bids and recommends award of the contract. Funds for the project are available in the current CIP.

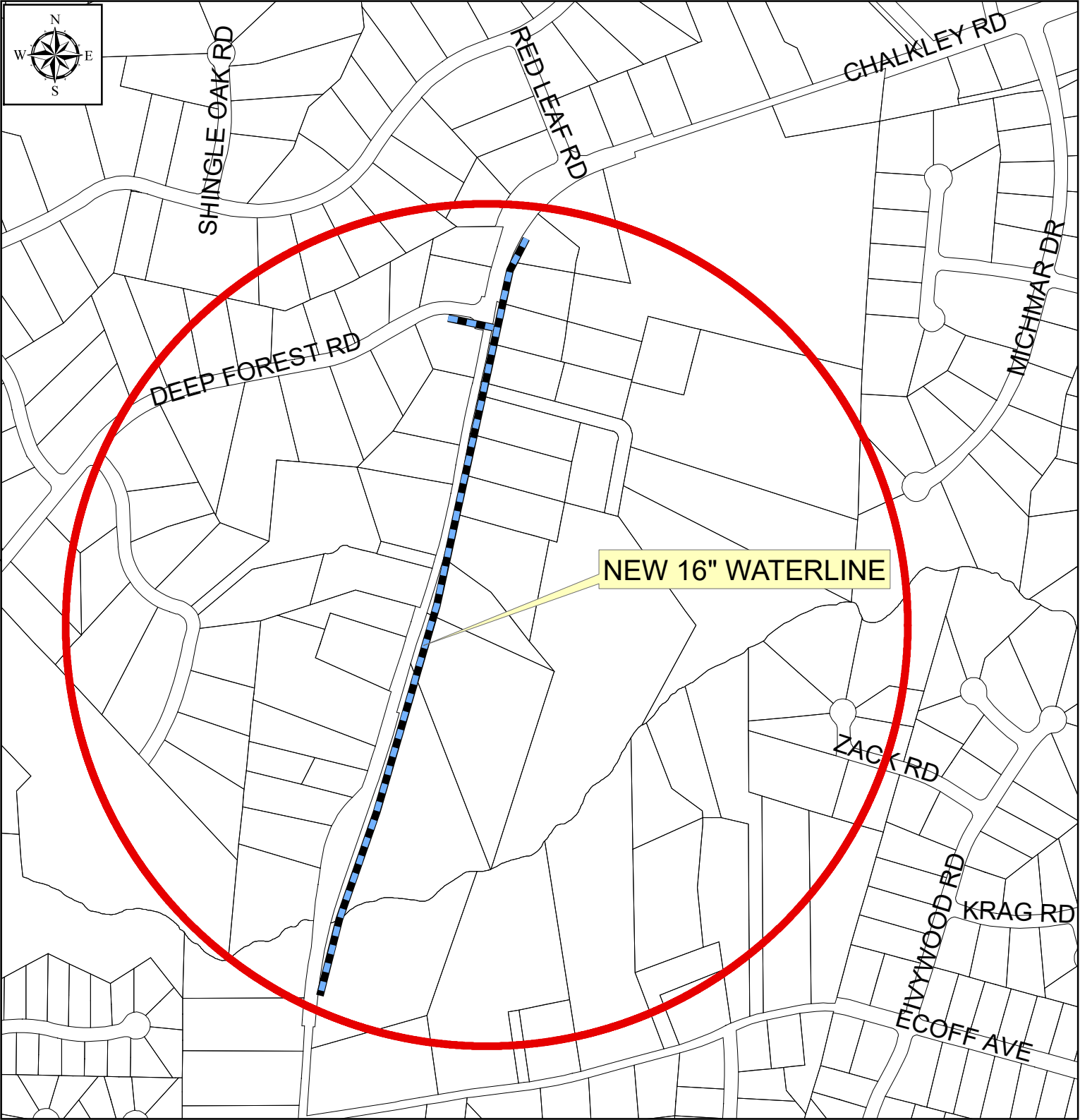
**Attachments:**

1. Chalkley Road Waterline Vicinity Map

Preparer: George Hayes, Director of Utilities  
Andrea Peeks, Director of Budget and Management

Approved By:

Board of Supervisors Meeting - April 22, 2020  
Chalkley Road Waterline Improvements



MorrisSc 04-02-2020

Chesterfield County  
Department of Utilities



1 inch = 500 feet





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.6.**

**Subject:**

Appropriation of Funds and Authorization to Proceed with Deer Run Drive (Chital Drive - Key Deer Drive) Sidewalk, Phase II and Route 1 (Food Lion - Falling Creek Wayside) Bike and Pedestrian Improvement Projects

**Board Action Requested:**

The Board of Supervisors is requested to appropriate \$3,881,000 in anticipated VDOT reimbursements and authorize staff to proceed with the following projects:

1. Deer Run Drive (Chital Drive - Key Deer Drive) Sidewalk, Phase II, UPC 114200: \$550,000; and
2. Route 1 (Food Lion - Falling Creek Wayside) Bike and Pedestrian Improvement, UPC 115415: \$3,331,000.

**Summary of Information:**

The Virginia Department of Transportation (VDOT) is accelerating the funding for the Deer Run Drive (Chital Drive - Key Deer Drive) Sidewalk, Phase II and the Route 1 (Food Lion - Falling Creek Wayside) Bike and Pedestrian Improvement projects. VDOT has requested the county administer the two projects.

A VDOT/county agreement, similar to those the county has executed in the past, will be necessary. Under the terms of the agreement, the county will administer the projects and be reimbursed by VDOT for the \$3,881,000.

With the approval of this request, staff will proceed with the projects.

Staff recommends the Board take the following actions for the following two projects:

1. Appropriate \$3,881,000 in anticipated VDOT reimbursements as follows (no matching funds are required):
  - Deer Run Drive (Chital Drive - Key Deer Drive) Sidewalk, Phase II project: \$550,000;
  - Route 1 (Food Lion - Falling Creek Wayside) Bike and Pedestrian Improvement project: \$3,331,000; and
2. Authorize the County Administrator to enter into the customary VDOT/county agreements/contracts, permits/mitigation agreements and surety agreements, acceptable to the County Attorney; and

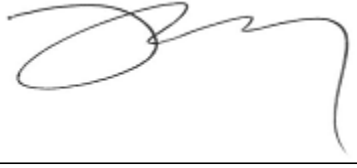
3. Authorize the County Administrator to proceed with the design and right-of-way acquisitions, including advertisement of eminent domain public hearings if necessary and the accept the conveyance of right-of-way and easements that are acquired; and
4. Authorize the Chairman of the Board of Supervisors and County Administrator to execute easement agreements for relocation of utilities; and
5. Authorize the Procurement Director to proceed with the advertisements of construction contracts for the projects.

**Attachments:**

1. Attachment A - Project Location Map Deer Run SW Phase 2(C-KD)
2. Attachment B - Project Location Map, Route 1 (Food Lion - Falling Creek Wayside) Bike\_Ped Project

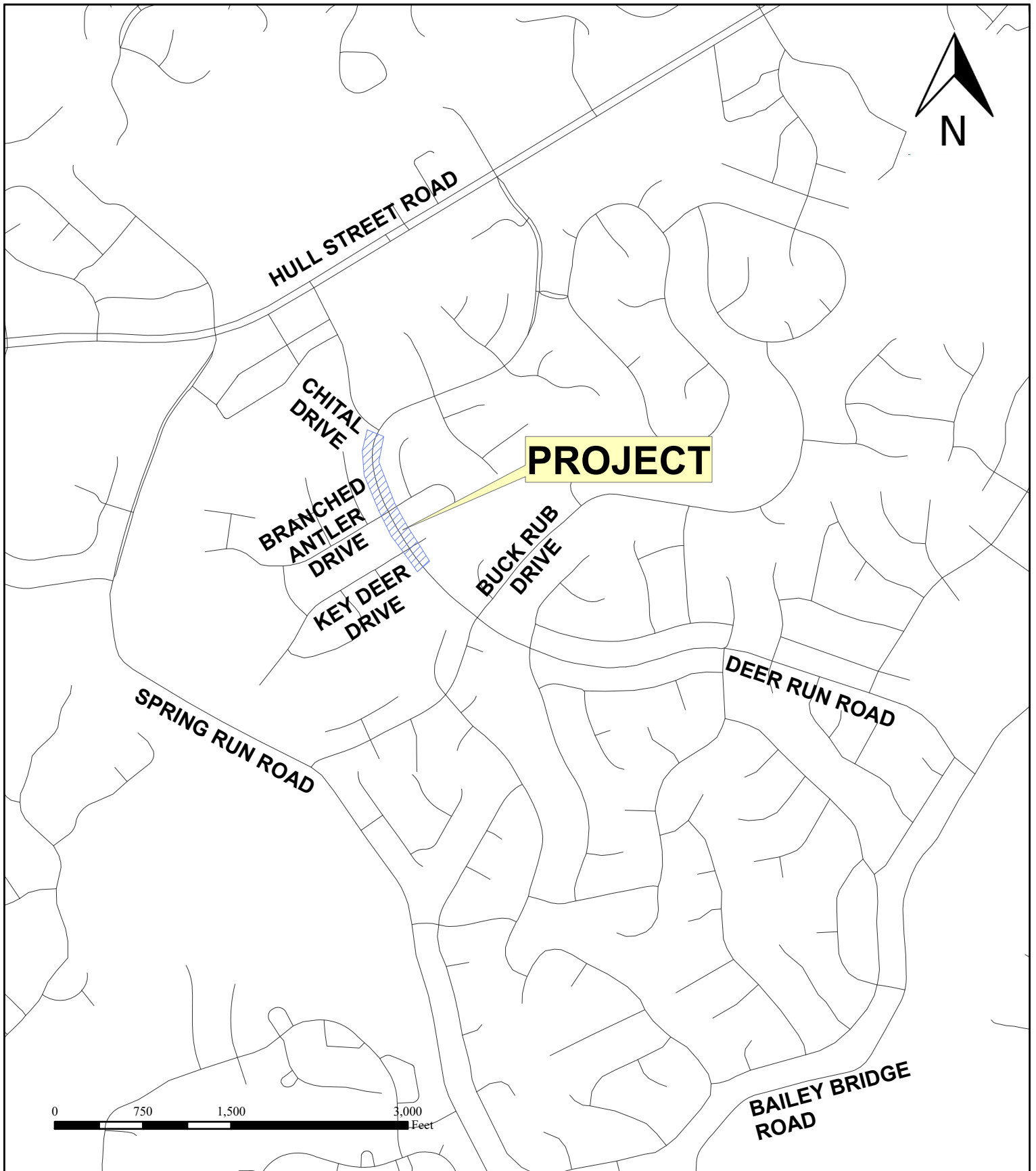
Preparer: Brent Epps, Director of Transportation

Approved By:



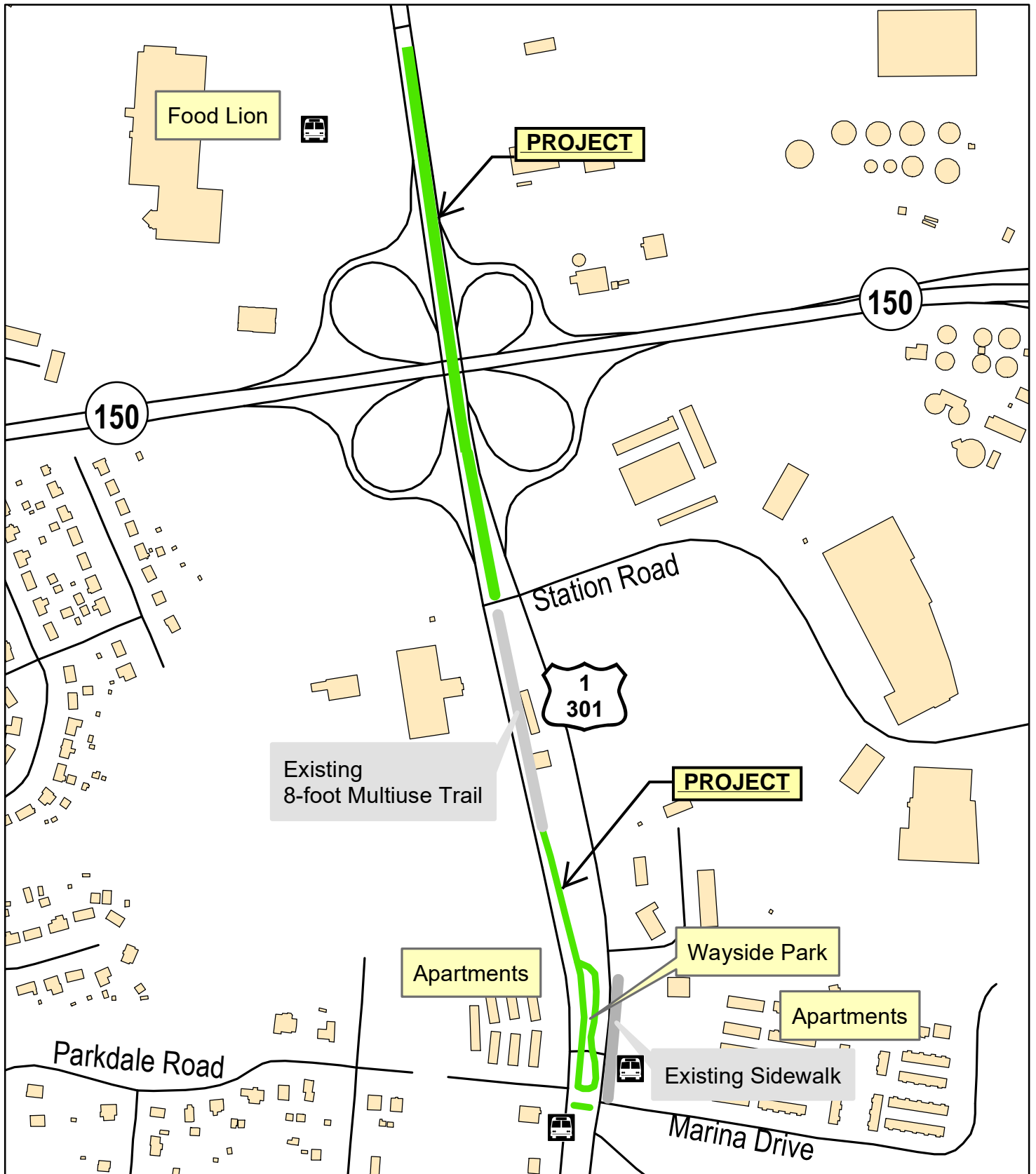
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# DEER RUN SIDEWALK PHASE 2 (CHITAL DRIVE TO KEY DEER DRIVE) PROJECT





# Route 1 (Falling Creek Wayside - Food Lion) Shared-use Path





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.7.**

**Subject:**

Amendment of Lease for the Hull Street Road Police Station

**Board Action Requested:**

Authorize the County Administrator to execute a lease amendment with SugarOak Woodlake, LLC, for 1500 square feet of existing office space at 6812 Woodlake Commons Loop and 1500 additional square feet of office space at 6816 Woodlake Commons Loop for the temporary Hull Street Road Police Station.

**Summary of Information:**

Staff has negotiated an amendment to extend the lease for the temporary Hull Street Road Police Station and add additional adjacent space. The lease will expire August 31, 2025, and includes options to extend the lease for two additional two-year periods. Rent for the existing space and the additional space is \$55,620 per year, which is the current rate. Beginning September 1, 2021, the rent will increase 2% annually. Funds for FY2021 are included in the Police Department budget. The Police Department is currently reviewing options for a permanent Police Station site in future years.

In the next fiscal year, the police department will be reorganizing its decade old beat and precinct structure to better meet the needs of our growing community. The Hull Street Precinct currently serves the western part of Chesterfield County, and it opened prior to much of the recent growth that has occurred there. It was originally intended to be a temporary facility pending the building of a permanent precinct, and at that time, it provided the minimal amount of needed space.

When the new CADs program is deployed at the end of this calendar year, the Hull Street Road location will become the hub for both the James River and Swift Creek Precincts. This needed expansion will come with an increase in the number of operational personnel, administrative support and supervisor staff, and service area. The current facility will not support the additional numbers. We are seeking to double the amount of space, in our current location, from 1500 sq/ft to 3000 sq/ft without any increase in the cost per square foot. This will provide the department the minimum necessary space to effectively deliver services to the western half of the county. This location would serve as the hub until a permanent facility could be built for each precinct.

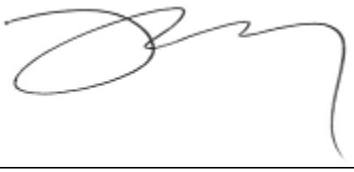
Approval is recommended.

**Attachments:**

1. Hull Street Road Police Station Vicinity Map

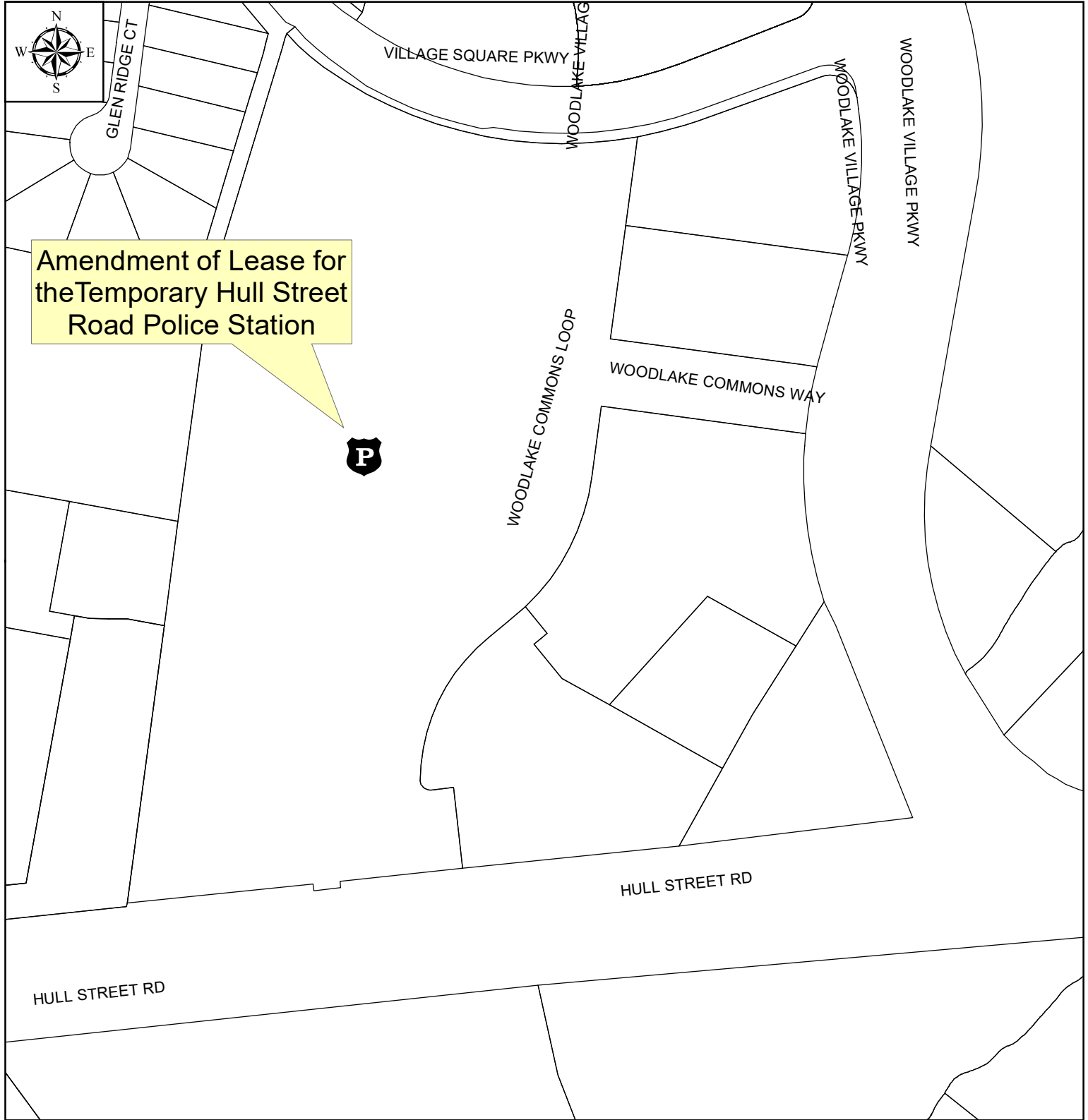
Preparer: Jeffrey Katz, Chief of Police

Approved By:

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Board of Supervisors Meeting - April 22, 2020  
Amendment of Lease for the  
Temporary Hull Street Road Police Station



Chesterfield County  
Real Property Office

SasekD 04-01-2020

1 inch = 200 feet





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.B.8.**

---

**Subject:**

Acceptance of State Roads

**Board Action Requested:**

Adoption of resolutions for the referenced state roads acceptances.

**Summary of Information:**

**Bermuda District:**

Dunollie at the Highlands

Meadowville Landing at Rivers Bend Section 5

**Clover Hill District:**

Tredeggar Lake Parkway Extension

**Dale District:**

Braden Townes Section One

**Matoaca District:**

Collington Section 16

Foxfield Section 2

Whittington Forest Section 3

Willow Creek Section 4

**Midlothian District:**

Newmarket Section 5

**Attachments:**

1. 2020-04-22 Bermuda - Dunollie at the Highlands
2. 2020-04-22 Bermuda - Meadowville Landing at Rivers Bend Section 5
3. 2020-04-22 Clover Hill - Tredeggar Lake Parkway Extension
4. 2020-04-22 Dale - Braden Townes Section One
5. 2020-04-22 Matoaca - Collington Section 16
6. 2020-04-22 Matoaca - Foxfield Section 2
7. 2020-04-22 Matoaca - Whittington Forest Section 3

8. 2020-04-22 Matoaca - Willow Creek Section 4
9. 2020-04-22 Midlothian - Newmarket Section 5

Preparer: Scott Smedley, Director of Environmental Engineering

Approved By:

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**TO: Board of Supervisors**

**FROM: Department of Environmental Engineering**

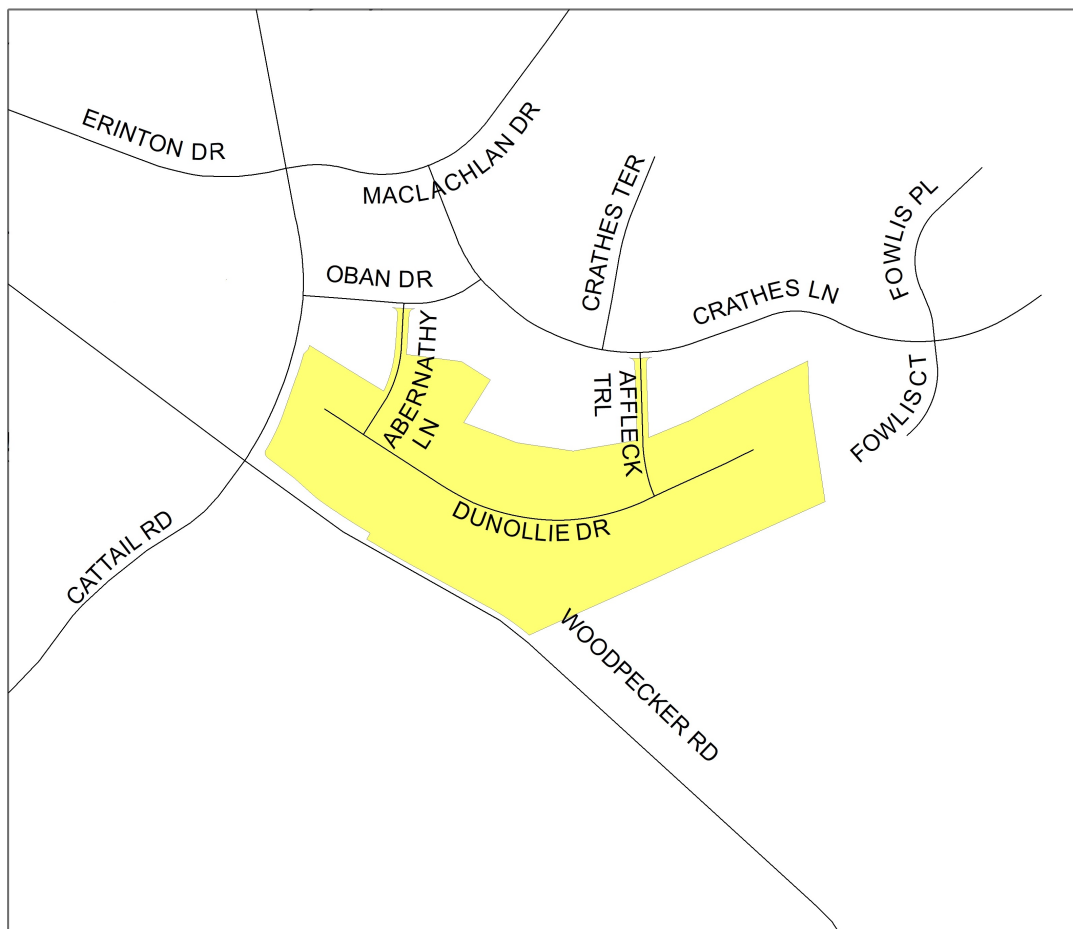
**SUBJECT: State Road Acceptance - Dunollie at the Highlands**

**DISTRICT: Bermuda**

**MEETING DATE: April 22, 2020**

**ROADS FOR CONSIDERATION:** Abernathy Ln  
Affleck Trl  
Dunollie Dr

**Vicinity Map: Dunollie at the Highlands**



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**TO: Board of Supervisors**

**FROM: Department of Environmental Engineering**

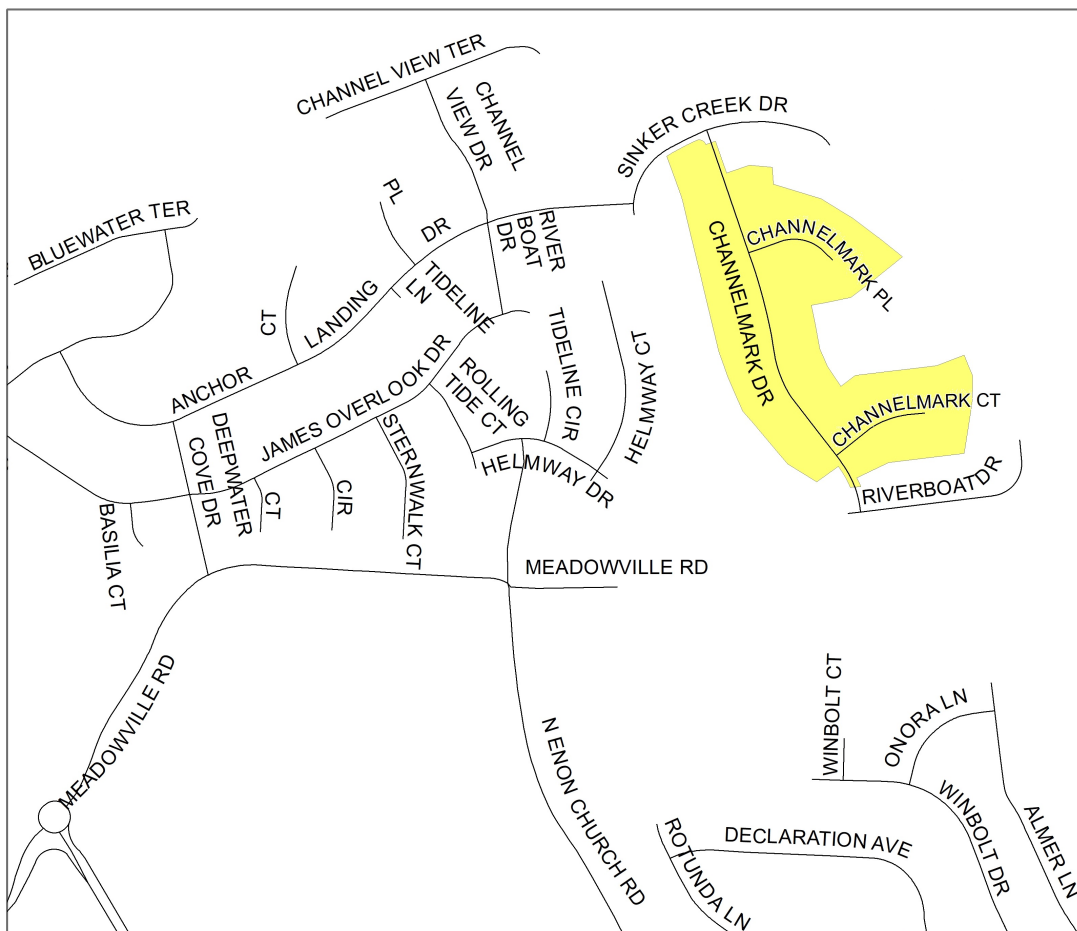
**SUBJECT: State Road Acceptance - Meadowville Landing at Rivers Bend Section 5**

**DISTRICT: Bermuda**

**MEETING DATE: April 22, 2020**

**ROADS FOR CONSIDERATION:** Channelmark Ct  
Channelmark Dr  
Channelmark Pl

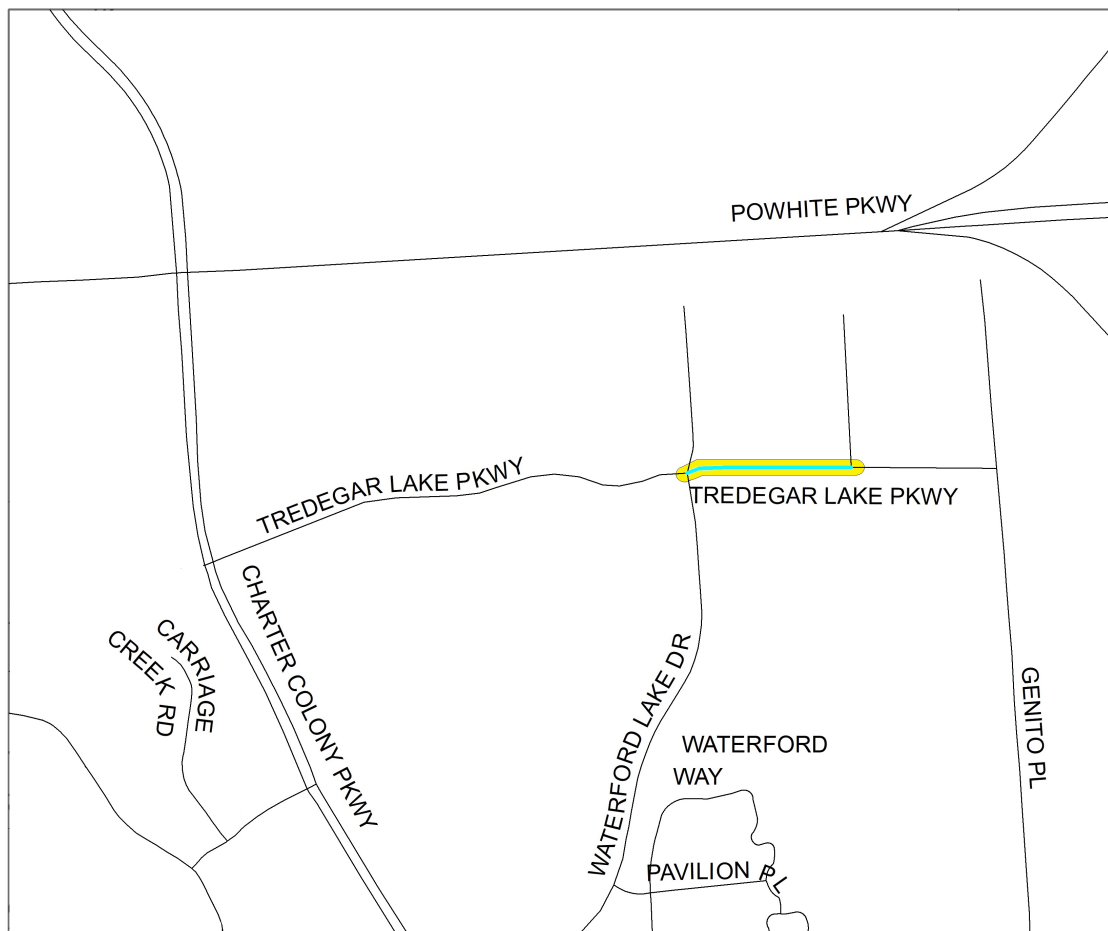
**Vicinity Map: Meadowville Landing at Rivers Bend Section 5**



Produced By Chesterfield County GIS

**TO:** Board of Supervisors  
**FROM:** Department of Environmental Engineering  
**SUBJECT:** State Road Acceptance - Tredegar Lake Pkwy  
**DISTRICT:** Clover Hill  
**MEETING DATE:** April 22, 2020  
**ROADS FOR CONSIDERATION:** Tredegar Lake Pkwy

**Vicinity Map: Tredegar Lake Parkway**



Produced By Chesterfield County GIS

**TO:** Board of Supervisors

**FROM:** Department of Environmental Engineering

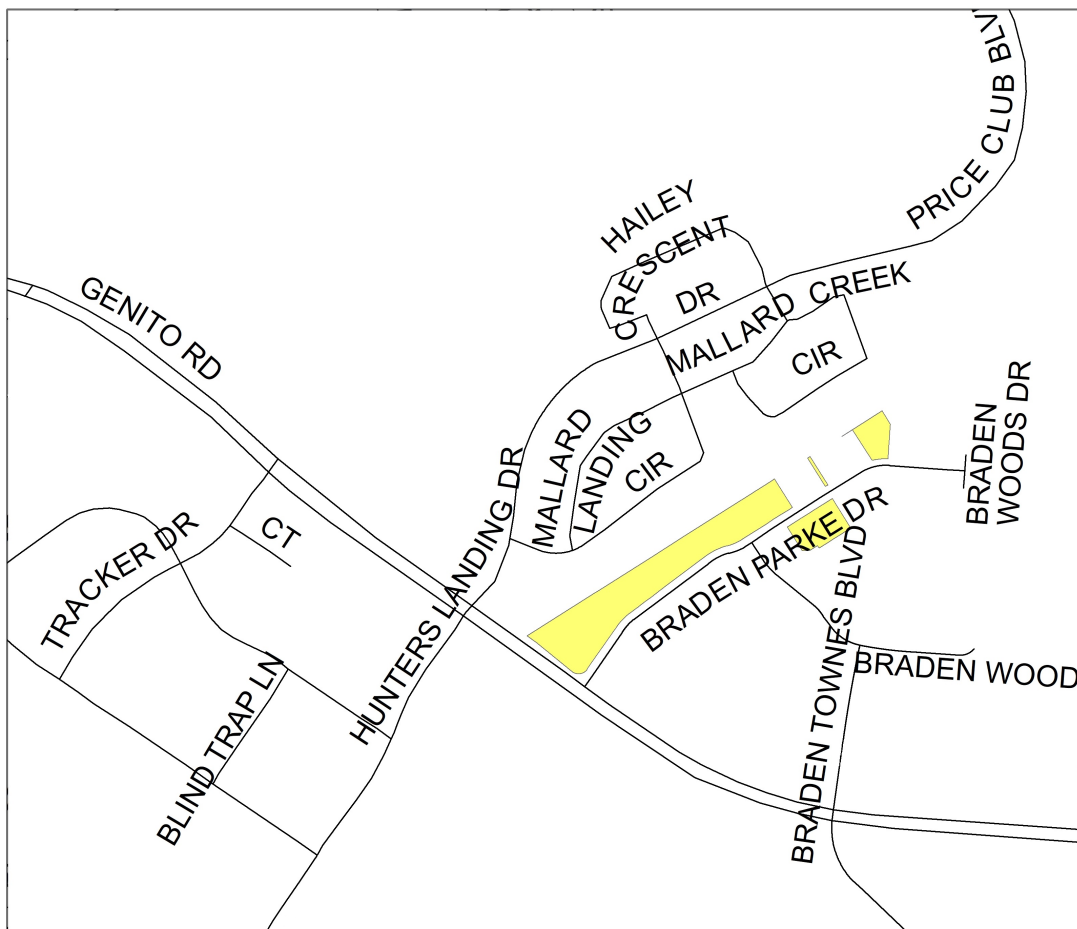
**SUBJECT:** State Road Acceptance - Braden Townes Section One

**DISTRICT:** Dale

**MEETING DATE:** April 22, 2020

**ROADS FOR CONSIDERATION:** Braden Parke Dr  
Braden Woods Dr

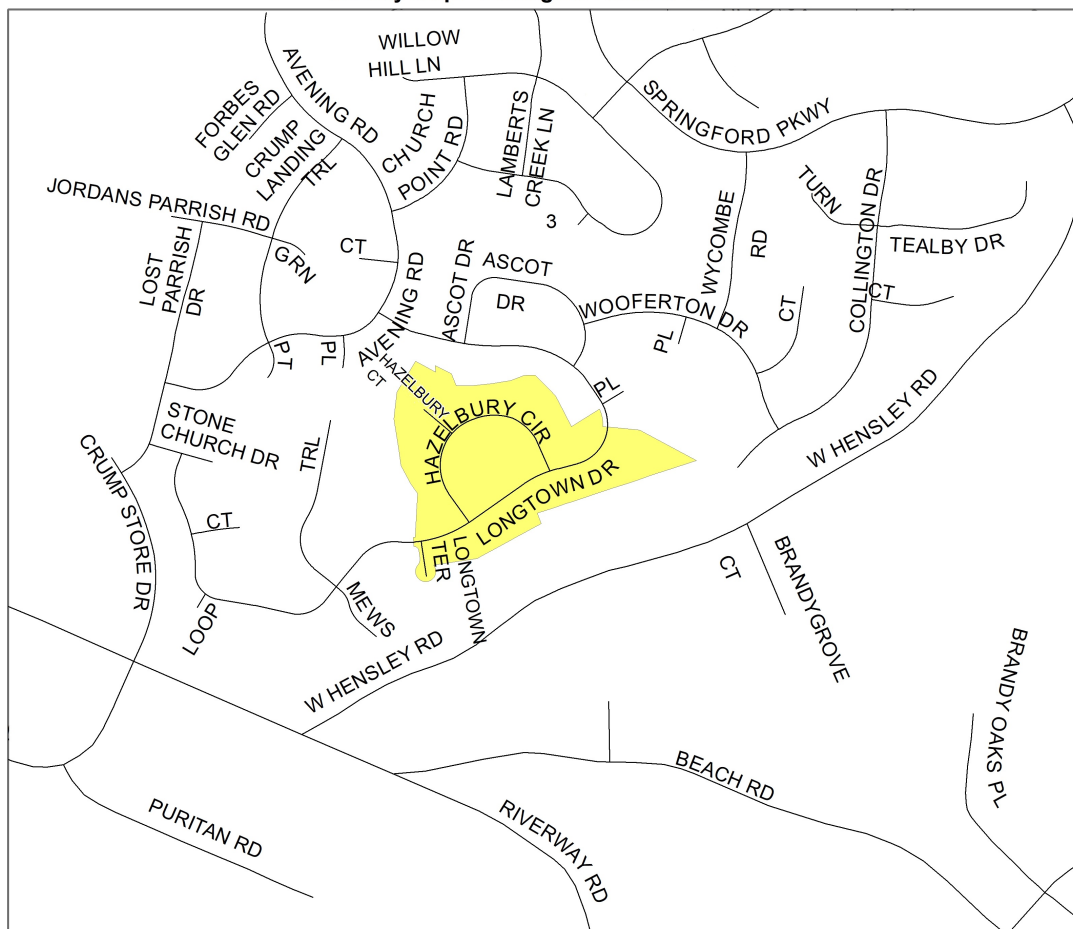
**Vicinity Map: Braden Townes Section One**



Produced By Chesterfield County GIS

**ROADS FOR CONSIDERATION:** Longtown Dr  
Longtown Ter  
Hazelbury Cir  
Hazelbury Ct

### Vicinity Map: Collington Section 16



Produced By Chesterfield County GIS

**TO:** Board of Supervisors

**FROM:** Department of Environmental Engineering

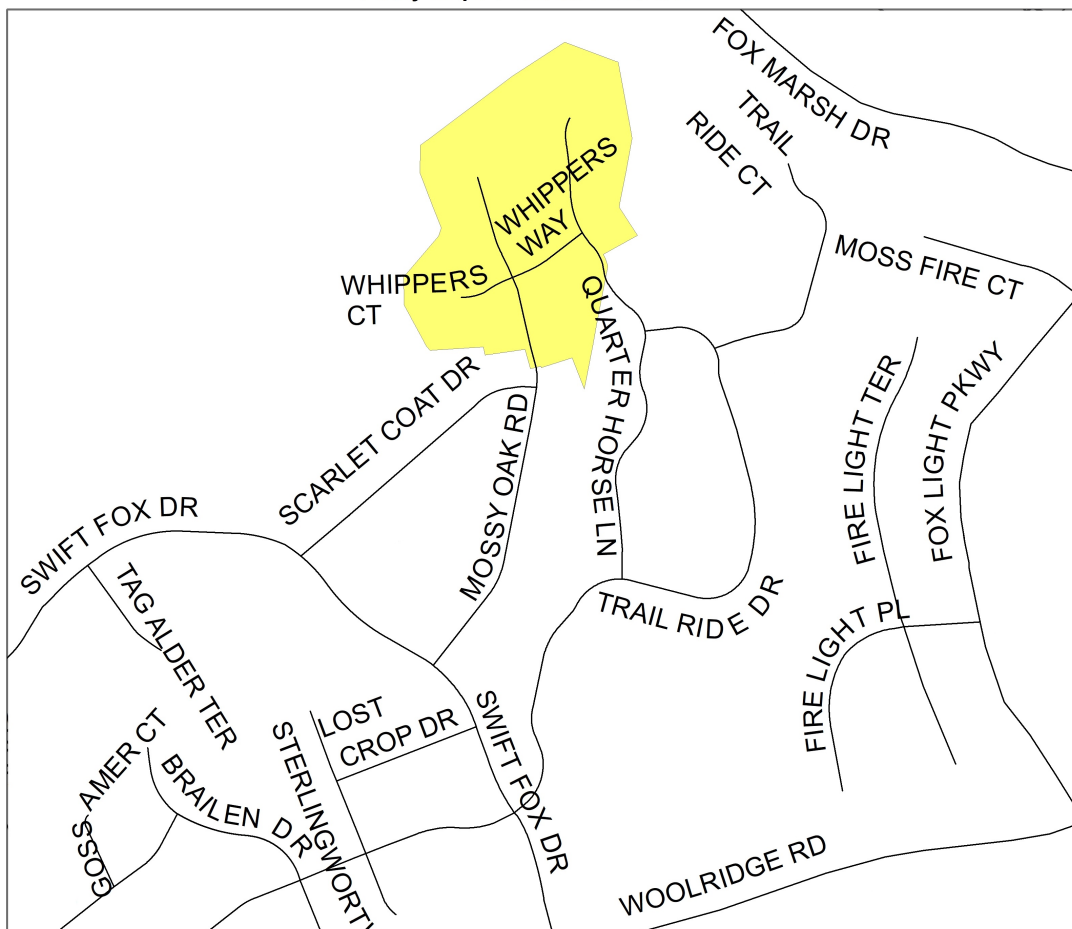
**SUBJECT:** State Road Acceptance - Foxfield Section 2

**DISTRICT:** Matoaca

**MEETING DATE:** April 22, 2020

**ROADS FOR CONSIDERATION:** Mossy Oak Rd  
Quarter Horse Ln  
Whippers Ct  
Whippers Way

**Vicinity Map: Foxfield Section 2**

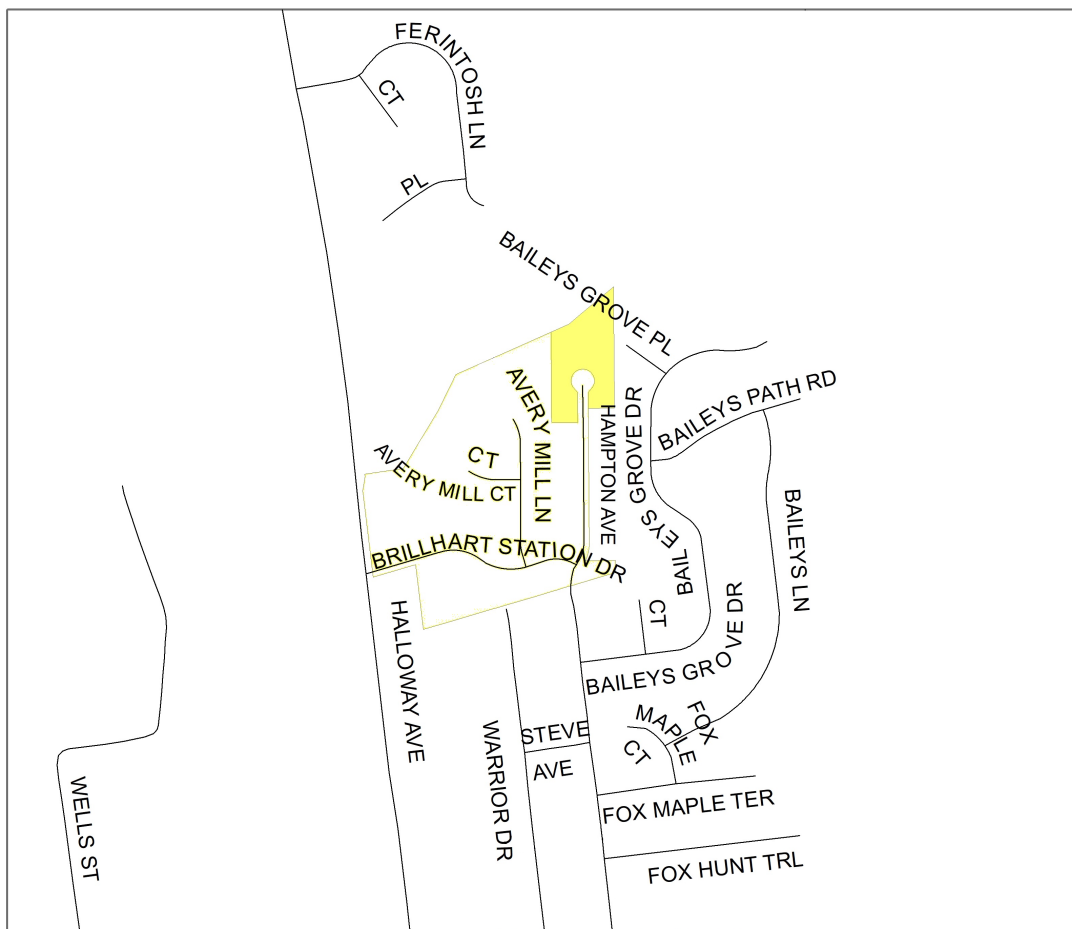


Produced By Chesterfield County GIS



**TO:** Board of Supervisors  
**FROM:** Department of Environmental Engineering  
**SUBJECT:** State Road Acceptance - Whittington Forest Section 3  
**DISTRICT:** Matoaca  
**MEETING DATE:** April 22, 2020  
**ROADS FOR CONSIDERATION:** Hampton Ave

**Vicinity Map: Whittington Forest Section 3**



Produced By Chesterfield County GIS

**TO: Board of Supervisors**

**FROM: Department of Environmental Engineering**

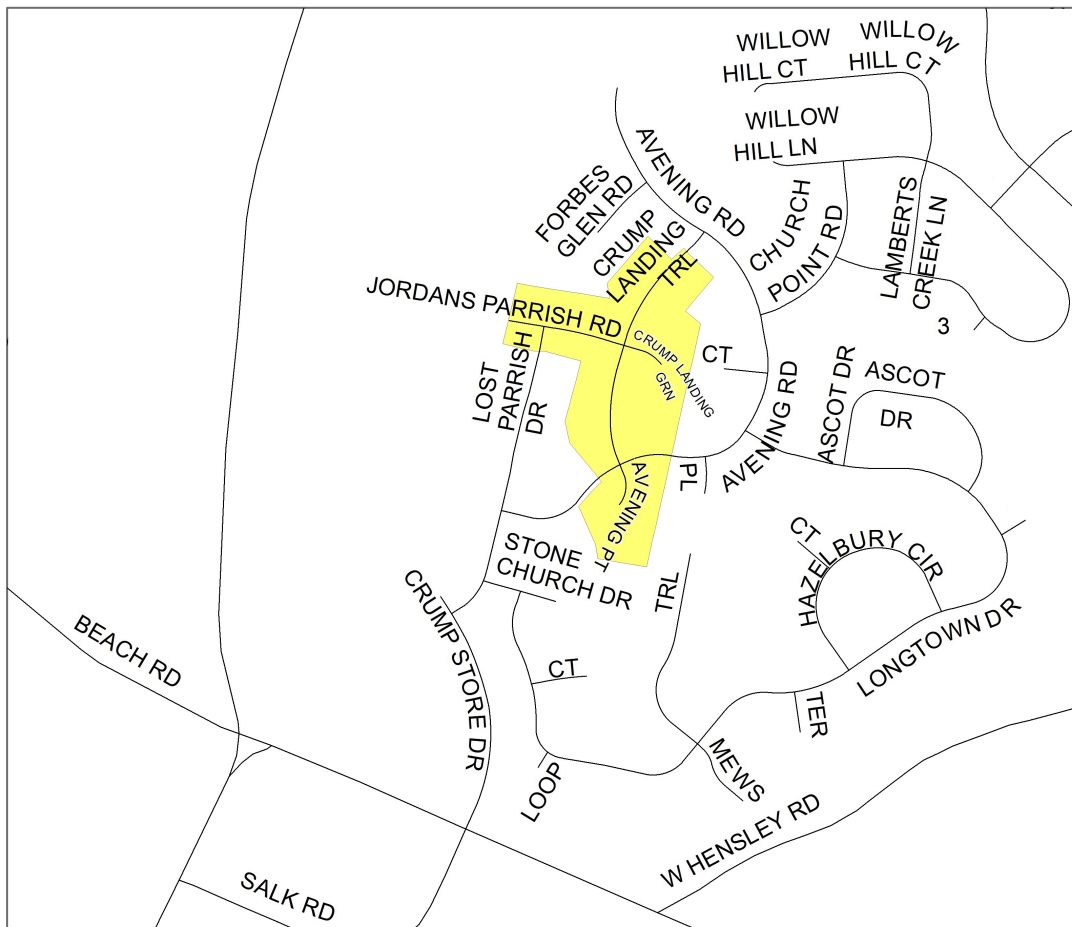
**SUBJECT: State Road Acceptance - Willow Creek Section 4**

**DISTRICT: Matoaca**

**MEETING DATE: April 22, 2020**

**ROADS FOR CONSIDERATION:** Avening Pt  
Avening Rd  
Crump Landing Grn  
Crump Landing Trl  
Jordans Parrish Rd  
Lost Parrish Dr

**Vicinity Map: Willow Creek Section 4**



Produced By Chesterfield County GIS

**TO: Board of Supervisors**

**FROM: Department of Environmental Engineering**

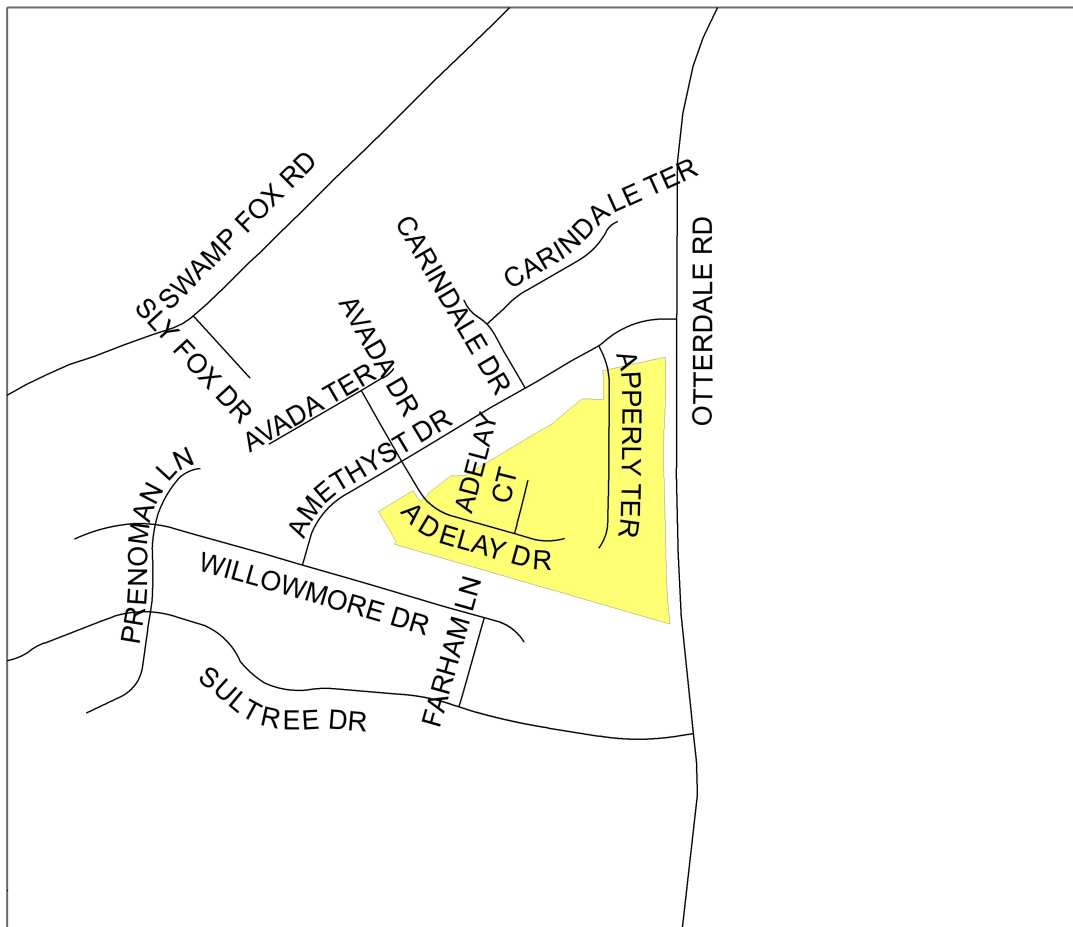
**SUBJECT: State Road Acceptance - Newmarket Section 5**

**DISTRICT: Midlothian**

**MEETING DATE: April 22, 2020**

**ROADS FOR CONSIDERATION:** Adelay Ct  
Adelay Dr  
Apperly Ter

**Vicinity Map: Newmarket Section 5**



Produced By Chesterfield County GIS



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 8.C.**

**Subject:**

Award of Contract for Construction of the Proctor's Creek Wastewater Treatment Plant Septage Receiving Station

**Board Action Requested:**

The Board of Supervisors is requested to authorize the Director of Procurement to award the construction contract to RJ Smith Construction Company, Inc., in the amount of \$1,030,600 and execute all necessary change orders up to the full amount budgeted for the Proctors Creek Wastewater Treatment Plant Septage Receiving Station project.

**Summary of Information:**

This project consists of the installation of a new automatic septage receiving station with associated grinder, building, controls and appurtenances. Staff received a total of four responsive bids ranging from \$1,030,600 to \$1,490,903. The county's engineering consultant, Whitman, Requardt and Associates, has evaluated the bids and recommends award of the contract to the lowest responsive and responsible bidder. Funds for the project are available in the current CIP.

**Attachments:**

None

Preparer: George Hayes, Director of Utilities  
Andrea Peeks, Director of Budget and Management

Approved By:



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 9.A.**

---

**Subject:**

Ordinance Amendments Relating to Department of Utilities' Fee Changes

**Board Action Requested:**

Adopt the Department of Utilities' ordinance for Sections 18-22 and 18-27 of the County Code

**Summary of Information:**

The Board of Supervisors held a public hearing on March 25, 2020 concerning the proposed changes to Utilities' fees. Since the development of the proposed FY2021 budget and utility rates, the Coronavirus Pandemic, or COVID-19, has had a significant impact on our local and national economy.

The County has taken steps to help minimize the impact of this difficult economic time by reducing non-essential spending through FY2020 and revising revenue and expenditure projections for the proposed FY2021 budget. The Utilities Department has also participated in revising its budgets for both fiscal years.

Due to these unprecedented times, the Utilities Department is recommending that the previously proposed fee increases for FY2021 be rejected, leaving fees per the current ordinance in effect.

To offset the approximate \$3.2 million in anticipated revenue from the previously proposed fee increases, along with an anticipation of lost revenue due to the freeze on penalties, interest and increase in delinquent accounts, the Department of Utilities balanced the FY2021 proposed budget by eliminating or delaying \$4.1 million in capital improvement program projects. In addition, the Department of Utilities has mirrored the strategies being implemented for the general fund by reducing the FY2021 operating budget with the elimination of the 2 percent merit increase, eliminating the request for four additional positions, placing a hold on career development plans, and reducing healthcare percentages.

The recommendation to not implement the proposed utility fee changes will provide our customers some financial relief over the next year as the county, the nation, and the world recover from the COVID-19 pandemic and associated financial impacts.

The remaining advertised amendments within the ordinance relate to long-standing policies that are currently included in paper agreements that require signatures by applicants applying for new connections to the utility system. By incorporating these into the ordinance, the new service application process will be streamlined and no longer require our customers to deliver signed paper agreements to establish new connections to our utility

system. As these amendments will enhance the application process for our customers, approval is recommended.

The advertised ordinance and the revised, recommended ordinance are attached.

**Attachments:**

1. Advertised 2021 Utility Charges and Connection Fees Ordinance
2. Revised Utilities Fee Increases Ordinance

Preparer: Andrea Peeks, Director of Budget and Management

Approved By:

---

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY  
OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING  
AND RE-ENACTING SECTIONS 18-22 AND 18-27 RELATING TO  
UTILITIES CONNECTION FEES AND UTILITIES USER CHARGES

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) That Sections 18-22 and 18-27 of the Code of the County of Chesterfield, 1997, as amended, are amended and re-enacted to read as follows:

Sec. 18-22. - Connection fees.

(a) The water connection fee shall be the capital cost recovery charge plus the meter installation charge based on the size of the water meter that the director installs. The wastewater connection fee shall be the capital cost recovery charge for the size of the water meter that serves the property, or, if the property does not receive water service, the size of the water meter that would serve the property if it received water service. The service(s) furnished through these facilities shall not extend to another property/parcel nor will the service be transferable to another property/parcel.

(b) The capital cost recovery charge shall be:

Customer Class		Meter Size (inches)	Number of ERU's per Unit	Capital Cost Recovery Charge	
				Water	Wastewater
(i)	For a dwelling, single-family, including townhouses, manufactured homes that are not located in a manufactured home park, and individually metered multifamily dwelling units	5/8	1.00	<del>\$5,725.00</del> <u>6,000.00</u>	\$5,400.00
(ii)	For a dwelling, two-family (per unit)	5/8	1.00	<del>5,725.00</del> <u>6,000.00</u>	5,400.00
(iii)	For manufactured homes that are located in a manufactured home park and for master metered multiple-family dwellings other than multiple-family dwellings used exclusively as housing for colleges and/or universities (per unit)		0.85	<del>4,866.00</del> <u>5,100.00</u>	4,590.00
(iv)	For all other customer classes	5/8	1.00	<del>5,725.00</del> <u>6,000.00</u>	5,400.00



		1	2.50	<del>14,313.00</del> <u>15,000.00</u>	13,500.00
		1½	5.00	<del>28,625.00</del> <u>30,000.00</u>	27,000.00
		2	8.00	<del>45,800.00</del> <u>48,000.00</u>	43,200.00
		3	16.00	<del>91,600.00</del> <u>96,000.00</u>	86,400.00
		4	25.00	<del>143,125.00</del> <u>150,000.00</u>	135,000.00
		6	50.00	<del>286,250.00</del> <u>300,000.00</u>	270,000.00
		8	80.00	<del>458,000.00</del> <u>480,000.00</u>	432,000.00
		10	115.00	<del>658,375.00</del> <u>690,000.00</u>	621,000.00
		12	155.00	<del>887,375.00</del> <u>930,000.00</u>	837,000.00
	The capital cost recovery charge for meters that are larger than 12 inches shall be determined by the director based on the number of ERUs per unit.				
(v)	The capital cost recovery charge for a dwelling that is served by a meter that is larger than five-eighths ( 5/8 ) inch shall be the same capital cost recovery charge in subsection (b)(iv).				

o o o

(c) The meter and water service line installation charge shall be:

(1) For installing water service lines:

Inches	Charge
5/8	\$1,900.00

1	2,150.00
1½	4,150.00
2	4,700.00

(2) For installing meters:

Inches		Charge
5/8		\$80.00
1		130.00
1½		320.00
2		420.00

(3) For installing residential outside use meters using existing service lines: ~~\$500.00~~ 525.00.

o o o

(i) A consumer who has paid a connection fee shall pay the monthly service charge and ancillary charges irrespective of whether the consumer is actually receiving utility service.

o o o

#### Sec. 18-27. - Utility charges.

Effective with bills issued on and after July 1, ~~2019~~2020, the consumer shall pay charges for utility service in accordance with the following schedules:

(a) *Monthly service charges.* The monthly service charge shall be:

- (1) *Customer cost charge.* A customer cost charge of \$2.54 for each service account. However, customers who have only a water account or a wastewater account shall pay a customer cost charge of \$5.08.
- (2) *Commodity cost charge.*
  - (i) Water: ~~\$2.15~~2.25 per 100 cubic feet (Ccf).
  - (ii) Wastewater: ~~\$2.25~~2.29 per 100 cubic feet (Ccf).

(3) *Capacity cost charge.*

Customer Class		Meter Size (inches)	Number of ERUs per Unit	Monthly Capacity Charge	
				Water	Wastewater
(i)	Dwelling, single-family, including townhouses and manufactured homes that are not located in a manufactured home park	5/8	1.00	<del>\$7.64</del> <u>7.95</u>	\$14.15
(ii)	Dwelling, two-family (per unit)	5/8	1.00	<del>7.64</del> <u>7.95</u>	14.15
(iii)	Manufactured homes that are located in a manufactured home park and multiple-family dwellings other than multiple-family dwellings used exclusively as housing for colleges or universities (per unit)		0.85	<del>6.49</del> <u>6.76</u>	12.03
(iv)	All other customer classes	5/8 and ¾	1.00	<del>7.64</del> <u>7.95</u>	14.15
		1	2.50	<del>19.10</del> <u>19.88</u>	35.38
		1½	5.00	<del>38.20</del> <u>39.75</u>	70.75
		2	8.00	<del>61.12</del> <u>63.60</u>	113.20
		3	16.00	<del>122.24</del> <u>127.20</u>	226.40
		4	25.00	<del>191.00</del> <u>198.75</u>	353.75
		6	50.00	<del>382.00</del> <u>397.50</u>	707.50
		8	80.00	<del>611.20</del> <u>636.00</u>	1,132.00

		10	115.00	<del>878.60</del> <u>914.25</u>	1,627.25
		12	155.00	<del>1,184.20</del> <u>1,232.25</u>	2,193.25
(v)	The capacity cost charge for a dwelling that is served by a meter that is larger than five-eighths inch shall be the capacity cost charge in subsection (a)(3)(iv).				

o o o

- (d) ~~A consumer who has paid a connection fee~~ Where service has been established through the payment of a connection fee, consumers shall pay the monthly service charge and ancillary charges, irrespective of whether the consumer is actually receiving utility service.

o o o

- (2) *That this ordinance shall become effective July 1, 2020.*

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OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING  
AND RE-ENACTING SECTIONS 18-22 AND 18-27 RELATING TO  
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o o o

- (2) *That this ordinance shall become effective July 1, 2020.*

# **REVISED FY2021 BUDGET & REVISED FY2021 CIP**



**CHESTERFIELD COUNTY, VIRGINIA**  
PRESENTED APRIL 2020



# TABLE OF CONTENTS

Transmittal Letter	1
Revised FY21 Budget Overview	3
Revised FY21 Budget Crosswalk Plan	5
Revised FY21 Program/Service Enhancements	7
Revised FY21 County CIP Summary	9
Revised FY21 Appendix C	11





# Chesterfield County, Virginia

Joseph P. Casey, Ph.D., County Administrator

9901 Lori Road – P.O. Box 40 – Chesterfield, VA 23832-0040

Phone: (804) 748-1211 – Fax: (804) 717-6297 – Internet: [chesterfield.gov](http://chesterfield.gov)

## BOARD OF SUPERVISORS

**LESLIE A. T. HALEY, CHAIR**

Midlothian District

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**CHRISTOPHER M. WINSLOW**

Clover Hill District

**JAMES M. "Jim" HOLLAND**

Dale District

April 3, 2020

Dear Honorable Members of the Board of Supervisors:

We are all in this together.

As a County, we have risen to meet this COVID-19 crisis and, as one community, have found countless ways to band together. Our Chesterfield community has faced this pandemic each and every day with the singular goal of staying true to the tenets that make us so strong. Our approach to this revised budget is no different.

The world has changed drastically from the one that existed when I wrote my original FY2021 budget transmittal letter. In the midst of such tremendous uncertainty, this budget stands as a source of consistency and is unwavering in its commitment to our community's core values. In my previous letter, I spoke of our need to be creative, diligent, and resourceful with how we allocate our limited resources. That has never been more true than today and this revised budget is crafted in that mold. We significantly reduced our spending plan, while still maintaining sufficient support for the core services that make ours a first-choice community: continued strength in public safety, support for necessary community infrastructure, provision of superior customer service through retaining critical staff, and a strong commitment to education.

We will not know the full economic impact of COVID-19 for some time to come, but even with the events thus far, it will undoubtedly go down in history as time of incredible and significant change. Since the time when we crafted the original proposed FY2021 budget, we have all witnessed economic changes never before seen: a record-smashing 6.6 million unemployment claims filed in one week, interest rates dipping into negative territory, and predictions of second quarter GDP contractions ranging from -15 percent to -30 percent. This budget does not shy away from those hard truths and adjusts revenue projections downward by nearly \$50 million as compared to the original proposed FY2021 budget. Moreover, this plan is \$10 million below the FY2020 adopted budget.

However, even though our revenue outlook has changed, our priorities have not.

The reduction strategies incorporated into this plan are specifically tailored to minimize negative impacts on our core services. By avoiding a blunt, across-the-board approach, these strategies are structured for more robust sustainability and avoid unintended consequences inherent to blanket or one-size-fits all reductions. In turn, this budget is able to position Chesterfield to face future unknowns by prioritizing our strengths and implementing creative solutions, to include:

- *Preserves investments in education:* The only change to the local funding support for Chesterfield County Public Schools in this revised plan is the formulaic decrease in the general fund transfer of local funding as driven by the downward reforecast in property taxes. Protecting education is a top County priority, and this budget proves such by implementing requisite reductions in all other areas of County operations to hold

schools as harmless as possible. As compared to the original proposal, the school transfer is only scheduled to be reduced by \$2.9 million—a decrease that accounts for only about six percent of the overall reduction.

- *Maintains core front-line services:* This plan protects essential public safety and human service programs and ensures they are equipped to provide necessary services. Accordingly, there are no impacts to full-time sworn ranks in Police, Fire or the Sheriff's office. In addition, this revised plan maintains certain select new investments in those agencies for FY2021, including overtime funding in Fire, Police Service Aides and part-time staff in Police that maximize the capacity of officers, and new Deputy slots in the Sheriff's Office that will allow Chesterfield to maximize the local jail in order to help provide a higher standard of care for County inmates. This budget also retains the funding originally proposed for the Registrar to support new early voting efforts related to the 2020 elections.
- *Responsibly reprioritizes capital:* This budget reprioritizes resources away from the FY2021 Capital Improvement Plan (CIP), allowing these dollars to fund critical county operating needs, all while still adhering to the County's crucial financial policy of investing 2.5 percent of facility replacement value into the annual major maintenance program. In addition, numerous capital projects have been put on hold to defer future operating costs. Similarly, this plan pauses the 2020 Referendum until there is greater clarity on the economic outlook.
- *Retains essential workforce:* Our award-winning employee talent is more critical than ever. This budget protects the essential workforce to ensure critical County services can continue during this time of great need. While this budget eliminates the two percent merit increase and freezes career development initiatives, it does not eliminate any position, part- or full-time, in lieu of select furloughs that are clustered in areas that cannot operate and remain in compliance with COVID-19 protocols. Moreover, this plan is positioned to bring back many of these staff during the year if the outbreak is contained and the economic conditions normalize.
- *Includes a roadmap for further investment:* This revised budget reprioritizes the FY2021 spending enhancements in deference to the need to focus first on maintaining critical existing operations. As such, this proposal only incorporates the most critical of the new funding initiatives. All others are positioned for subsequent consideration as soon as economic conditions allow. Upon confirmation of upward-revised revenues, we are poised to re-incorporate spending in the priority order set out in this packet. The Board of Supervisors and the School Board remain committed to addressing countywide pay challenges for our first responders and teachers, so the \$2.5 million to address outcomes of teacher and public safety pay studies is a top priority for consideration as soon as revenues can accommodate. Also in the next tier for consideration are critical staff in the Fire, Police, and Sheriff departments, and in other core County departments that support these front-line efforts.

This budget reflects this current point in time and, therefore, cannot capture all the realities that come about after its passage. The County will remain vigilant in monitoring economic impacts and stands ready to work with the Board of Supervisors and School Board as needed to adjust spending to match revenue fluctuations. We are hopeful that such adjustments will be positive and will allow us to reinforce our core services in accordance with the tiered proposals set out herein. We will face whatever challenges are ahead and pivot as needed. We are committed to making the right choices with an eye to shoring-up our core services and with consideration to the lasting impacts of our decisions. The strength of this County lies in our resilience and fortitude during times of hardship, and we will continue to band together, however needed, to protect the livelihood of this first-choice community for generations to come.

Regards,



Dr. Joseph P. Casey, County Administrator



# REVISED FY2021 BUDGET

PUBLISHED 4/3/2020

## REVENUES

General Fund Revenue	FY21 Proposed	FY21 Revised	Variance	% of Total
Prior Year (FY20) Revenue Total	\$733,736,900	\$733,736,900	-	
Real Estate Taxes	\$393,912,200	\$381,684,000	(12,228,200)	52.7%
Other Property Taxes	\$104,742,500	\$99,550,100	(5,192,400)	13.8%
Special Assessments	\$2,440,400	\$2,405,000	(35,400)	0.3%
Other Local Taxes	\$126,792,300	\$107,926,900	(18,865,400)	14.9%
Permits and Fees	\$8,327,900	\$7,310,500	(1,017,400)	1.0%
Use of Money and Property/Fines and Forfeitures	\$11,081,700	\$4,450,700	(6,631,000)	0.6%
Service Charges	\$16,468,800	\$15,184,200	(1,284,600)	2.1%
State Revenue	\$75,859,300	\$74,822,000	(1,037,300)	10.3%
Federal Revenue	\$9,875,200	\$9,675,200	(200,000)	1.3%
Recovered Costs and Misc/Other Financing Sources	\$9,445,000	\$6,357,000	(3,088,000)	0.9%
Use of Reserves	\$14,310,900	\$14,310,900	-	2.0%
Projected General Fund Revenue Total	\$773,256,200	\$723,676,500	(\$49,579,700)	
Incremental Change (compared to FY20)	\$39,519,300	(\$10,060,400)		
Incremental Percentage Change (compared to FY20)	5.39%	-1.37%		

### FY2021 Revised Revenue Overview

- Projected decrease in second-half real estate tax billing revenue; residential revaluation rate reduced from 3.0% to -2.5%
- Decline in personal property taxes due to increased delinquencies and associated impact on property values
- Projected decline in consumer based revenue, primarily sales tax (-\$14.2M/-26%) and lodging taxes (-\$4.4M/-59%)
- Anticipated decline in market activity, reflected in reduced residential and commercial permit fees
- Projected decline in investment earnings due to lower interest rates

## EXPENDITURES

General Fund Expenditures	FY20 Adopted	FY21 Proposed	FY21 Revised	Variance to FY20	% Change to FY20
Transfer to Schools	\$302,028,900	\$314,650,500	\$311,704,300	9,675,400	3.20%
Public Safety	\$196,010,300	\$207,127,500	\$197,411,200	1,400,900	0.71%
Capital Investment	\$58,057,600	\$62,092,600	\$43,092,600	(14,965,000)	-25.78%
Health and Welfare	\$50,569,700	\$52,728,900	\$51,815,200	1,245,500	2.46%
General Government	\$49,806,600	\$52,828,100	\$50,003,200	196,600	0.39%
Public Works/Community Development	\$42,545,700	\$43,308,400	\$37,962,200	(4,583,500)	-10.77%
Cultural	\$23,203,600	\$23,957,200	\$21,735,800	(1,467,800)	-6.33%
Other	\$11,514,500	\$16,563,000	\$9,952,000	(1,562,500)	-13.57%
Projected General Fund Expenditure Total	\$733,736,900	\$773,256,200	\$723,676,500	(\$10,060,400)	-1.37%

# REVISED FY2021 BUDGET

PUBLISHED 4/3/2020

## REDUCTION STRATEGIES

These strategies are tailored to minimize negative impacts on core County services. They position Chesterfield to face future unknowns by prioritizing our strengths and implementing creative solutions, while preserving investments in education, maintaining core front-line services, responsibly reprioritizing capital, and retaining the County's essential workforce. Spending enhancements originally proposed for FY21 but not included in this plan are poised for re-consideration as soon as economic conditions allow. Of top priority on this list is the \$2.5M to address outcomes of teacher and public safety pay studies. General categories of reductions are set-out below.

Programmatic Areas	Amount
<b>FY2021 Proposed Budget</b>	<b>\$773,256,200</b>
<b>Compensation and Benefits Reductions</b>	<b>(\$13,911,400)</b>
Includes: removed 2% merit, lowered the 2021 healthcare rate renewal forecast, delayed implementation of pay study funding, removed career development funding, instituted \$2.4M in county position furloughs, and an additional 40 full-time positions will be held vacant	
<b>Countywide Operating Reductions</b>	<b>(\$13,722,100)</b>
Includes: delayed implementation of most proposed additional funding requests, reduced travel and training expenses, reduced other miscellaneous department expenses such as vehicle replacements, lodging tax transfer, and reduced contingency funds	
<b>Capital Reduction Investment Strategies</b>	<b>(\$19,000,000)</b>
Includes: reduced pay-as-you-go funding program (-\$6.1M) though the plan maintains 2.5% major maintenance policy compliance, used project reserves/state monies to fund portion of local road program, and delayed several capital projects, referendum timeline uncertain at this point	
<b>Reduction in Transfer to Schools</b>	<b>(\$2,946,200)</b>
Includes: a (-\$2.9M) reduction in the school transfer due to revised forecast in property tax revenues; the (-\$2.9M) decrease is blunted by the use of \$5M in reserves that intends to assist in keeping major maintenance efforts moving forward; funding levels may need to be revisited once the state budget is finalized	
<b>FY2021 Revised Budget</b>	<b>\$723,676,500</b>
<b>Reduction Total</b>	<b>(\$49,579,700)</b>

# Revised FY21 Crosswalk Plan (County, General Fund)

<b>County Revenue</b> <b>(presented in incremental totals)</b>					
	<b>FY21 Proposed</b>	<b>FY21 Revised</b>	<b>Variance</b>		<b>Notes</b>
<b>Prior Year Revenue Total</b>	<b>\$ 733,736,900</b>	<b>\$ 733,736,900</b>	<b>\$ -</b>		
Real Estate Taxes	21,471,400	9,243,200	(12,228,200)		Projected decrease in second-half real estate tax billing revenue; residential revaluation rate reduced from 3.0% to -2.5%
Other Property Taxes	4,622,700	(569,700)	(5,192,400)		Decline in personal property taxes due to increased delinquencies and associated impact on property values
Community Development Authorities	(2,857,600)	(2,893,000)	(35,400)		Assumes a lower collection rate in Real Estate taxes from CDAs
Other Local Taxes	1,522,400	(17,343,000)	(18,865,400)		Projected decline in consumer based revenues; primarily, sales tax (-\$14.2M/26%) and lodging taxes (-\$4.4M/59%)
Permits and Fees	1,059,200	41,800	(1,017,400)		Anticipated decline in market activity, reflected in reduced residential and commercial permit fees
Fines/Use of Money	5,715,000	(916,000)	(6,631,000)		Projected decline in investment earnings due to lower interest rates
Service Charges	1,521,900	237,300	(1,284,600)		Reduction in user charges for items such as tournament charges due to extremely sluggish tourism market
State Revenue	702,700	(334,600)	(1,037,300)		Assumes a decline in consumer-based revenue from the state, as well as \$0.6M in Rental Tax and \$0.3M in Grantor's Tax Deeds due to projected decline in business/tourist activity and housing market
Federal Revenue	131,800	(68,200)	(200,000)		Assumes decline in federal revenue; may change if relief for COVID-19 cascades to county level
Other Revenue	945,200	(2,142,800)	(3,088,000)		Assumes reduction in GRCCA reimbursement and other misc. revenues (no programmatic impact from convention center reimbursement)
Use of Reserves	4,684,600	4,684,600	-		-
<b>Projected General Fund Revenue Total</b>	<b>\$ 773,256,200</b>	<b>\$ 723,676,500</b>	<b>\$ (49,579,700)</b>		
Incremental Growth	\$ 39,519,300	\$ (10,060,400)	\$ (49,579,700)		
Incremental Percentage Growth	5.39%	-1.37%			
<b>County Expenditures (presented in incremental totals)</b>					
	<b>FY21 Proposed</b>	<b>FY21 Revised</b>	<b>Variance</b>		
<b>Prior Year Baseline Expenditure Total</b>	<b>\$ 733,736,900</b>	<b>\$ 733,736,900</b>	<b>\$ -</b>		
<b>Baseline Increases</b>					
Salary/Merit Increases	3,750,855	(2,268,345)	(6,019,200)		Removes 2% countywide merit increase and adds projected salary savings from full-time position furloughs and vacancies
VRS Retirement	3,022,849	2,489,349	(533,500)		Reflects lower contribution due to elimination of 2% merit increase (reduces overall county salary base)
Group Life	111,863	64,463	(47,400)		Reflects lower contribution due to elimination of 2% merit increase (reduces overall county salary base)
Healthcare Premiums	2,074,070	1,297,870	(776,200)		Reduces health care premium charges from 8% to 6% to reflect expected contract changes
Risk Management	1,300	(698,700)	(700,000)		Reflects a reduction in county charges to the General Fund (utilizes Risk Management balances to cover anticipated FY21 costs)
Centralized Personnel Items	1,204,704	(3,142,996)	(4,347,700)		Reflects cost savings from (1) freeze on centralized Career Development Plans, (2) reduction in non-public safety OT, (3) elimination of cash awards, and (4) furlough of part-time staff
Set aside funding for pay-study outcomes	2,500,000	-	(2,500,000)		Delays implementation of pay study results for consideration when/if excess revenues materialize as FY21 progresses
<b>Personnel Expenditure Baseline Subtotal</b>	<b>\$ 12,665,640</b>	<b>\$ (2,258,360)</b>	<b>\$ (14,924,000)</b>		
Debt Service	2,122,700	1,622,700	(500,000)		Reflects reduction in variable interest rates
Pay-as-you-go Capital Funding	(2,015,500)	(15,515,500)	(13,500,000)		Reduces RFCIP transfer due to CIP project changes
Pay-go for school facilities	5,000,000	-	(5,000,000)		etc.
<b>Capital Expenditure Baseline Subtotal</b>	<b>\$ 5,107,200</b>	<b>\$ (13,892,800)</b>	<b>\$ (19,000,000)</b>		
Transfer to Schools	12,621,600	9,675,400	(2,946,200)		Reflects proportionate formulaic update resulting from decline in General Property Tax revenue plus reserve amount from pay-go for
<b>Education Expenditure Baseline Subtotal</b>	<b>\$ 12,621,600</b>	<b>\$ 9,675,400</b>	<b>\$ (2,946,200)</b>		
Tax Relief for the Elderly and Disabled	600,000	600,000	-		
Pass-through Expenditures	(1,590,700)	(4,865,700)	(3,275,000)		Reflects reduction due to decreased transfer to GRCCA (net-zero with above downward revenue adjustment)
Non-Departmental	63,800	13,800	(50,000)		
Rainy Day Policy Compliance	-	-	-		
<b>Programmatic/Contractual/Policy Expenditure Baseline</b>	<b>\$ (926,900)</b>	<b>\$ (4,251,900)</b>	<b>\$ (3,325,000)</b>		
Transfer to Airport	(135,200)	(135,200)	-		
Transfer to Children's Services Fund	(514,300)	(514,300)	-		
Transfer to Grants Fund	50,400	14,100	(36,300)		Reflects removal of 2% merit
Transfer to Mental Health Fund (adjustment based on updated funding formula)	950,000	753,200	(196,800)		Reflects removal of 2% merit
Transfer to Stormwater Utility Fund	(937,000)	(937,000)	-		
Departmental Structure Adjustments	(729,040)	(2,356,240)	(1,627,200)		Reflects balance of structural operating adjustments to line-items; to include reduction in travel and training budgets, and other structural adjustments needed to balance
Program/Contract Contingencies	714,600	139,600	(575,000)		Reduces program contingencies (leaves \$250k for unanticipated contractual fluctuations)
<b>Other Baseline Adjustments</b>	<b>\$ (600,540)</b>	<b>\$ (3,035,840)</b>	<b>\$ (2,435,300)</b>		
<b>Projected Baseline Expenditure Total</b>	<b>\$ 762,603,900</b>	<b>\$ 719,973,400</b>	<b>\$ (42,630,500)</b>		
Incremental Baseline Growth	28,867,000	(13,763,500)	(42,630,500)		
Incremental Baseline Percentage Growth	3.93%	-1.88%			
Projected Revenue to Accommodate Out Year Programmatic Enhancements	10,652,300	3,703,100	(6,949,200)		

# Revised FY21 Crosswalk Plan (County, General Fund)

Program/Service Enhancements (presented in incremental totals)				
	FY21 Proposed	FY21 Revised	Variance	
<b>Enhancing Customer Service</b>				
Provide additional full-time positions to enhance Citizen Information & Services	95,000	-	(95,000)	Enhancement for consideration in future year
Enhance the outreach of County communications	40,000	-	(40,000)	Positioned for subsequent consideration in FY21 if funding becomes available
Supplement operating support and election worker stipends in support of the 2020 elections	235,000	235,000	-	Included in the FY21 Budget
Enhance the school eligibility verification program	120,000	-	(120,000)	Positioned for subsequent consideration in FY21 if funding becomes available
Fund necessary Library technology, facility maintenance, and material supplements	100,000		(100,000)	Enhancement for consideration in future year
Provide closed captioning for public meetings	10,000	-	(10,000)	Positioned for subsequent consideration in FY21 if funding becomes available
Provide additional funding to support the Chesterfield County Fair	20,000	-	(20,000)	Enhancement for consideration in future year
Provide additional Planning staff to support reorganization effort	100,000	-	(100,000)	Positioned for subsequent consideration in FY21 if funding becomes available
Purchase software to implement electronic signatures	20,000	20,000	-	Included in the FY21 Budget
<b>Reinforcing Public Safety</b>				
Provide additional Courts operational support	151,700	-	(151,700)	Enhancement for consideration in future year
Provide additional staffing and operational funding for the Commonwealth Attorney	150,000	145,000	(5,000)	Included in the FY21 Budget
Fund one full-time Pretrial Officer position in Community Corrections	59,200	-	(59,200)	Positioned for subsequent consideration in FY21 if funding becomes available
Provide funding for public safety communications and IT systems' replacement & maintenance	26,000	-	(26,000)	Funding reallocated during FY20
Address minimum staffing in Fire & EMS	2,000,000	1,000,000	(1,000,000)	Included in the FY21 Budget (half), remaining positioned for subsequent consideration in FY21 if funding becomes available
Provide operational funding for the Magnolia Green and Midlothian fire stations	66,000	66,000	-	Included in FY21 Budget
Provide necessary operational and personnel funding for Juvenile Justice Services	99,800	25,000	(74,800)	Included in the FY21 Budget, remaining balance consideration for future year
Fully-fund non-LEOS Police positions to enable most effective use of sworn staff	1,063,600	1,063,600	-	Included in FY21 Budget
Fully fund all three public safety career development plans (CDPs)	1,157,100	-	(1,157,100)	Enhancement for consideration in future year
Implement a new Police deployment plan	1,441,800	-	(1,441,800)	Positioned for subsequent consideration in FY21 if funding becomes available
Provide funding for Police overtime and the final phases of the officer retention plan	520,000	220,000	(300,000)	Included in the FY21 Budget, remaining balance consideration for future year
Support the final step of the deputy pay plan and targeted recruitment efforts	95,000	-	(95,000)	Enhancement for consideration in future year
Fully-fund non-LEOS Sheriff positions to enable most effective use of sworn staff	223,300	-	(223,300)	Positioned for subsequent consideration in FY21 if funding becomes available
Supplement jail operational support	448,500	321,000	(127,500)	Included in the FY21 Budget, remaining balance consideration for future year
<b>Strengthening Facilities &amp; Infrastructure</b>				
Provide additional Building & Grounds staff to keep pace with facility needs	104,000	-	(104,000)	Enhancement for consideration in future year
Fund strategic real estate position and address Community Enhancement personnel and operating needs	145,500	-	(145,500)	Positioned for subsequent consideration of real estate position (\$100k) in FY21 if funding becomes available. Remaining balance (\$45k) consideration for future year
Funding the county's contribution to the Go VA grant	30,000	30,000	-	Included in the FY21 Budget
Enhance Parks' capital equipment replacement schedule	100,000	-	(100,000)	Enhancement for consideration in future year
Fund two full-time Parks' grounds maintenance positions	85,300	-	(85,300)	Enhancement for consideration in future year
Realize cost avoidance by transitioning from leased, to owned convenience center equipment	151,000	-	(151,000)	Enhancement for consideration in future year
Transition funding for post-close landfill maintenance operating costs from capital fund to general fund	260,000	-	(260,000)	Enhancement for consideration in future year
Fund countywide technology enhancements and maintenance	121,900	40,000	(81,900)	Enhancement for consideration in future year
Provide funding for necessary contractual and programmatic increases	775,300	537,500	(237,800)	Included in the FY21 Budget, remaining balance consideration for future year
<b>Investing in the Workforce</b>				
Realize savings in Accounting by converting two part-time positions into one full-time position	(22,100)	-	22,100	Funding reallocated during FY20
Supplement County Attorney staff to accommodate increased workload	85,000	-	(85,000)	Positioned for subsequent consideration in FY21 if funding becomes available
Supplement Human Resources staff to ensure adequate support for county programs	158,500	-	(158,500)	Positioned for subsequent consideration in FY21 if funding becomes available
Fund a new County internship program	44,000	-	(44,000)	Enhancement for consideration in future year
Increase support for county employee training	120,000	-	(120,000)	Enhancement for consideration in future year
Supplement procurement staff and capabilities	85,400	-	(85,400)	Enhancement for consideration in future year
Provide operational and personnel funding to support the Treasurer's office	166,500	-	(166,500)	Enhancement for consideration in future year
<b>Program and Service Enhancement Total</b>	<b>10,652,300</b>	<b>3,703,100</b>	<b>(6,949,200)</b>	

# Revised FY21 Program/Service Enhancement Considerations

Department	Program/Service Enhancements	Annual Cost
<b>Included in the Proposed FY21 Budget</b>		
Commonwealth Attorney	Fund two full-time positions to increase staffing per agreement	\$145,000
Economic Development	Fund the county's contribution to the Go VA grant	\$30,000
Fire & EMS	Fully fund operations for the Magnolia Green fire station	\$66,000
Fire & EMS	Provide funding for overtime caused by minimum staffing	\$1,000,000
General Services	Fund contractual increase for the Waste & Recovery point-of-sale system	\$40,000
Information Systems Technology	Fund necessary contractual and programmatic increases	\$387,500
Juvenile Justice Services	Provide necessary operational and personnel funding	\$25,000
Police	Provide funding for 11 part-time officers and eight PSAs hired in FY20	\$1,063,600
Police	Provide overtime funding	\$220,000
Procurement	Purchase software to implement electronic signatures	\$20,000
Registrar	Supplement operating support for 2020 elections	\$235,000
Sheriff	Fund contractual increase for critical nursing services	\$150,000
Sheriff	Provide four additional deputies to expand jail capacity	\$321,000
<b>Total</b>		<b>3,703,100</b>

<b>For Subsequent Consideration in FY21 if Funding Becomes Available</b>		
Communications & Media	Convert a part-time position to full-time to enhance County communication outreach	\$40,000
Community Corrections	Fund one full-time Pretrial Officer position	\$59,200
Community Enhancement	Fund strategic real estate position	\$100,000
Countywide	Reserve funding for pay study results	\$2,500,000
County Attorney	Provide one full-time position to accommodate increased workload	\$85,000
Fire & EMS	Provide 12 positions to address minimum staffing	\$1,000,000
Information Systems Technology	Provide closed captioning for public meetings	\$10,000
Human Resources	Provide two full-time analysts to ensure adequate support for county programs	\$158,500
Planning	Fund one full-time Assistant Director to support reorganization effort	\$100,000
Police	Fund 12 full-time positions, operating, and capital for a new deployment plan	\$1,441,800
Sheriff	Fund four full-time Security Specialists and a Sergeant for the Office of Prof. Standards	\$297,800
Social Services/Schools	Enhance the school eligibility verification program with two full-time analysts	\$120,000
<b>Total</b>		<b>5,912,300</b>

<b>For Consideration in Future Years</b>		
Building & Grounds	Provide additional Building & Grounds staff to keep pace with facility needs	\$104,000
Citizen Information & Resources	Provide additional full-time positions to enhance Citizen Information & Services	\$95,000
Community Enhancement	Additional Operating Support	\$45,000
Countywide	Provide additional funding to support the Chesterfield County Fair	\$20,000
Countywide	Fund a new County internship program	\$44,000
Countywide	Fund countywide technology enhancements and maintenance	\$81,900
Countywide	Increase support for county employee training	\$120,000
Countywide	Provide funding for information technology and legal operating support	\$237,800
Courts	Provide additional Courts operational support	\$151,700
General Services	Transition from leased, to owned convenience center equipment	\$151,000
General Services	Transition funding for post-close landfill maintenance operating from capital fund to general fund	\$260,000
Juvenile Justice Services	Provide supplemental operational and personnel funding for Juvenile Justice Services	\$74,800
Libraries	Fund Library technology, facility maintenance, and material supplements	\$100,000
Parks & Recreation	Fund two full-time Parks' grounds maintenance positions	\$85,300
Parks & Recreation	Enhance Parks' capital equipment replacement schedule	\$100,000
Police	Fund the officer retention plan	\$300,000
Procurement	Supplement procurement staff and capabilities	\$85,400
Public Safety	Fully fund all three public safety career development plans (CDPs)	\$1,157,100
Sheriff	Fund targeted recruitment efforts	\$20,000
Sheriff	Fund one full-time jail maintenance tech	\$53,000
Sheriff	Support the final step of the deputy pay plan	\$75,000
Treasurer	Provide operational and personnel funding	\$166,500
<b>Total</b>		<b>3,527,500</b>



# Revised FY21 County CIP Summary

	FY2021 Proposed	FY2021 Revised	Variance
<b>SOURCES</b>			
Cash Proffers	1,180,200	\$1,180,200	\$ -
Debt - GO	12,948,400	-	\$ (12,948,400)
Other	1,000,000	1,000,000	\$ -
Project Balances/Reserves	16,827,200	10,713,200	\$ (6,114,000)
Regional Transportation Tax	-	7,400,000	\$ 7,400,000
Reserve for CIP	15,840,700	9,768,100	\$ (6,072,600)
State and Federal	5,147,800	5,100,900	\$ (46,900)
Stormwater Funds	250,000	250,000	\$ -
Vehicle Registration Fee	10,400,000	3,000,000	\$ (7,400,000)
<b>TOTAL SOURCES</b>	<b>\$63,594,300</b>	<b>\$38,412,400</b>	<b>\$ (25,181,900)</b>

## USES

### AIRPORT

Airport Apron, Ramp, and Facility Maintenance	\$253,800	\$0	\$ (253,800)
Airport Runway Extension	308,500	409,400	\$ 100,900
<b>Airport Subtotal</b>	<b>\$562,300</b>	<b>\$409,400</b>	<b>\$ (152,900)</b>

### LIBRARIES

Enon Library Replacement	1,215,000	-	\$ (1,215,000)
<b>Libraries Subtotal</b>	<b>\$1,215,000</b>	<b>\$0</b>	<b>\$ (1,215,000)</b>

### MAJOR MAINTENANCE

Courts' Audio Visual Upgrade	\$1,500,000	\$1,500,000	\$ -
Courts' Major Maintenance	50,000	46,400	\$ (3,600)
Fire Stations Major Maintenance	650,000	602,700	\$ (47,300)
Jail Major Maintenance	600,000	556,300	\$ (43,700)
Juvenile Detention Home Major Maintenance	300,000	278,200	\$ (21,800)
General Major Maintenance	6,170,300	5,710,000	\$ (460,300)
Fleet Facility	4,000,000	4,000,000	\$ -
Warehouse Facility Design	150,000	-	\$ (150,000)
Park Major Maintenance	2,754,000	2,480,700	\$ (273,300)
Public Safety Mobile Computer Replacement	600,000	400,000	\$ (200,000)
Technology Infrastructure Major Maintenance	900,000	600,000	\$ (300,000)
Technology System Major Maintenance	450,000	450,000	\$ -
Stormwater Infrastructure Major Maintenance	500,000	200,000	\$ (300,000)
<b>Major Maintenance Subtotal</b>	<b>\$18,624,300</b>	<b>\$16,824,300</b>	<b>\$ (1,800,000)</b>

### PARKS AND RECREATION

River City Sportsplex	1,000,000	1,000,000	\$ -
<b>Parks and Recreation Subtotal</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$ -</b>

# Revised FY21 County CIP Summary

	FY2021 Proposed	FY2021 Revised	Variance
<b>PUBLIC SAFETY</b>			
Chester Fire Station Replacement	\$2,135,700	\$0	\$ (2,135,700)
Matoaca Fire Station Replacement	9,647,700	-	\$ (9,647,700)
Route 60 Police Station	1,000,000	-	\$ (1,000,000)
<b>Public Safety Subtotal</b>	<b>\$12,783,400</b>	<b>\$0</b>	<b>\$ (12,783,400)</b>
<b>REVITALIZATION</b>			
Beulah/Parks and Recreation Renovation	\$1,000,000	\$0	\$ (1,000,000)
Community Revitalization	1,000,000	500,000	\$ (500,000)
Future Facility Land Acquisition	6,400,000	-	\$ (6,400,000)
<b>Revitalization Subtotal</b>	<b>\$8,400,000</b>	<b>\$500,000</b>	<b>\$ (7,900,000)</b>
<b>TECHNOLOGY</b>			
Enterprise Business Intelligence	\$150,000	\$150,000	\$ -
Enterprise Remote Access	75,000	75,000	\$ -
GIS Enterprise Capabilities	303,700	303,700	\$ -
Mental Health Electronic Health Record	1,864,000	1,000,000	\$ (864,000)
<b>Technology Subtotal</b>	<b>\$2,392,700</b>	<b>\$1,528,700</b>	<b>\$ (864,000)</b>
<b>TMDL</b>			
Chesapeake Bay TMDL	\$250,000	\$250,000	\$ -
<b>TMDL Subtotal</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$ -</b>
<b>TRANSPORTATION</b>			
Community Connectivity - Sidewalks	\$1,000,000	\$500,000	\$ (500,000)
General Road Improvements & Smart Scale	7,366,600	7,400,000	\$ 33,400
Revenue Sharing	10,000,000	10,000,000	\$ -
<b>Transportation Subtotal</b>	<b>\$18,366,600</b>	<b>\$17,900,000</b>	<b>\$ (466,600)</b>
<b>TOTAL USES</b>	<b>\$63,594,300</b>	<b>\$38,412,400</b>	<b>\$ (25,181,900)</b>

*Note: Projects previously identified for the proposed bond referendum have been removed from the FY21 CIP and may be included in the outyears of the FY21-25 plan. If conditions change between now and November 2020, then it's possible the current year CIP could be amended to accommodate additional projects.*



# Revised APPENDIX C - General Fund Revenue Estimates

Description	FY2019 Actuals	FY2020 Budget	FY2021 Proposed	FY2021 Revised
<b>General Property Taxes</b>				
<b>Real Property Taxes</b>				
REAL ESTATE TAXES	359,078,178	372,440,800	393,912,200	381,684,000
REAL ESTATE SECT 58 REFUND	(514)	-	-	-
<b>Total Real Property Taxes</b>	<b>359,077,664</b>	<b>372,440,800</b>	<b>393,912,200</b>	<b>381,684,000</b>
<b>Real and Personal Public Service Corporation Taxes</b>				
PS PERSONAL PROP	46,034	55,000	60,000	45,000
PUBLIC SERVICE CURRENT TAX	15,387,214	14,959,400	15,574,600	15,474,600
PUBLIC SERVICE TAX INTEREST	170	-	-	-
PUBLIC SERVICE TAX PENALTY	3,062	-	-	-
<b>Total Real and Personal Public Service Corporation Taxes</b>	<b>15,436,481</b>	<b>15,014,400</b>	<b>15,634,600</b>	<b>15,519,600</b>
<b>Personal Property Taxes</b>				
MOBILE HOME PROPERTY TAXES	84,607	103,300	65,000	55,000
PERSONAL PROP SEC 58 REFUND	-	-	-	-
PERSONAL PROP TAXES	79,380,187	76,157,900	80,068,400	75,950,000
REFUNDS PRORATION	-	-	-	-
<b>Total Personal Property Taxes</b>	<b>79,464,794</b>	<b>76,261,200</b>	<b>80,133,400</b>	<b>76,005,000</b>
<b>Machinery and Tools Taxes</b>				
MACHINE AND TOOLS PROPERTY TAX	4,950,362	5,097,700	4,950,000	4,851,000
<b>Total Machinery and Tools Taxes</b>	<b>4,950,362</b>	<b>5,097,700</b>	<b>4,950,000</b>	<b>4,851,000</b>
<b>Penalties and Interest</b>				
INTEREST ON PERSONAL PROP	649,362	569,300	650,000	500,000
INTEREST ON REAL ESTATE	551,572	498,700	629,500	479,500
PENALTY ON PERSONAL PROP	1,623,753	1,444,300	1,600,000	1,300,000
PENALTY ON REAL ESTATE	1,129,328	1,234,200	1,145,000	895,000
ROLLBACK PENALTIES	-	-	-	-
<b>Total Penalties and Interest</b>	<b>3,954,015</b>	<b>3,746,500</b>	<b>4,024,500</b>	<b>3,174,500</b>
<b>Special Assessments and Service Districts</b>				
CHIPPENHAM PLACE RE INCREMENT	657,152	616,600	665,000	650,000
CHSTFLD TOWNE CTR SVC DIST TAX	158,019	85,000	85,000	85,000
CP INTERCHANGE SVC DIST TAX	1,282,258	-	-	-
E MIDLO SERVICE DIST SUPP TAX	69,741	67,000	70,000	70,000
WATKINS CENTRE INCREM TAX	1,163,210	1,009,200	-	-
WATKINS CENTRE SPECIAL ASSESS	955,400	1,922,800	-	-
MAGNOLIA CDA SPEC ASSESS	1,564,458	1,597,400	1,620,400	1,600,000
<b>Total Special Assessments and Service Districts</b>	<b>5,850,237</b>	<b>5,298,000</b>	<b>2,440,400</b>	<b>2,405,000</b>
<b>TOTAL GENERAL PROPERTY TAXES</b>	<b>468,733,554</b>	<b>477,858,600</b>	<b>501,095,100</b>	<b>483,639,100</b>
<b>Other Local Taxes</b>				
BANK STOCK TAX	2,669,092	2,622,500	2,670,000	2,670,000
BUSINESS AND PROF LICENSE TAX	22,538,092	19,214,300	19,348,300	19,158,300
BUSINESS LICENSE SEC 58 REFUND	-	-	-	-
CHIPPENHAM PLACE SALES TX INCR	575,790	541,200	575,000	525,000
ELECTRIC CONSUMER TAX	5,493,407	6,721,800	6,857,100	6,857,100
ELECTRIC CONSUMPTION TAX STATE	1,248,232	-	-	-

GAS CONSUMER TAX	1,458,204	1,612,200	1,637,600	1,637,600
GAS CONSUMPTION TAX STATE	129,826	-	-	-
LOCAL SALES AND USE TAXES	51,659,170	52,854,200	54,420,900	40,210,500
MOTOR VEHICLE REGISTRATION FEE	15,240,626	15,514,600	15,606,400	15,256,400
RECORDATION TAX	6,849,708	6,701,400	7,507,900	6,807,900
SHORT-TERM RENTAL TAX	591,856	579,000	673,200	583,200
TELECOMMUNICATIONS SALES TAX	12,476,153	12,588,500	11,910,100	11,910,100
TRANS OCCUPANCY TAX 2% PERCENT	1,436,649	1,504,900	1,396,400	577,700
TRANS OCCUPANCY TAX 6% PERCENT	4,310,267	4,514,600	4,189,400	1,733,100
WATKINS SALES TAX INCREMENTAL	247,154	300,700	-	-
<b>Total Other Local Taxes</b>	<b>126,924,226</b>	<b>125,269,900</b>	<b>126,792,300</b>	<b>107,926,900</b>
<b>Permits and Fees</b>				
ABANDONED VEHICLE PERMITS	-	500	500	-
BLDG ADD FEES	271	-	-	-
BURN PERMIT FEES	6,000	6,000	6,000	6,000
COMMERCIAL BLDG PERMITS	2,266,455	1,238,000	1,912,200	1,612,200
COMMERCIAL ELECTRICAL PERMITS	326,645	275,000	275,000	225,000
COMMERCIAL HEATING PERMIT FEE	244,844	200,000	200,000	170,000
COMMERCIAL PLUMBING PERMITS	297,959	160,000	280,000	230,000
COMMERCIAL REINSPECTION FEES	-	-	-	-
CONCEALED WEAPONS FEES	147,597	157,100	157,100	142,100
CONDITIONAL STANDARD ENFORCE	63,120	50,000	50,000	50,000
CONDITIONAL USE PLANNED DEV	38,976	35,000	35,000	32,000
CONDITIONAL USES	37,253	40,000	40,000	35,000
DOG LICENSES	106,770	40,000	40,000	40,000
ELEVATOR CERTIF FEE	25,608	20,000	20,000	18,000
ENTERTAINMENT PERMITS	400	700	700	300
EROSION CONTROL FEES	113,878	112,700	114,000	101,000
FINAL CHECK SUBDIVISIONS	153,650	160,300	160,300	150,300
FIRE PERMITS	86,263	82,500	82,500	82,500
GOLD SILVER DEALERS FEE	1,600	2,500	2,000	1,500
LAND USE APPLICATION FEES	1,350	1,800	1,800	1,300
MOBILE HOME APPLICATIONS	1,000	1,600	1,600	1,000
NOT READY INSPECTION FEE	32,547	20,000	20,000	20,000
PARADE APPLICATION FEES	280	-	-	-
PLAN REVIEW FEES	314,607	303,600	298,000	246,600
REAL ESTATE TRF FEES	11,199	11,000	11,000	8,000
RESIDENTIAL BLDG PERMITS	1,316,507	1,220,000	1,380,000	1,180,000
RESIDENTIAL BMP MAINT FEES	601,330	230,300	250,000	250,000
RESIDENTIAL ELECTRICAL PERMITS	427,842	375,000	395,000	345,000
RESIDENTIAL HEATING PERMIT FEE	235,467	211,500	211,500	199,000
RESIDENTIAL PLUMBING PERMITS	718,662	700,000	710,000	639,000
RESIDENTIAL REINSPECTION FEES	221,448	150,000	175,000	145,000
RESUBMITTED PLAN REVIEW FEES	2,000	5,000	4,000	2,000
REZONING FEES	165,126	200,000	200,000	150,000
SEPTIC TANK PERMITS	5,200	12,000	12,000	5,000
SIGN PERMITS	64,424	60,000	60,000	60,000

SITE PLANS	150,333	145,700	145,700	140,700
SOIL REPORT FEE SEWAGE	9,965	15,000	15,000	7,000
SOLICITOR PERMITS	3,334	2,500	3,000	3,000
SPECIAL EXCEPTIONS	3,000	4,000	4,000	3,000
ST LIGHT OPERATIONS OFFSET FEE	19,218	10,000	10,000	10,000
SUBSTANTIAL ACCORD FEE	-	30,000	30,000	-
TEMP CERTIFICATE OF OCCUPANCY	20,145	7,000	7,000	7,000
VARIANCE REQUEST FEE	5,100	9,000	9,000	5,000
VSMP NSFR PERMIT	327,921	357,600	336,000	336,000
VSMP PLANS DEV MOD OR TRF	10,750	5,000	8,000	8,000
VSMP PLANS OF DEV MAINTENANCE	151,400	145,800	144,000	144,000
VSMP PLANS OF DEVELOPMENT	210,072	135,000	191,000	191,000
ZONING CERTIFICATE FEES	18,000	20,000	20,000	18,000
DANGEROUS DOG REGISTRATION FEE	3,005	-	-	-
VSMP NSFR MAINTENANCE	200	-	-	-
AMUSEMENT DEVICE PERMIT FEES	761	-	-	-
PRELIMINARY PLAT	295,001	300,000	300,000	290,000
<b>Total Permits and Fees</b>	<b>9,264,482</b>	<b>7,268,700</b>	<b>8,327,900</b>	<b>7,310,500</b>
<b>Fines and Forfeitures</b>				
COURT FINES	1,349,281	1,388,000	1,388,000	1,288,000
EROSION CONTROL CIVIL PENALTY	4,600	-	-	-
FORFEITURES	897,852	-	-	-
HNDPCP PARK FINE LATE PENALTY	515	-	-	-
PARKING FINES	5,235	10,000	10,000	5,000
RESTITUTION POLICE DEPT	16,417	22,900	22,900	16,900
<b>Total Fines and Forfeitures</b>	<b>2,273,900</b>	<b>1,420,900</b>	<b>1,420,900</b>	<b>1,309,900</b>
<b>Use of Money and Property</b>				
CONCESSION RENTAL COMMISSION	40,042	34,000	34,000	30,000
CP INTERCHANGE SVC DIST INT	130,582	-	-	-
INTEREST BANK DEPOSITS	(725,392)	190,000	-	-
INTEREST ON FINES AND WARRANTS	80,328	65,000	65,000	50,000
INTEREST ON INV	568,858	-	-	-
RENT OF POLICE ENON FACILITY	13,544	18,000	18,000	13,000
RENTAL OF BLDG	344,426	63,500	63,500	63,500
RENTAL OF EQUIP	-	-	-	-
RENTAL OF FACILITIES	92,261	150,000	150,000	120,000
RENTAL OF GARDEN PLOT	1,965	3,000	3,000	2,000
RENTAL OF GENERAL PROPERTY	772,649	690,800	970,800	970,800
RENTAL OF PARK LIGHTS	77,156	72,500	72,500	70,500
RENTAL OF SHELTERS	59,177	59,000	59,000	56,000
TREASURER INTEREST RECEIVED	6,061,562	2,600,000	8,225,000	1,765,000
UNREAL GAIN LOSS TREAS	1,745,613	-	-	-
<b>Total Use of Money and Property</b>	<b>9,262,770</b>	<b>3,945,800</b>	<b>9,660,800</b>	<b>3,140,800</b>
<b>Service Charges</b>				
ACCIDENT REPORTS	33,180	34,000	34,000	34,000
ACCOUNTING CHG	142,240	144,700	144,700	144,700
ACCOUNTING HEALTH INS ADMIN	1,639	-	-	-

ADMIN FEES	47,064	45,800	45,800	45,800
ADVERTISING FEE	2,150	12,200	12,200	12,200
APPOMATTOX AUTH POLICE BOAT	3,000	3,000	3,000	3,000
BAD CHECK CHG	4,539	5,100	5,100	5,100
BRUSH YARD WASTE DISPOSAL FEE	316,960	345,000	345,000	345,000
CAMP FEES	93,687	81,700	81,700	81,700
CCCTP COUPON REV FEES	447,588	300,000	300,000	300,000
CERTIFIED MAIL FEE	1,290	1,000	1,000	1,000
CHESTERFIELD UNIV NONCOUNTY	52,455	50,000	50,000	50,000
COMM ATTY CIRCUIT CT FEES	30,790	-	-	-
CONSTRUCTION MATERIAL FULL LD	303,083	365,000	365,000	315,000
COUNTY MAP SALES AND UPDATES	1,268	800	800	800
COURT FEES RECOVERED	103,773	106,500	106,500	106,500
COURT SECURITY SHERIFF	398,808	420,000	420,000	420,000
COURTHOUSE MAINT FEE	70,525	70,000	70,000	70,000
DEFERRAL CHG	-	10,200	10,200	10,200
DELINQ ADMIN FEE	2,310	10,000	2,300	2,300
DMV STOP FEES	696,789	550,000	550,000	550,000
DNA FEES SHERIFF	5,878	3,100	3,100	3,100
DOCUMENT COPY FEES	47,536	44,000	44,000	44,000
DOG BOARD FEES	18,710	20,000	20,000	20,000
DOLLAR PER DAY FEE	24,600	25,000	25,000	25,000
DUI TRAFFIC OFFENSES	144,079	145,000	145,000	145,000
EMP HC-OTHER MED SERVICES	18,663	20,000	20,000	20,000
EMPL HC-MED PROG OVERSIGHT	35,000	35,000	35,000	35,000
EMPL HC-VACCINATIONS	99,590	110,000	100,000	100,000
EMPLOY HC PHYSICALS	199,233	159,400	185,000	185,000
EMPLOYEE HC DRUG TESTS	96,675	90,000	90,000	90,000
EMPLOYEE HC-FIRST VISITS	183,411	161,100	161,100	161,100
FALSE ALARM CHG	95,275	100,000	100,000	100,000
FALSE ALARM REFUNDS	(425)	-	-	-
FINGERPRINT FEE	13,759	13,000	13,000	13,000
HAZARDOUS WASTE CLEANUP	1,241	-	-	-
INCTY ACCOUNTING CHGS	363,700	351,700	364,400	364,400
INCTY BLDG MAINT	8,702	37,000	37,000	37,000
INCTY BLDG RENTAL HEALTH	362,064	341,400	341,400	341,400
INCTY BLDG RENTAL SS	105,400	105,400	105,600	105,600
INCTY CHESTERFIELD UNIV	18,446	15,000	15,000	15,000
INCTY HRM SVCS	-	-	50,000	50,000
INCTY INTERNAL AUDIT FEE	3,000	3,000	3,000	3,000
INCTY IST DATA PROCESSING	751,488	1,157,400	908,300	908,300
INCTY JANITORIAL SVC	58,492	70,000	58,400	58,400
INCTY PC CHGS	30,000	156,600	-	-
INCTY PRINT SHOP CHGS	210,112	180,000	180,000	180,000
INCTY TREAS COLLECTIONS	49,269	52,800	50,800	50,800
INCTY UTILITY DEPT REIMB	879,617	762,900	1,108,100	1,108,100
INSTRUCTIONAL FEES	340,401	378,900	369,900	329,900

JAIL PROCESSING FEE	62,185	50,000	50,000	50,000
JUVENILE HOME	109,225	76,300	76,300	76,300
LAW LIBRARY FEES	146,350	122,500	122,500	122,500
LECTURE FEE	8,020	10,500	10,500	7,500
LIBRARY FINES	194,484	200,000	200,000	175,000
MED FLIGHT FUND	494,700	460,000	469,200	469,200
MEDICAL CO-PAYMENTS	22,347	7,500	7,500	7,500
MONITORING FEES	39,878	55,000	55,000	45,000
NON-DUI TRAFFIC OFFENSES	216,434	200,000	200,000	200,000
NONRESIDENT RECREATIONAL FEE	20,955	22,000	22,000	18,000
OFFENSE REPORTS	13,830	13,000	13,000	13,000
OVERSIZED VEHICLE TIRES	10	-	-	-
PENALTY CHGS	40,901	36,000	36,000	36,000
PERSONAL PROP DELINQ FEES	2,218,781	1,500,000	2,301,000	1,496,000
PHOTOGRAPHS ACCIDENTS	-	200	200	-
PLAYGROUND FEES	31,224	21,600	21,600	21,600
POLICE OFFICERS FEES	1,244,761	1,079,100	1,149,100	1,149,100
PRINT CHRQ EXTERNAL CUSTOMER	36,108	27,000	27,000	27,000
PRINTING SVCS	-	1,900	1,900	-
PROPERTY CLEANUP	24,068	8,000	8,000	8,000
REAL ESTATE DELINQ FEES	116,511	200,000	150,000	110,000
RECORD CHECKS	1,510	1,200	1,200	1,200
RECYCLING FEE	1,933,154	1,927,500	2,632,000	2,632,000
RECYCLING PROCEEDS BATTERIES	16,978	20,600	20,100	19,600
RECYCLING PROCEEDS CARDBOARD	13,155	13,100	8,000	8,000
RECYCLING PROCEEDS ELECTRONICS	3,220	-	-	-
RECYCLING PROCEEDS METAL	168,191	57,500	69,500	69,500
RECYCLING PROCEEDS PROPAN TANK	265	-	-	-
RECYCLING PROCEEDS USED OIL	21,023	13,500	7,000	7,000
REGISTRATION FEES	11,727	6,000	6,000	6,000
REIMBURSEMENT OF LEGAL FEES	2,372	-	-	-
RESIDENTIAL GATE LANDFILL FEE	950,075	911,000	911,000	911,000
SALE OF ANIMALS	24,210	25,000	25,000	25,000
SALE OF LIBRARY SVCS	1,754	1,300	1,300	1,300
SALE OF PUBLICATIONS	3,327	2,900	2,500	2,500
SHERIFF'S FEES	18,291	18,300	18,300	18,300
SPECIAL EVENTS	20,135	4,600	4,600	4,600
SVCS TO COURTS	-	100	100	100
TOURNAMENT CHGS	425,830	500,000	500,000	200,000
TRAINING ACADEMY FEES	40,575	43,000	43,000	38,000
TRAINING ACADEMY FEES CLEARING	(0)	-	-	-
VEHICLE TIRES	5,894	6,000	6,000	6,000
VEHICLE TIRES W RIMS	4,935	4,000	4,000	4,000
WEEKEND JAIL TIME FEE	57,451	85,000	85,000	85,000
WELLNESS CONTRIBUTION	2,316	2,000	2,000	2,000
WHITE GOODS WITH FREON	42,060	35,000	35,000	35,000
WHITE GOODS WITHOUT FREON	46,975	41,000	41,000	41,000

WORK RELEASE PROGRAM	57,024	40,000	40,000	40,000
RECYCLE LEAF MULCH	9,414	5,000	5,000	5,000
<b>Total Service Charges</b>	<b>15,839,686</b>	<b>14,946,900</b>	<b>16,468,800</b>	<b>15,184,200</b>
<b>Recovered Costs and Miscellaneous</b>				
DONATIONS AND CONTRIB	97,952	18,100	40,100	40,100
INCTY INS RECOVERY	406,136	-	-	-
LOSS PREVENTION REVENUE	427,023	384,700	384,700	384,700
OTHER MISC REVS	1,870,758	743,200	1,019,900	238,200
PUBLIC EDUCATION AND GOVT FEE	955,871	-	-	-
PUBLIC PHONE COMM	94,799	55,000	55,000	55,000
REFUNDS	4,102	-	-	-
REIMB COLONIAL HEIGHTS	479,721	791,900	756,000	456,000
REIMB DRUG TESTING	1,539	5,000	5,000	1,500
REIMB HEALTH COOPERATIVE	-	-	-	-
REIMB OTHER	2,277,998	749,100	592,500	592,500
REIMB OTHER LOCALITIES	2,250	-	-	-
REIMB RICHMOND CENTER	4,010,605	3,000,000	3,500,000	1,500,000
REIMB STATE EXP	(6,206)	9,600	9,600	9,600
REIMB STATE VEHICLE	-	-	-	-
REIMB TELEPHONE USAGE	16	-	-	-
REIMB TOWING	6,920	7,500	7,500	5,000
REIMBURSEMENT JOHN TYLER	206,600	206,200	206,200	206,200
SALE OF BUILDING	801,000	-	-	-
SALE OF EQUIPMENT	411,528	-	-	-
SALE OF SURPLUS EQUIP	56,478	50,000	50,000	50,000
SALE OF VEHICLES	245,512	125,000	125,000	125,000
SS INCENTIVE PMTS	3,600	400	400	400
ANIMAL FRIENDLY PLATE REVENUE	7,832	7,000	7,000	7,000
SALE OF LAND	2,500	-	-	-
WORKERS COMPENSATION RECOVERIES	385,472	-	-	-
<b>Total Recovered Costs and Miscellaneous</b>	<b>12,750,004</b>	<b>6,152,700</b>	<b>6,758,900</b>	<b>3,671,200</b>
<b>State Revenue</b>				
SHRD EXP INS, SHERIFF	13,987	12,800	12,800	12,800
VA CLERK EXCESS FEES	395,253	425,000	425,000	395,300
VA CRIM JUSTICE SVC PROBATION	5,647	5,000	5,000	5,000
VA DISTRIB FIRE PROGRAM FUND	1,094,587	1,094,500	1,094,500	1,094,500
VA EMERGENCY MEDICAL REIMBURSE	355,097	331,500	331,500	331,500
VA FIN ASSIST PUBLIC LIBRARY	203,567	208,100	208,100	208,100
VA GRANTORS TAX DEEDS	1,748,123	1,870,500	1,606,900	1,306,900
VA HB 599 FUNDS	7,983,792	7,983,800	8,295,100	8,295,100
VA JAIL PER DIEMS	563,668	550,000	550,000	500,000
VA JUVENILE DETENT CARE CHILD	799,030	750,000	778,800	778,800
VA JUVENILE DETENT HOMES	1,884,563	1,900,000	1,900,000	1,900,000
VA MISC STATE AID	3,801,758	2,300,300	2,300,300	2,300,300
VA MOBILE HOME TITLING TAXES	45,321	57,900	60,400	44,400
VA P ASSIST WELFARE ADMIN	5,308,469	5,003,400	5,346,400	5,346,400
VA PPTRA	41,092,048	41,092,000	41,092,000	41,092,000

VA PUBLIC WORKS ASSIST	47,085	36,100	36,100	36,100
VA ROLLING STOCK TAX	100,802	102,700	101,800	101,800
VA SHEXP CLERK CIRCUIT CT	1,117,306	1,116,000	1,116,000	1,116,000
VA SHEXP CLERK CIRCUIT CT FICA	56,711	57,000	57,000	57,000
VA SHEXP CLERK CIRCUIT CT INS	2,118	2,000	2,000	2,000
VA SHEXP CLERK CIRCUIT CT VRS	16,104	16,000	16,000	16,000
VA SHEXP COMM ATTY	1,959,370	1,890,300	2,021,300	2,021,300
VA SHEXP COMM ATTY DP	121,193	102,100	109,200	109,200
VA SHEXP COMM ATTY FICA	149,268	135,800	145,200	145,200
VA SHEXP COMM ATTY INS	5,329	4,000	4,300	4,300
VA SHEXP COMM ATTY VSRS	40,536	31,600	33,800	33,800
VA SHEXP COMM OF REV	468,054	464,700	464,700	464,700
VA SHEXP COMM OF REV FICA	35,409	35,100	35,100	35,100
VA SHEXP COMM OF REV INS	1,308	1,300	1,300	1,300
VA SHEXP COMM OF REV VRS	9,950	9,900	9,900	9,900
VA SHEXP JAIL SALARIES	1,906,503	1,940,300	1,940,300	1,940,300
VA SHEXP NON-JAIL SALARIES	3,231,994	3,046,400	3,046,400	3,046,400
VA SHEXP REGIS ELECTION BOARDS	76,836	76,000	76,000	76,000
VA SHEXP SHERIFF FICA	387,072	347,500	347,500	347,500
VA SHEXP SHERIFF VSRS	106,405	86,800	86,800	86,800
VA SHEXP TREAS	430,505	417,000	417,000	417,000
VA SHEXP TREAS FICA	32,867	28,500	28,500	28,500
VA SHEXP TREAS INS	1,225	1,100	1,100	1,100
VA SHEXP TREAS VRS	9,315	8,100	8,100	8,100
VA VEHICLE RENTAL TAX	1,626,732	1,615,000	1,746,600	1,105,000
ANIMAL STATE INC TAX DONATIONS	1,547	500	500	500
VA SHEXP OTHER	(104,504)	-	-	-
<b>Total State Revenue</b>	<b>77,131,950</b>	<b>75,156,600</b>	<b>75,859,300</b>	<b>74,822,000</b>
<b>Federal Revenue</b>				
FED FIN ASSIST OTHER	103,115	75,000	75,000	75,000
FED FIN ASSIST PUBLIC SAFETY	26,409	26,400	26,400	26,400
FED FIN ASST PASS THRU	4,500	-	-	-
FED PASS THRU WELFARE	9,992,673	9,635,500	9,767,300	9,567,300
FED PRESQULE NW REFUGE 95-469	8,558	6,500	6,500	6,500
<b>Total Federal Revenue</b>	<b>10,135,255</b>	<b>9,743,400</b>	<b>9,875,200</b>	<b>9,675,200</b>
<b>Financing Sources</b>				
GO BONDS ISSUED	107,433	-	-	-
PREMIUM ON GO BONDS ISSUED	139,563	-	-	-
TRF FROM CP MGMT FUND	-	-	-	-
TRF FROM FLEET	-	-	-	-
TRF FROM MHMRSA	350,900	342,800	334,800	334,800
TRF FROM SPECIAL REV FUND	1,471,900	2,004,300	2,351,300	2,351,000
TRF FROM WASTEWATER	-	-	-	-
TRF FROM WATER FUND	-	-	-	-
<b>Total Financing Sources</b>	<b>2,069,796</b>	<b>2,347,100</b>	<b>2,686,100</b>	<b>2,685,800</b>

<b>Reserves and Fund Balance</b>				
USE OF RESERVES	-	2,504,000	7,249,200	7,249,200
USE OF RESERVES FOR SCHOOLS	-	7,122,300	7,061,700	7,061,700
<b>Total Reserves and Fund Balance</b>	<b>-</b>	<b>9,626,300</b>	<b>14,310,900</b>	<b>14,310,900</b>
<b>TOTAL GENERAL FUND REVENUE</b>	<b>734,385,624</b>	<b>733,736,900</b>	<b>773,256,200</b>	<b>723,676,500</b>



**COUNTY FY21 CIP SUMMARY @ 04/13/20**

	FY2021	FY2022	FY2023	FY2024	FY2025	Total FY2021-FY2025
<b>SOURCES</b>						
Cash Proffers	\$1,180,200	\$2,500,000	\$0	\$0	\$0	\$3,680,200
<b>Debt - GO*</b>	-	<b>17,868,900</b>	<b>36,300,800</b>	<b>31,109,000</b>	<b>27,672,400</b>	<b>112,951,100</b>
Debt - Other	-	-	-	-	12,000,000	12,000,000
Other	1,000,000	-	-	-	-	1,000,000
Project Balances/Reserves	10,713,200	1,050,000	200,000	-	-	11,963,200
Regional Transportation Tax	7,400,000	7,400,000	7,400,000	7,400,000	7,400,000	37,000,000
Reserve for CIP	9,768,100	18,562,000	18,740,300	18,981,400	17,123,000	83,174,800
State and Federal	5,100,900	9,261,000	10,242,700	12,697,800	6,127,000	43,429,400
Stormwater Funds	250,000	1,200,000	1,400,000	1,540,000	1,600,000	5,990,000
Vehicle Registration Fee	3,000,000	2,500,000	5,000,000	5,000,000	5,000,000	20,500,000
<b>TOTAL SOURCES</b>	<b>\$38,412,400</b>	<b>\$60,341,900</b>	<b>\$79,283,800</b>	<b>\$76,728,200</b>	<b>\$76,922,400</b>	<b>\$331,688,700</b>

**USES**

<b>AIRPORT</b>						
Airport Apron, Ramp, and Facility Maintenance	\$0	\$3,100,000	\$900,000	\$5,530,000	\$1,150,000	\$10,680,000
Airport Runway Extension	\$409,400	1,450,000	4,615,000	3,380,000	-	9,854,400
<b>Airport Subtotal</b>	<b>\$409,400</b>	<b>\$4,550,000</b>	<b>\$5,515,000</b>	<b>\$8,910,000</b>	<b>\$1,150,000</b>	<b>\$20,534,400</b>

**LIBRARIES**

Clover Hill Library Renovation/Expansion	\$0	\$0	\$0	\$0	\$1,020,400	\$1,020,400
Enon Library Replacement	-	1,215,000	5,899,800	10,609,000	-	17,723,800
<b>Libraries Subtotal</b>	<b>\$0</b>	<b>\$1,215,000</b>	<b>\$5,899,800</b>	<b>\$10,609,000</b>	<b>\$1,020,400</b>	<b>\$18,744,200</b>

**MAJOR MAINTENANCE**

Courts' Audio Visual Upgrade	\$1,500,000	\$0	\$0	\$0	\$0	\$1,500,000
Courts' Major Maintenance	46,400	50,000	50,000	50,000	50,000	246,400
Fire Stations Major Maintenance	602,700	900,000	900,000	900,000	900,000	4,202,700
Jail Major Maintenance	556,300	600,000	600,000	700,000	700,000	3,156,300
Juvenile Detention Home Major Maintenance	278,200	100,000	100,000	100,000	100,000	678,200
<b>General Major Maintenance</b>	<b>5,710,000</b>	<b>5,900,000</b>	<b>6,500,000</b>	<b>7,900,000</b>	<b>7,900,000</b>	<b>33,910,000</b>
Fleet Facility	4,000,000	-	-	-	-	4,000,000
Rogers Building Renovation	-	-	200,000	1,244,200	12,000,000	13,444,200
Warehouse Facility Design	-	150,000	-	-	-	150,000
Park Major Maintenance	2,480,700	2,700,000	3,200,000	3,200,000	3,200,000	14,780,700
Public Safety Mobile Computer Replacement	400,000	900,000	900,000	900,000	900,000	4,000,000
Technology Infrastructure Major Maintenance	600,000	800,000	900,000	900,000	900,000	4,100,000
Technology System Major Maintenance	450,000	450,000	450,000	450,000	450,000	2,250,000
Stormwater Infrastructure Major Maintenance	200,000	500,000	500,000	500,000	500,000	2,200,000
<b>Major Maintenance Subtotal</b>	<b>\$16,824,300</b>	<b>\$13,050,000</b>	<b>\$14,300,000</b>	<b>\$16,844,200</b>	<b>\$27,600,000</b>	<b>\$88,618,500</b>

**PARKS AND RECREATION**

Cogbill Park	\$0	\$0	\$2,832,500	\$0	\$0	\$2,832,500
Conservation Area Access	-	500,000	650,000	500,000	-	1,650,000
Historic Site Matching Funds	-	100,000	100,000	100,000	100,000	400,000
Horner Park	-	-	-	-	3,278,200	3,278,200
<b>Parks Development</b>	-	-	-	1,500,000	-	1,500,000
River City Sportsplex	\$1,000,000	2,420,500	4,595,800	-	-	8,016,300
<b>Parks and Recreation Subtotal</b>	<b>\$1,000,000</b>	<b>\$3,020,500</b>	<b>\$8,178,300</b>	<b>\$2,100,000</b>	<b>\$3,378,200</b>	<b>\$17,677,000</b>

**PUBLIC SAFETY**

Chester Fire Station Replacement	\$0	\$2,135,700	\$10,222,700	\$0	\$0	\$12,358,400
Ettrick Fire Station Replacement	-	-	-	-	11,873,800	11,873,800
Matoaca Fire Station Replacement	-	9,647,700	-	-	-	9,647,700
Police/Fire Training Facility Space Study	-	-	100,000	-	-	100,000
Route 60 Police Station	-	1,000,000	6,000,000	-	-	7,000,000
<b>Public Safety Subtotal</b>	<b>\$0</b>	<b>\$12,783,400</b>	<b>\$16,322,700</b>	<b>\$0</b>	<b>\$11,873,800</b>	<b>\$40,979,900</b>

# COUNTY FY21 CIP SUMMARY @ 04/13/20

	FY2021	FY2022	FY2023	FY2024	FY2025	Total FY2021-FY2025
<b>REVITALIZATION</b>						
Beulah/Parks and Recreation Renovation	\$0	\$1,000,000	\$1,000,000	\$0	\$0	\$2,000,000
Blight Eradication	-	50,000	50,000	50,000	50,000	200,000
<b>Community Revitalization</b>	<b>\$500,000</b>	<b>1,000,000</b>	<b>5,000,000</b>	<b>275,000</b>	<b>5,850,000</b>	<b>12,625,000</b>
Future Facility Land Acquisition	-	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
<b>Middle Swift Creek Trunk Line</b>	-	-	-	<b>10,000,000</b>	-	<b>10,000,000</b>
2013 Referendum Project Enhancements	-	2,000,000	2,000,000	2,000,000	-	6,000,000
<b>Revitalization Subtotal</b>	<b>\$500,000</b>	<b>\$5,050,000</b>	<b>\$9,050,000</b>	<b>\$13,325,000</b>	<b>\$6,900,000</b>	<b>\$34,825,000</b>
<b>TECHNOLOGY</b>						
Enterprise Business Intelligence	\$150,000	\$301,000	\$218,000	\$0	\$0	\$669,000
Enterprise Remote Access	75,000	75,000	-	-	-	150,000
ERP Replacement Study	-	500,000	-	-	-	500,000
GIS Enterprise Capabilities	303,700	197,000	-	-	-	500,700
Mental Health Electronic Health Record	1,000,000	-	-	-	-	1,000,000
<b>Technology Subtotal</b>	<b>\$1,528,700</b>	<b>\$1,073,000</b>	<b>\$218,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,819,700</b>
<b>TMDL</b>						
Chesapeake Bay TMDL	\$250,000	\$1,200,000	\$1,400,000	\$1,540,000	\$1,600,000	\$5,990,000
<b>TMDL Subtotal</b>	<b>\$250,000</b>	<b>\$1,200,000</b>	<b>\$1,400,000</b>	<b>\$1,540,000</b>	<b>\$1,600,000</b>	<b>\$5,990,000</b>
<b>TRANSPORTATION</b>						
Community Connectivity - Sidewalks	\$500,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$4,500,000
<b>General Road Improvements &amp; Smart Scale</b>	<b>7,400,000</b>	<b>7,400,000</b>	<b>7,400,000</b>	<b>12,400,000</b>	<b>12,400,000</b>	<b>47,000,000</b>
Revenue Sharing	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	50,000,000
<b>Transportation Subtotal</b>	<b>\$17,900,000</b>	<b>\$18,400,000</b>	<b>\$18,400,000</b>	<b>\$23,400,000</b>	<b>\$23,400,000</b>	<b>\$101,500,000</b>
<b>TOTAL USES</b>	<b>\$38,412,400</b>	<b>\$60,341,900</b>	<b>\$79,283,800</b>	<b>\$76,728,200</b>	<b>\$76,922,400</b>	<b>\$331,688,700</b>

\* **Bolded Projects Include General Obligation Referendum Funding**

# FY2021 BUDGET ADOPTION

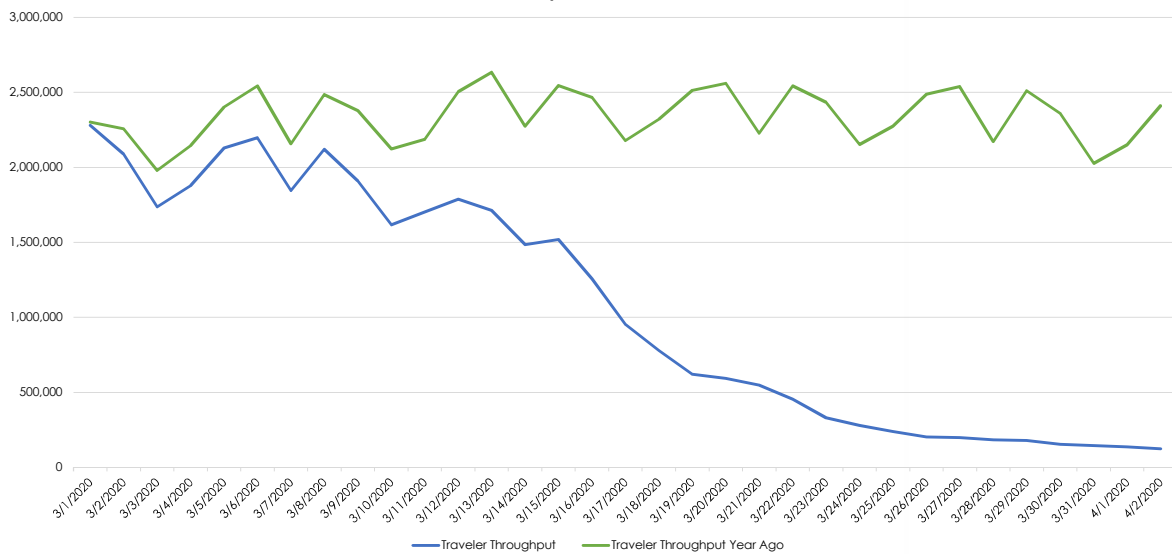
BOARD OF SUPERVISORS MEETING  
APRIL 22, 2020



1

## GENERAL ECONOMIC UPDATE

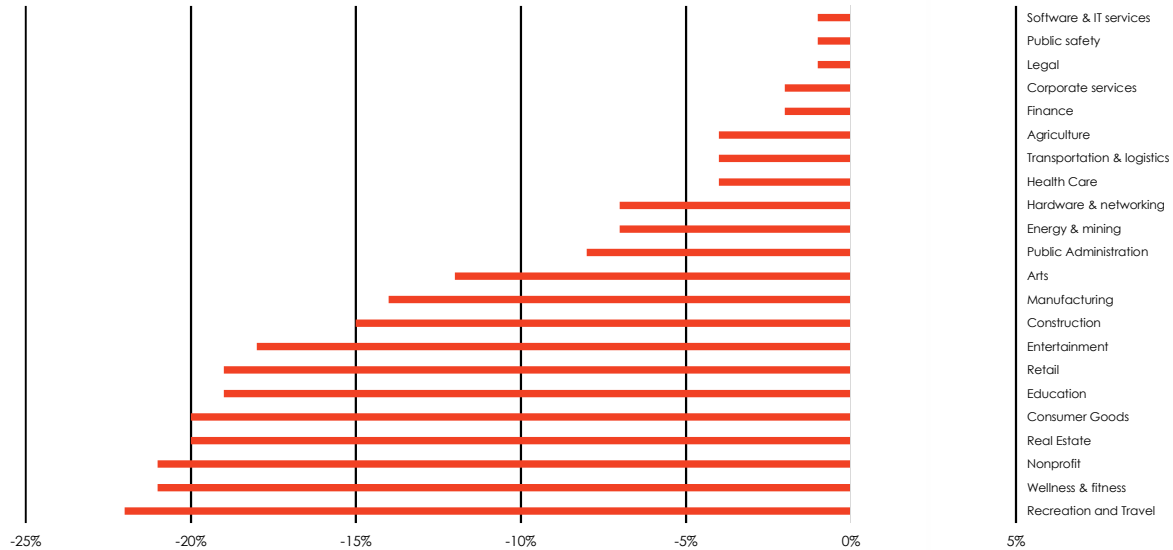
TSA Checkpoint Travel Numbers



2

# GENERAL ECONOMIC UPDATE

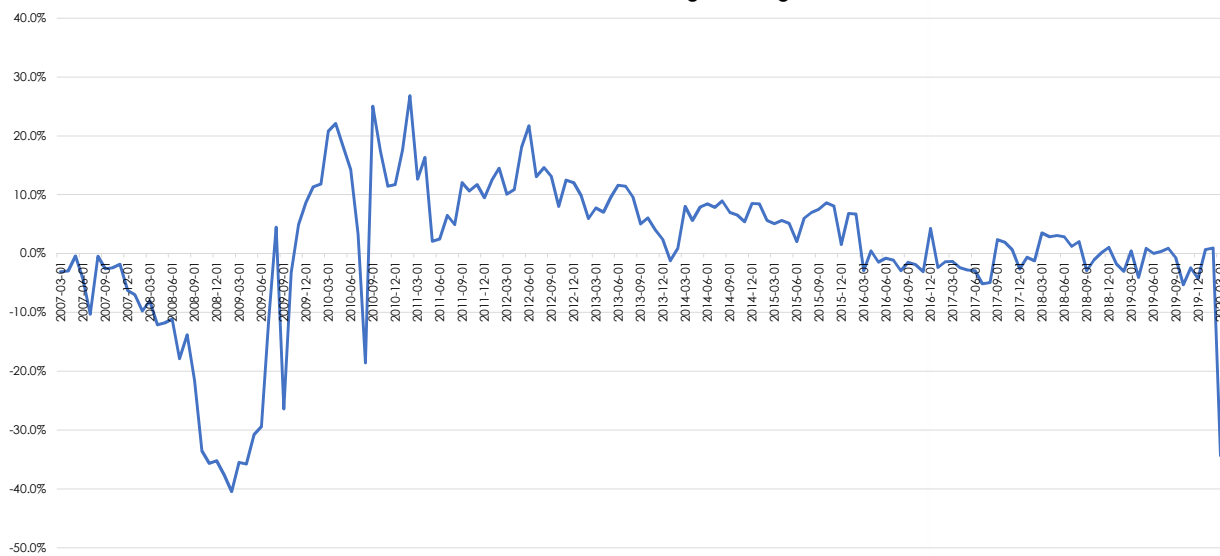
Job Advertisements by Sector  
(March vs. February 2020)



3

# GENERAL ECONOMIC UPDATE

Vehicle Sales Percent Change Year Ago



4

## REVENUE IMPACTS/ASSUMPTIONS

- Projected decrease in second-half real estate revenue; residential revaluation reduced from 3.0% to -2.5% (Jan 2021)
- Decline in personal property taxes due to delinquencies and impact on vehicle values
- Projected decline in consumer based revenue (versus FY21 Proposed), primarily sales tax(-\$14.2M/-26%) and lodging taxes (-\$4.4M/-59%)
- Anticipated decline in market activity, reflected in reduced permit fees
- Projected decline in investment earnings due to lower interest rates (-\$6.5M)

General Fund Revenues	FY21 Proposed	FY21 Revised	Variance
Prior Year (FY20) Revenue Total	\$733,736,900	\$733,736,900	-
Real Estate Taxes	\$393,912,200	\$381,684,000	(12,228,200)
Other Property Taxes	\$104,742,500	\$99,550,100	(5,192,400)
Special Assessments	\$2,440,400	\$2,405,000	(35,400)
Other Local Taxes	\$126,792,300	\$107,926,900	(18,865,400)
Permits and Fees	\$8,327,900	\$7,310,500	(1,017,400)
Use of Money and Property/Fines and Forfeitures	\$11,081,700	\$4,450,700	(6,631,000)
Service Charges	\$16,468,800	\$15,184,200	(1,284,600)
State Revenue	\$75,859,300	\$74,822,000	(1,037,300)
Federal Revenue	\$9,875,200	\$9,675,200	(200,000)
Recovered Costs and Misc/Other	\$9,445,000	\$6,357,000	(3,088,000)
Financing Sources	\$14,310,900	\$14,310,900	-
Use of Reserves	\$14,310,900	\$14,310,900	-
<b>Projected General Fund Revenue Total</b>	<b>\$773,256,200</b>	<b>\$723,676,500</b>	<b>(49,579,700)</b>
Incremental Change (vs FY20)	\$39,519,300	(\$10,060,400)	
Incremental Percentage Change (vs FY20)	5.39%	-1.37%	

5

## REVISED PLAN: GENERAL PHILOSOPHY

**“Even though our revenue outlook has changed, our priorities have not.”**

Emphasis on:

- Minimizing negative impact on core County services
- Prioritizing strengths and implementing creative solutions
- Structured for sustainable path forward
- That said, additional amendments may be necessary

6



## REVISED PLAN: CORE SERVICES

- **Preserves investment in education:**

- Local transfer +\$9.6M from FY20 level
- Transfer is \$2.9M lower than original number due to forecasted decline in property taxes
- Though, reduction moderated by \$5M use of reserves for major maintenance efforts
- School budget to be revisited once state budget final

- **Continues support for front-line services:**

- No impact to full-time sworn ranks in Police, Fire, or Sheriff
- Maintains strategic public safety investments; overtime funding in Fire, Police Service Aides and part-time staff in Police, new deputy slots in Sheriff

7

## REVISED PLAN: CAPITAL STRATEGIES

- Maintains 2.5% major maintenance policy compliance
- Reduces pay-as-you-go funding program (-\$6.1M), such as future land acquisition, Beulah renovation, and some major maintenance
- Substitutes project reserves/state monies for pure local portion of local road program
- Some projects delayed until outlook improves
- Referendum timeline uncertain

8

## REVISED PLAN: PERSONNEL ITEMS

- Removes 2% merit for all employees
- Lowers 2021 healthcare rate renewal forecast
- Delays implementation of pay study funding
- Freezes career development funding
- (\$2.4M) in county part-time position furloughs
- 40 additional full-time positions being held vacant

9

## REVISED PLAN: DEPARTMENT ADJUSTMENTS

- Delayed implementation of most proposed additional funding requests
- Reduced travel and training expenses
- Reduced other misc. department expenses such as vehicle replacements and contingency funds
- Lodging tax transfer mainly pass through item for FY21

10

## REVISED PLAN: ADDITIONAL FUNDING

Proposed enhancements filed into three categories:

1. Included in FY21 Revised Budget
2. Subsequent Consideration in FY21 if Funding Becomes Available
3. For Consideration in Future Years

11

## REVISED PLAN: ADDITIONAL FUNDING

### Included in the Proposed FY21 Budget

Department	Program/Service Enhancements	Annual Cost
Commonwealth Attorney	Fund two full-time positions to increase staffing per agreement	\$145,000
Economic Development	Fund the county's contribution to the Go VA grant	\$30,000
Fire & EMS	Fully fund operations for the Magnolia Green fire station	\$66,000
Fire & EMS	Provide funding for overtime caused by minimum staffing	\$1,000,000
General Services	Fund contractual increase for the Waste & Recovery point-of-sale system	\$40,000
Information Systems Technology	Fund necessary contractual and programmatic increases	\$387,500
Juvenile Justice Services	Provide necessary operational and personnel funding	\$25,000
Police	Provide funding for 11 part-time officers and eight PSAs hired in FY20	\$1,063,600
Police	Provide overtime funding	\$220,000
Procurement	Purchase software to implement electronic signatures	\$20,000
Registrar	Supplement operating support for 2020 elections	\$235,000
Sheriff	Fund contractual increase for critical nursing services	\$150,000
Sheriff	Provide four additional deputies to expand jail capacity	\$321,000
<b>Total</b>		<b>\$3,703,100</b>

### For Subsequent Consideration in FY21 if Funding Becomes Available

Department	Program/Service Enhancements	Annual Cost
Communications & Media	Convert a part-time position to full-time to enhance County communication outreach	\$40,000
Community Corrections	Fund one full-time Pretrial Officer position	\$59,200
Community Enhancement	Fund strategic real estate position	\$100,000
Countywide	Reserve funding for pay study results	\$2,500,000
County Attorney	Provide one full-time position to accommodate increased workload	\$85,000
Fire & EMS	Provide 12 positions to address minimum staffing	\$1,000,000
Information Systems Technology	Provide closed captioning for public meetings	\$10,000
Human Resources	Provide two full-time analysts to ensure adequate support for county programs	\$158,500
Planning	Fund one full-time Assistant Director to support reorganization effort	\$100,000
Police	Fund 12 full-time positions, operating, and capital for a new deployment plan	\$1,441,800
Sheriff	Fund four full-time Security Specialists and a Sergeant for the Office of Prof. Standards	\$297,800
Social Services/Schools	Enhance the school eligibility verification program with two full-time analysts	\$120,000
<b>Total</b>		<b>\$5,912,300</b>

### For Consideration in Future Years

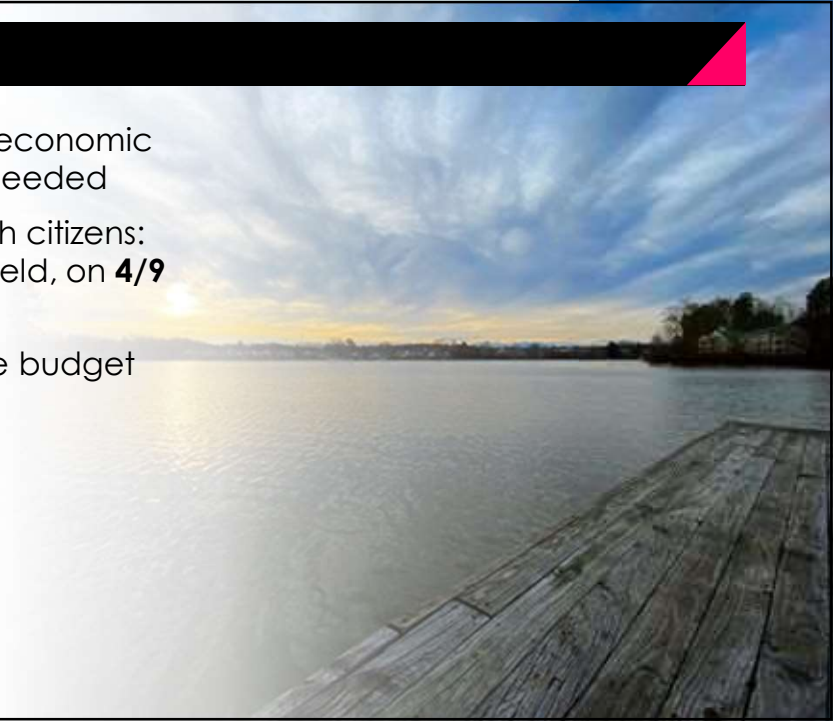
Department	Program/Service Enhancements	Annual Cost
Building & Grounds	Provide additional Building & Grounds staff to keep pace with facility needs	\$104,000
Citizen Information & Resources	Provide additional full-time positions to enhance Citizen Information & Services	\$95,000
Community Enhancement	Additional Operating Support	\$45,000
Countywide	Provide additional funding to support the Chesterfield County Fair	\$20,000
Countywide	Fund a new County internship program	\$44,000
Countywide	Fund countywide technology enhancements and maintenance	\$81,900
Countywide	Increase support for county employee training	\$120,000
Countywide	Provide funding for information technology and legal operating support	\$237,800
Courts	Provide additional Courts operational support	\$151,700
General Services	Transition from leased, to owned convenience center equipment	\$151,000
General Services	Transition funding for post-close landfill maintenance operating from capital fund to general fund	\$260,000
Juvenile Justice Services	Provide supplemental operational and personnel funding for Juvenile Justice Services	\$74,800
Libraries	Fund Library technology, facility maintenance, and material supplements	\$100,000
Parks & Recreation	Fund two full-time Parks' grounds maintenance positions	\$85,300
Parks & Recreation	Enhance Parks' capital equipment replacement schedule	\$100,000
Police	Fund the officer retention plan	\$300,000
Procurement	Supplement procurement staff and capabilities	\$85,400
Public Safety	Fully fund all three public safety career development plans (CDPs)	\$1,157,100
Sheriff	Fund targeted recruitment efforts	\$20,000
Sheriff	Fund one full-time jail maintenance tech	\$53,000
Sheriff	Support the final step of the deputy pay plan	\$75,000
Treasurer	Provide operational and personnel funding	\$166,500
<b>Total</b>		<b>\$3,527,500</b>

12



## NEXT STEPS

- Ongoing monitoring of economic impacts, report-out as needed
- Virtual engagement with citizens:  
**Facebook Live** events held, on **4/9** and **4/13**
- **May 27** – Clean up state budget topics



13

## FY2021 BUDGET ADOPTION

BOARD OF SUPERVISORS MEETING  
APRIL 22, 2020



14

# FY2021 Appropriations Resolution

RESOLUTION TO APPROPRIATE DESIGNATED FUNDS AND ACCOUNTS FROM DESIGNATED ESTIMATED REVENUES FOR FY2021 FOR THE OPERATING BUDGETS AND THE CAPITAL IMPROVEMENT PROGRAM FOR THE COUNTY OF CHESTERFIELD, VIRGINIA

BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Chesterfield:

That for the fiscal year beginning on the first day of July 2020 and ending on the thirtieth day of June 2021, the following sections shall be adopted:

Sec. 1 The following designated funds and accounts shall be appropriated from the designated estimated revenues for operations and to provide a capital improvement program for the County. It is the intent of the Board of Supervisors that general property taxes levied on January 1, 2020, and due December 5, 2020, be appropriated for FY2021. These appropriations will be made with revenues projected with a \$.95 real estate tax rate for calendar year 2020.

<u>General Fund</u>		<u>FY2021 Adopted</u>
<i>Estimated Revenue:</i>	<b>Local Sources</b>	
	General Property Taxes	\$483,639,100
	Other Local Taxes	\$107,926,900
	Licenses, Permits, & Fees	\$7,310,500
	Fines, Forfeitures & Uses of Money & Property	\$4,450,700
	Service Charges	\$15,184,200
	Miscellaneous and Recovered Costs	\$3,671,200
	<b>Other Agencies</b>	
	State and Federal	84,497,200
	<b>Other Financing Sources</b>	
	Use of Restricted, Committed, or Assigned Fund Balance	14,310,900
	Transfer from County Grants Fund	2,351,000
	Transfer from Mental Health, Support Services	334,800
	<b>Total Revenues</b>	<b>\$723,676,500</b>
<i>Appropriations:</i>	General Government	\$60,817,900
	Administration of Justice	10,393,000
	Public Safety	186,910,700
	Public Works	20,609,400
	Health & Welfare	35,966,400
	Parks, Recreation, Cultural	20,661,800
	Community Development	17,381,500
	Debt Service	28,329,100
	Operating Transfers	342,197,700
	Assignments	409,000
	<b>Total General Fund</b>	<b>\$723,676,500</b>
 <u>Comprehensive Services Fund</u>		
<i>Estimated Revenue:</i>	Reimbursement, Colonial Heights	\$555,300
	State Aid, Comprehensive Services	10,507,200
	Transfer from Schools	4,843,200

**FY2021 Budget****Appropriations Resolution**

Transfer from General Fund	1,816,900
Use of Unrestricted Net Assets	2,500,000
<b>Total Revenues and Funding Sources</b>	<b>\$20,222,600</b>

<i>Appropriations:</i>	Operating Expenses	17,722,600
	Addition to Unrestricted Net Assets	2,500,000
	<b>Total Appropriations</b>	<b>\$20,222,600</b>

**School Operating Fund**

<i>Estimated Revenue:</i>	Local Sources	\$23,823,000
	State	401,989,900
	Federal	42,556,000
	Transfer from School Operating	789,700
	Transfer from School Food Service	630,000
	Use of Reserve	2,222,900
	Transfer from General Fund:	
	Local Taxes	292,642,600
	Prior Year Revenue	7,061,700
	Total General Fund	299,704,300
	Use of Assigned Fund Balance	1,750,000
	<b>Total Revenues and Funding Sources</b>	<b>\$773,465,800</b>

<i>Appropriations:</i>	Instruction	\$524,265,300
	Administration, Attendance & Health	23,117,800
	Pupil Transportation	43,430,800
	Operations & Maintenance	62,307,200
	Technology	22,086,100
	Debt Service	58,923,200
	Food Service	27,491,300
	Transfer to and/or Assignment for School Capital Projects	10,094,100
	Unassigned Fund Balance, 6/30/2019	1,750,000
	<b>Total Appropriations</b>	<b>\$773,465,800</b>

**Schools - Appomattox Regional Governor's School Fund**

<i>Estimated Revenue:</i>	Local Sources	\$2,983,000
	State	1,260,700
	<b>Total Revenues and Funding Sources</b>	<b>\$4,243,700</b>

<i>Appropriations</i>	Education	\$4,243,700
	<b>Total Appropriations</b>	<b>\$4,243,700</b>

**County Grants Fund**

<i>Estimated Revenue:</i>	Other Governments	\$15,049,500
	Transfer from General Fund	1,175,000
	Transfer from Mental Health Special Revenue Funds	383,100
	<b>Total Revenues and Funding Sources</b>	<b>\$16,607,600</b>

**FY2021 Budget****Appropriations Resolution**

<i>Appropriations:</i>	Adult and Juvenile Drug Courts	\$1,019,400
	Child Advocacy Center	295,800
	Community Development Block Grant/HOME	2,067,500
	Domestic Violence Prosecutor	92,200
	Domestic Violence Victim Advocate (V-STOP)	61,900
	Mental Health Support Services Grants	2,883,100
	Fire and EMS Revenue Recovery	7,980,100
	Police Grants	72,300
	Technology Trust Fund	350,000
	USDA Grant - Juvenile Detention Home	67,100
	Victim/Witness Assistance	842,000
	Virginia Juvenile Community Crime Control Act (VJCCCA)	876,200
	<b>Total Appropriations</b>	<b>\$16,607,600</b>

**County CIP Fund**

<i>Estimated Revenue:</i>	Transfer from General Fund	\$14,141,700
	Debt Financing	0
	Transfer from Cash Proffers	2,360,300
	State Funds	12,400,000
	<b>Total Revenues</b>	<b>\$28,902,000</b>

<i>Appropriations:</i>	County Capital Projects	\$27,721,800
	Transfer to Capital Projects from Cash Proffers	1,180,200
	Transfer to School Capital Projects Funds	
	<b>Total County CIP Funds</b>	<b>\$28,902,000</b>

**Note:** An additional \$5,031,200 in county project savings is already appropriated in the capital project fund that will be reallocated for new projects.

**Schools CIP Fund**

<i>Estimated Revenue:</i>	Bond Proceeds/ Other Debt Financing	\$29,134,100
	Transfer from School Food Service	875,000
	Transfer from School Reserve for Future Capital Projects	9,219,100
	<b>Total Revenue and Transfers</b>	<b>\$39,228,200</b>

<i>Appropriations:</i>	School Capital Projects	\$39,228,200
	<b>Total Appropriations</b>	<b>\$39,228,200</b>

**Fleet Management and Radio Shop**

<i>Estimated Revenue:</i>	Fleet Management Charges	\$19,257,400
	Use of Reserves	8,000,000
	Radio Shop Charges	1,931,500

## FY2021 Budget

## Appropriations Resolution

	<b>Total Revenue and Funding Sources</b>	<b>\$29,188,900</b>
<i>Appropriations:</i>	Fleet Management Operations	\$23,257,400
	Transfer to Capital Projects	\$1,931,500
	Radio Shop Operations	\$4,000,000
	<b>Total Appropriations</b>	<b>\$29,188,900</b>
<b><u>Risk Management Fund</u></b>		
<i>Estimated Revenue:</i>	Operating Revenues	\$8,787,300
	Use of Unrestricted Net Assets	1,112,200
	<b>Total Revenue</b>	<b>\$9,899,500</b>
<i>Appropriations:</i>	Risk Management Operations	\$9,899,500
	<b>Total Appropriations</b>	<b>\$9,899,500</b>
<b><u>Healthcare Fund</u></b>		
<i>Estimated Revenue:</i>	Employee Contributions	\$33,268,500
	Employer Contributions	105,355,700
	<b>Total Revenue</b>	<b>\$138,624,200</b>
<i>Appropriations:</i>	Operating Expenditures	\$138,624,200
	<b>Total Appropriations</b>	<b>\$138,624,200</b>
<b><u>Airport Fund</u></b>		
<i>Estimated Revenue:</i>	Operating Revenue	\$883,700
	Transfer From General Fund	462,900
	State/Federal	0
	<b>Total Revenue</b>	<b>\$1,346,600</b>
<i>Appropriations:</i>	Airport Operations and Capital Projects	\$1,346,600
	<b>Total Appropriations</b>	<b>\$1,346,600</b>
<b><u>Utilities Funds</u></b>		
<i>Estimated Revenue:</i>	Service Charges	\$104,468,900
	Capital Cost Recovery Charges	20,604,000
	Other	10,872,900
	<b>Total Revenue</b>	<b>\$135,945,800</b>
<i>Appropriations:</i>	Operations	\$68,781,100
	Debt Service	6,994,700
	Transfer to Capital Projects Fund	38,790,000
	Addition to Unrestricted Net Assets	21,380,000
	<b>Total Appropriations</b>	<b>\$135,945,800</b>

**Utilities Capital Project Funds**

<i>Estimated Revenue:</i>	Transfer from Improvement/Replacement Fund	\$38,790,000
	<b>Total Revenue</b>	<b>\$38,790,000</b>

<i>Appropriations:</i>	Capital Projects	\$38,790,000
	<b>Total Appropriations</b>	<b>\$38,790,000</b>

**Stormwater Utility Fund**

<i>Estimated Revenue:</i>	Operating Revenue	\$250,000
	<b>Total Revenue</b>	<b>\$250,000</b>

<i>Appropriations:</i>	Operating Expenses	\$250,000
	<b>Total Appropriations</b>	<b>\$250,000</b>

**Mental Health Support Services**

<i>Estimated Revenue:</i>	State	\$4,882,300
	Federal	889,500
	Other Revenue	25,821,200
	Transfer from GF	12,976,200
	Reserves	1,064,000
	<b>Total Revenue</b>	<b>\$45,633,200</b>

<i>Appropriations:</i>	Operating Expenses	\$43,851,300
	Transfer to County Capital Projects	\$1,064,000
	Transfer to General Fund	334,800
	Transfer to Grants	383,100
	<b>Total Appropriations</b>	<b>\$45,633,200</b>

Sec. 2 Subsequent to the appropriations outlined in section 1, the Board of Supervisors may make additional appropriations if there is an unencumbered and unappropriated sum sufficient to appropriate.

Sec. 3 The County Administrator may increase appropriations for non-budgeted revenue that may occur during the fiscal year as follows: insurance recoveries of any amount received for damage to any County property, including vehicles, for which County funds have been expended; refunds or reimbursements, in any amount, made to the County for which the County has expended funds directly related to that refund or reimbursement; and other revenue not to exceed \$50,000.

Budget Change Requests are required when transferring funds between appropriation categories and capital projects, when appropriating revenue and expenditures, or when using a reserve. Approval levels below the County Administrator's \$50,000 threshold are delegated at the following increments: \$0-10,000 Budget and Management Analyst, \$10,001-20,000 Budget and Management Director, \$20,001-50,000 County Administrator. Any budget change request above \$50,000 will be taken to the Board of Supervisors for approval.

Sec. 4 The County Administrator – in concert with the Board of Supervisors – may make available the general fund transfer to schools and make appropriations in the school operating fund, contingent upon availability of funds and other

circumstances, based on the following schedule: \$4 million on December 15, \$4 million on February 15, and \$4 million on May 15.

Sec. 5 The County Administrator may, as provided herein, authorize the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within the same department or appropriation category. Unless otherwise provided below, the County Administrator may transfer up to \$50,000 from the unencumbered appropriated balance and prior year end carry forward assignments from one appropriation category (including assigned fund balance) to another appropriation category or between capital projects. No more than one transfer may be made for the same item unless the total amount to be transferred for the item does not exceed \$50,000.

The School Board or School Superintendent may make revenue and expenditure transfers among school appropriations categories or between capital projects during the fiscal year with approval delegated, in aggregate, in the following increments: \$0-50,000 Superintendent, \$50,001-499,999 School Board, \$500,000+ Board of Supervisors.

Sec. 6 The County Administrator may approve transfers among County and Utility funds to enable the capital projects or grants to be accounted for correctly as long as funding sources are consistent and total appropriation is not increased. The County Administrator is authorized to reallocate funding sources for capital projects, cash proffers, and debt service payments. Upon completion of a capital project or grant program, staff is authorized to close out the project and transfer any remaining balances to the original funding source and appropriate outside revenue up to the amount received. Savings in projects initiated as part of a major maintenance program are authorized to be transferred by staff to the corresponding major maintenance account for future improvements and staff is authorized to transfer remaining balances from completed projects within the same CIP category to enable future reallocation. Staff is authorized to reprogram Community Development Block Grant funds by closing program cost centers and transferring funding to newly approved programs based on adoption by the Board of Supervisors. If outside contributions or external revenues do not materialize at the level budgeted, staff may reduce revenue and expenditure appropriations to the level received.

The School Superintendent is authorized to reallocate funding sources for capital projects as long as funding sources are consistent and total appropriation is not increased. Upon completion of a capital project or grant program, staff is authorized to close out the project and transfer any remaining balances to the original funding source or the Reserve for Future Projects. Savings in projects initiated as part of a major maintenance or food services program are authorized to be transferred to the corresponding major maintenance or food services account for future improvements. If outside contributions or external revenues do not materialize at the level budgeted, staff may reduce revenue and expenditure appropriations to the level received.

Sec. 7 The County Administrator is authorized to transfer among appropriation categories and/or appropriate funds and assignments of fund balance in any amount for supplemental retirement, Workers' Compensation, healthcare, career development plans, part-time salaries, and other compensation-related costs, as well as for transfers to departments to cover energy/fuel costs, and funds received from asset forfeitures for allowable expenditures. Within the healthcare fund, the County Administrator is authorized to appropriate use of reserves, interest earnings, and additional employee or employer contributions in any amount to pay claims, deductibles, settlements, and any costs associated with healthcare.

Sec. 8 All outstanding encumbrances, both operating and capital, in all County funds up to \$150 million, at June 30, 2020 shall be an amendment to the adopted budget and shall be reappropriated to the next fiscal year to the same department for which they were assigned in the previous year. At the close of the fiscal year, all unassigned appropriations lapse for budget items other than: those contained in life-to-date funds, budgeted transfers to life-to-date funds; other use of restricted, committed, or assigned fund balances; District Improvement Funds; asset forfeiture funds; grant funds; construction assignments; assignments for County and School reserves for future capital improvements; donations received for specific purposes; tax revenues received for special assessment districts and interest earnings thereon; Fire and Emergency Medical Services apparatus and equipment funding; Police Department funding for replacement vehicles; Sheriff Department funding for replacement vehicles and equipment; General Services vehicle and equipment funding; Parks and Recreation vehicle and equipment funding; Economic Development incentive funds; and refunds for off-site and oversized water and wastewater facilities.

- Sec. 9 Any funds specifically budgeted to add to an assignment of fund balance shall be automatically assigned during the year end audit process. All excess revenues and unspent appropriations in the telecommunications program are authorized to be automatically assigned for future telecommunications upgrades. All excess revenues in the BPOL program are authorized to be reserved for future transportation or economic development initiatives. All revenues from the increased vehicle registration fee received in excess of those budgeted for the state revenue sharing program shall be authorized to be reserved for future transportation improvements. Any revenues received from the sale of real property to satisfy delinquent taxes are authorized to be reserved at year end. Staff is authorized to transfer and appropriate up to \$937,000 from results at year end into the Stormwater Fund for TMDL related expenses. All excess transient occupancy taxes and VDOT reimbursements received in the General Fund are authorized to be reserved at the end of each fiscal year. All Utilities Department Rate Stabilization Reserve funds are authorized to be reserved at the end of each fiscal year. All funds generated from real estate taxes as a result of the Summit development shall be authorized to be reserved for transportation improvements within the traffic shed in which the development is located, or any traffic shed which would provide relief to that shed. All funds generated from real estate taxes as a result of the Carvana development shall be authorized to be reserved for transportation improvements within the traffic shed in which the development is located, or any traffic shed which would provide relief to that shed.
- Sec. 10 The County Administrator is authorized to make expenditures from Trust & Agency Funds for the specified reasons for which the funds were established. In no case shall the expenditure exceed the available balance in the fund.
- Sec. 11 In accordance with the requirements set forth in Section 58.1-3524(C)(2) and Section 58.1-3912(E) of the Code of Virginia, as amended by Chapter 1 of the Acts of Assembly (2004 Special Session 1) and as set forth in Item 503.E (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly, any qualifying vehicle situated within the County, shall receive personal property tax relief in the following manner:
- a) Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief;
  - b) Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 49% tax relief;
  - c) Personal use vehicles valued at \$20,001 or more shall receive 49% tax relief on the first \$20,000 of value;
  - d) All other vehicles which do not meet the definition of "qualifying" (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program. Pursuant to authority conferred in Item 503.D of the 2005 State Appropriations Act, the County Treasurer shall issue a supplemental personal property tax bill in the amount of 100 percent of tax due without regard to any former entitlement to state PPTRA relief, plus applicable penalties and interest, to any taxpayer whose taxes with respect to a qualifying vehicle for tax year 2005 or any prior tax year remain unpaid on September 1, 2006, or such date as state funds for reimbursement of the state share of such bill have become unavailable, whichever occurs first.
  - e) Penalty and interest with respect to bills issued pursuant to this section shall be computed on the entire amount of tax owed. Interest shall be computed at the rate provided in Section 9-51 of the County code from the original due date of the tax.
- Sec. 12 The County Administrator is authorized to assign position numbers from the Board approved unallocated pool to a specific department as long as there is sufficient funding appropriated to cover the personnel costs. No new full-time position numbers can be created without Board of Supervisor approval.
- Sec. 13 The County Administrator, on behalf of the Board of Supervisors, will ensure that the payment amounts for defined benefit pension plans for each liability is funded and paid annually. The County Administrator is authorized to withhold and adjust general fund contributions to other funds to make pension plan payments for the respective funds if not paid on the policy established timeline as applicable.





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 10.A.**

**Subject:**

To Consider the Conveyance of Right of Way to the Commonwealth of Virginia for the Route 637, Kingsland/Hopkins Road Roundabout Project

**Board Action Requested:**

Approve the conveyance of 0.229+/- acres of right of way to the Commonwealth of Virginia for the Route 637 Kingsland/Hopkins Road Roundabout Project, and authorize the Chair of the Board of Supervisors and County Administrator to execute the deed.

**Summary of Information:**

The Virginia Department of Transportation is requesting that the county convey 0.229+/- acres of right of way for the Route 637 Kingsland/Hopkins Road Roundabout Project. This request has been reviewed by the Transportation, Planning and Utilities Departments. A public hearing is required to convey county property.

Approval is recommended.

**Attachments:**

1. Route 637 Kingsland-Hopkins Road Roundabout Project Vicinity Sketch
2. Route 637 Kingsland-Hopkins Road Roundabout Project Plat

Preparer: Dean Sasek, Real Property Manager

Approved By:

  
\_\_\_\_\_

Board of Supervisors Meeting - April 22, 2020  
Conveyance of Right of Way to the Commonwealth of  
Virginia for the Route 637 Kingsland/Hopkins Road Roundabout Project



Chesterfield County  
Real Property Office





10/16/2019  
2:43:18 PM

PROJECT MANAGER J.ZHANG (804)704-3416  
SURVEYED BY, DATE DAVID BURCH J.S. 12/08/15  
DESIGN SUPERVISED BY J.OLIVER, P.E. (KIMLEY-HORN)  
DESIGNED BY KIMLEY-HORN & ASSOCIATES, INC.  
SUBSURFACE UTILITY BY, DATE DAVID BURCH J.S. 11/23/15

Curve CIRCLE 1  
PI • 100.00.00  
DELTA • 359° 59' 59.55" (RT)  
D • 156' 58" 29'  
T • 0.00'  
L • 229.34'  
R • 36.50'  
PC • 100.00.00  
PT • 102.29.34

Curve KING 1  
PI • 102.69.49  
DELTA • 2° 27' 39.00" (LT)  
D • 3' 34" 52'  
T • 34.36'  
L • 68.72'  
R • 1600.00'  
PC • 102.35.13  
PT • 103.03.85  
V • 40 MPH  
e • N.C.I.U.L.S.

Curve KING 2  
PI • 105.54.99  
DELTA • 2° 46' 19.89" (LT)  
D • 7' 31' 09'  
T • 160.39'  
L • 316.16'  
R • 762.00'  
PC • 103.94.61  
PT • 107.10.77  
V • 40 MPH  
e • N.C.I.U.L.S.

COUNTY OF CHESTERFIELD, VIRGINIA

DB 1589 PG 1753  
DB 1589 PG 1757  
NO AC.

DARRELL T. BOTTOMS  
RACHEL E. BOTTOMS  
DB 944 PG 700  
2.28 AC.  
PARCEL ID\* 784672313600000

SPENCER'S EXPRESS, INC.

DB 6524 PG 838  
DB 1590 PG 533  
0.74 AC.  
PARCEL ID\* 784672624200000

END PROJ. 0637-020-S20 PE-101

STA. 303.09.66 ROUTE 637 NORTH CONSTR. B

END PROJ. 0637-020-S20 C-501

STA. 302.63.93 ROUTE 637 NORTH CONSTR. B

POT 32.60.63 ROUTE 637 SOUTHBOUND CONSTR. B

POT 303.09.66 ROUTE 637 NORTH CONSTR. B 24' LT

SANDRA P. SANDERSON ET. AL. TRS.

DB 3248 PG 882  
1.06 AC.  
PARCEL ID\* 784672835100000

TIMOTHY SHAY  
DAWN RENE SHAY

DB 7875 PG 223  
DB 923 PG 579  
0.694 AC.  
PARCEL ID\* 784672787400000

REVISED	STATE	ROUTE	PROJECT	SHEET NO.
	VA.	637	0637-020-S20 RW-201, C-501	3RW

DESIGN FEATURES RELATING TO CONSTRUCTION  
OR TO REGULATION AND CONTROL OF TRAFFIC  
MAY BE SUBJECT TO CHANGE AS DEEMED  
NECESSARY BY THE DEPARTMENT

VDOT LOCATION AND DESIGN  
Colonial Heights, Virginia  
LAND SURVEYOR

Curve HOPN 1  
PI • 303.44.75  
DELTA • 2° 19' 22.00" (LT)  
D • 1' 24" 43'  
T • 82.27'  
L • 164.51'  
R • 4058.00'  
PC • 302.62.48  
PT • 304.27.00  
V • 45 MPH  
e • MATCH EXIST

Curve HOPS 1  
PI • 202.05.17  
DELTA • 2° 08' 25.00" (LT)  
D • 1' 09' 09'  
T • 92.88'  
L • 185.73'  
R • 497.200'  
PC • 201.12.29  
PT • 202.98.02  
V • 45 MPH  
e • MATCH EXIST

SANDRA P. SANDERSON ET. AL. TRS.

DB 3248 PG 876  
8.59 AC.  
PARCEL ID\* 784671359400000

BEGIN PROJ. 0637-020-S20 RW-201

STA. 201.56.60 ROUTE 637 SOUTH CONSTR. B

BEGIN CONST. / BEGIN PROJ. 0637-020-S20 PE-101

STA. 202.00.00 ROUTE 637 SOUTH CONSTR. B

BEGIN PROJ. 0637-020-S20 C-501

STA. 202.75.00 ROUTE 637 SOUTH CONSTR. B

Existing Right Of Way And Existing Easement  
Per Project 0637-020-221, C504

PROP. VARIABLE WIDTH  
PERMANENT  
STANDARD VDOT  
UTILITY EASEMENT

VDOT T-Bar #1

N • 367.228.1792  
E • 117854.61703

PROP. TEMP. CONSTR. EASE. FOR ENTRANCE

PROP. VARIABLE WIDTH PERMANENT  
STANDARD UTILITY EASEMENT  
REQUIRED FOR VERIZON VA, LLC  
AND VDOT UTILITY EASEMENT

PROP. PERM. DRAINAGE EASE.

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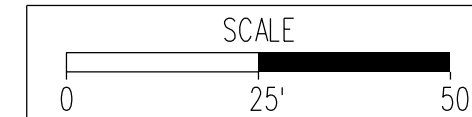
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Curve HOPNB\_3  
PI • 22.18.49  
DELTA • 55° 53' 27.50" (RT)  
D • 65° 51' 26'  
T • 46.15'  
L • 84.87'  
R • 87.00'  
PC • 21.72.34  
PT • 22.57.20

Curve HOP\_SBI  
PI • 30.36.04  
DELTA • 39° 38' 34.77" (LT)  
D • 57° 17' 45'  
T • 36.04'  
L • 69.19'  
R • 100.00'  
PC • 30.00.00  
PT • 30.69.19

Curve HOP\_SB2  
PI • 31.21.75  
DELTA • 17° 56' 18.02" (RT)  
D • 17° 12' 21'  
T • 52.56'  
L • 104.26'  
R • 333.00'  
PC • 30.69.19  
PT • 31.73.45  
V • 30 MPH  
e • N.C.I.U.L.S.

Curve HOP\_SB3  
PI • 32.17.08  
DELTA • 6° 33' 18.43" (LT)  
D • 7° 31' 09'  
T • 43.64'  
L • 87.18'  
R • 762.00'  
PC • 31.73.45  
PT • 32.60.63  
V • 40 MPH  
e • N.C.I.U.L.S.



PROJECT  
0637-020-S20

SHEET NO.  
3RW

STIME\$  
\$USER\$  
This document, together with the contents and designs presented herein, is an instrument of service to be used only for the specific purpose and client for which it was prepared. Resale or other use without the written consent of the engineer is prohibited. The engineer and his associates, their employees and subcontractors shall not be held responsible for any errors or omissions in this document or for any consequences arising therefrom.

\$DATE\$





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 10.B.**

---

**Subject:**

To Consider Amendment of Lease of County Property at the Physic Hill Water Tank

**Board Action Requested:**

Approve an amendment to the lease of county property at the Physic Hill Water Tank with New Cingular Wireless PCS, LLC, a/k/a/ AT&T Mobility Corporation.

**Summary of Information:**

In 2007 the county leased space on the Physic Hill Water Tank for the installation of cell antennas. The current term of the lease will expire September 30, 2022. New Cingular Wireless has requested that the lease be amended to include up to five additional five year renewal terms. Rent will be \$27,000 annually with 15% increases each renewal term.

Approval is recommended.

**Attachments:**

None

Preparer: Dean Sasek, Real Property Manager

Approved By:



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 10.C.**

**Subject:**

To Consider the Conveyance of Easements to Verizon Virginia, LLC and Virginia Electric and Power Company and Adopt an Ordinance to Vacate Portions of a 16' Alley Within Blocks 19, 20, 21 and 22 of Revised Plan of Rayon Park Subdivision

**Board Action Requested:**

Convey easements to Verizon Virginia, LLC and Virginia Electric and Power Company and adopt an ordinance to vacate portions of a 16' alley within Blocks 19, 20, 21 and 22 of Revised Plan of Rayon Park subdivision.

**Summary of Information:**

Verizon Virginia, LLC and Virginia Electric and Power Company requested the conveyance of easements to Verizon Virginia, LLC and Virginia Electric and Power Company. Bill W. Spence, Sr. and Linda W. Spence have submitted an application requesting the vacation of portions of a 16' alley within Blocks 19, 20, 21 and 22 of Revised Plan of Rayon Park subdivision. These requests have been reviewed by staff and there are no county improvements in the alley. The ordinance will be contingent upon the recordation of the easements to Verizon Virginia, LLC and Virginia Electric and Power Company across the alley.

Approval is recommended.

**Attachments:**

1. Spence Rayon Park Vacation Sketch
2. Spence Rayon Park Vacation Plat
3. Spence Rayon Park Vacation Plat Color
4. Spence Rayon Park Vepco Easement Plat
5. Spence Rayon Park Verizon Easement Plat
6. 2020-0157

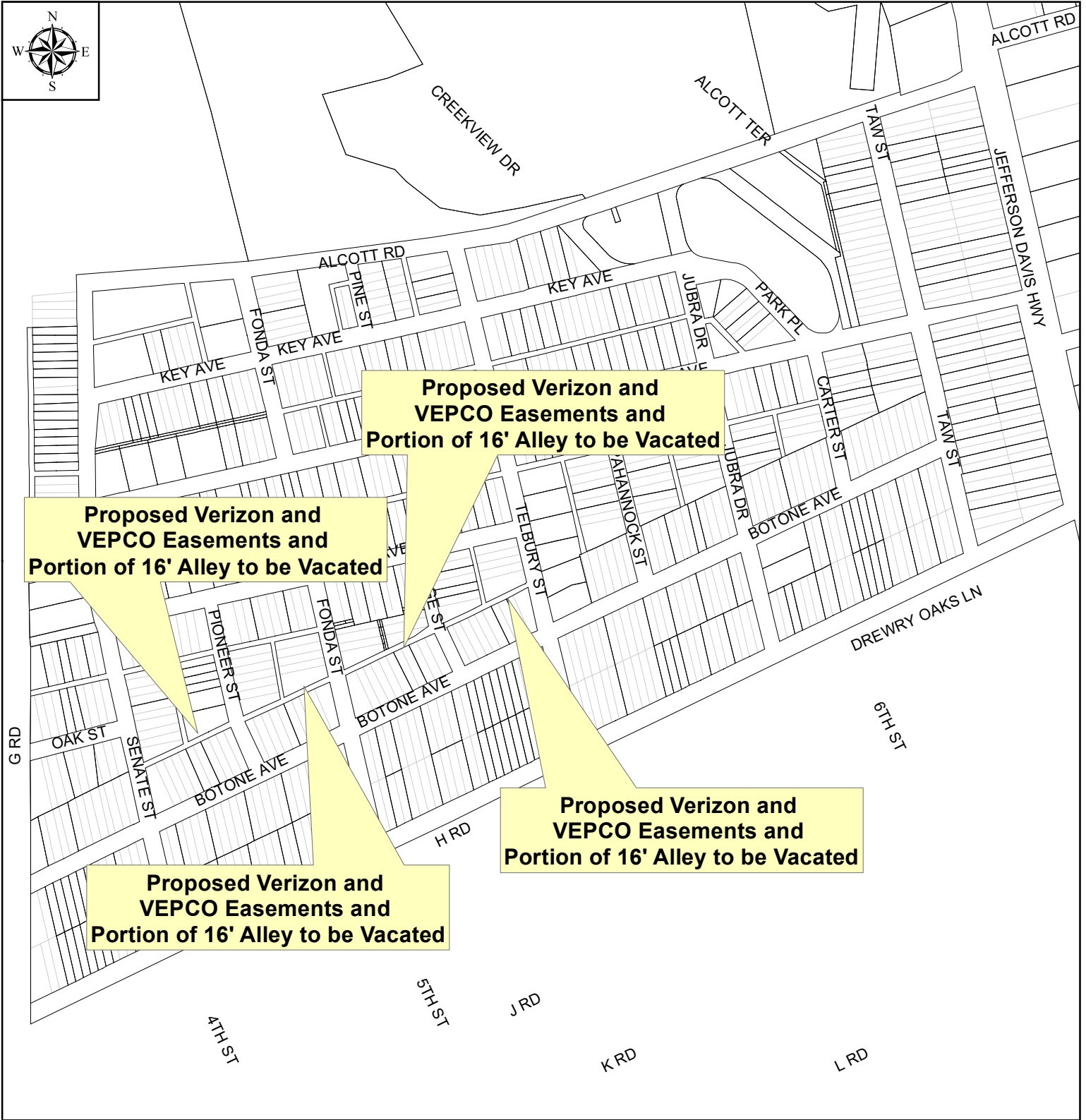
Preparer: Dean Sasek, Real Property Manager

Approved By:



Board of Supervisors Meeting -April 22, 2020

PUBLIC HEARING: Convey Easements to Verizon Virginia, LLC and Virginia Electric and Power Company and Adopt an Ordinance to Vacate Portions of a 16' Alley Within Blocks 19, 20, 21 and 22 of Revised Plan of Rayon Park Subdivision.

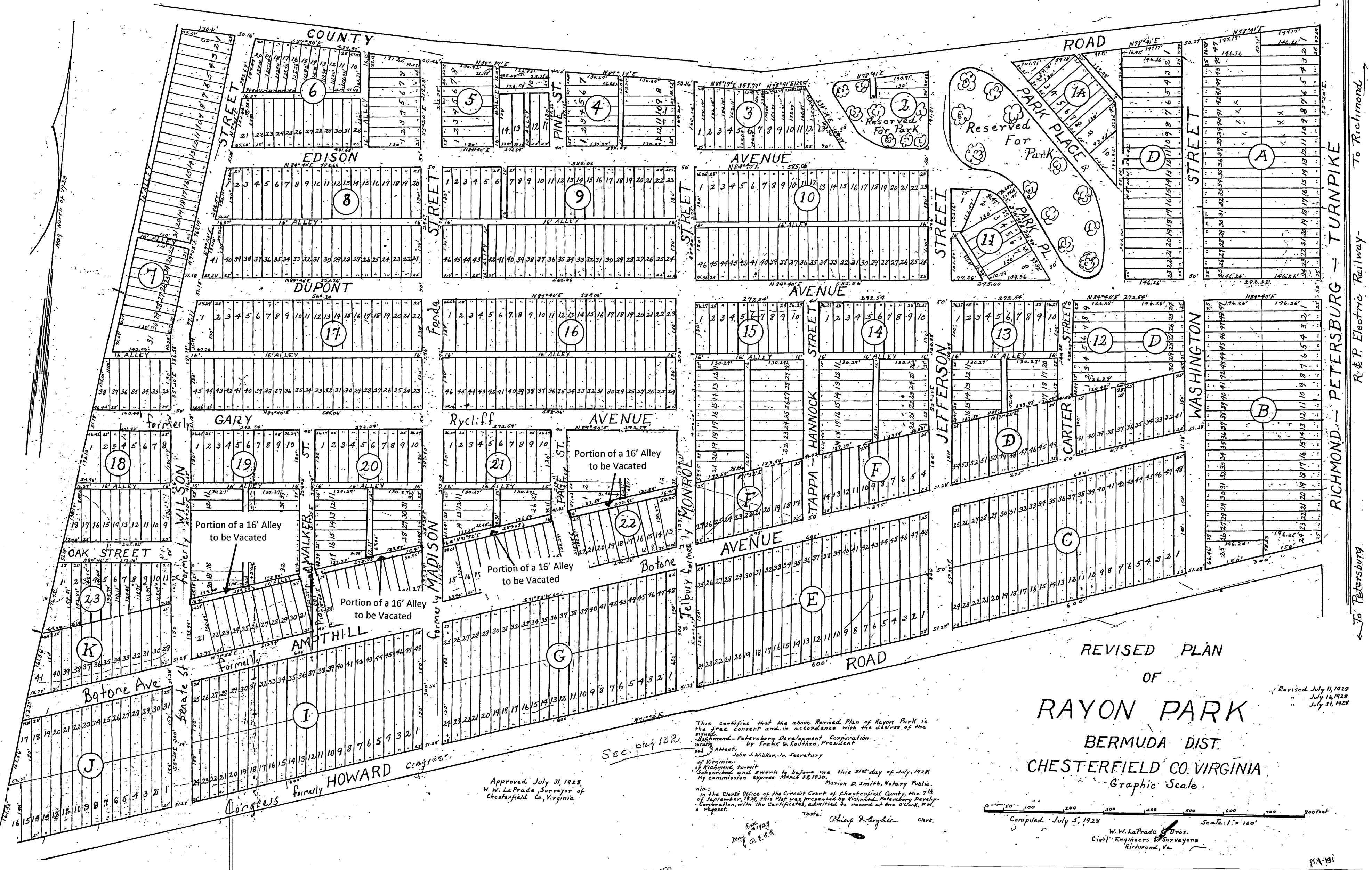


Chesterfield County  
Real Property Office

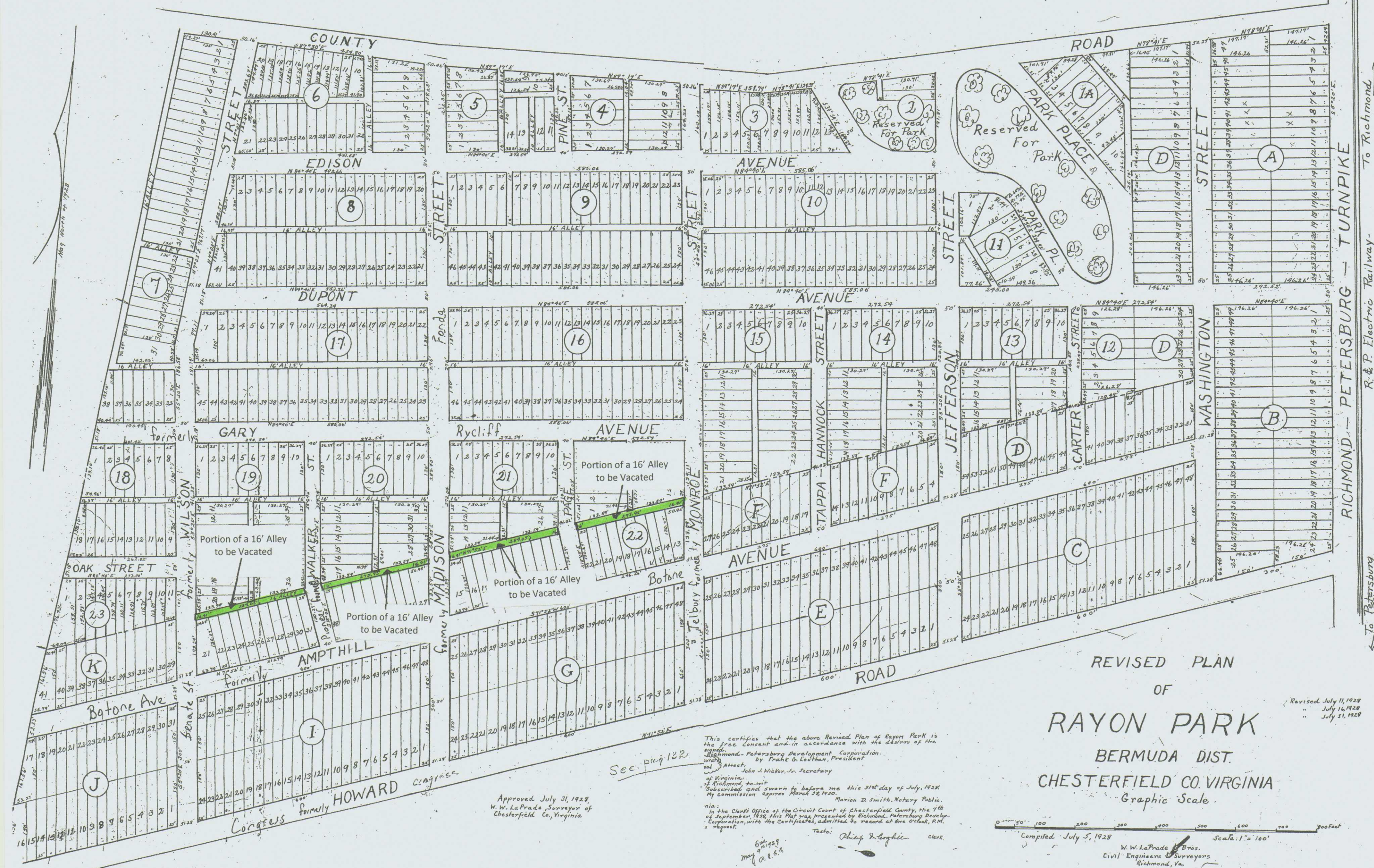


1 inch = 400 feet

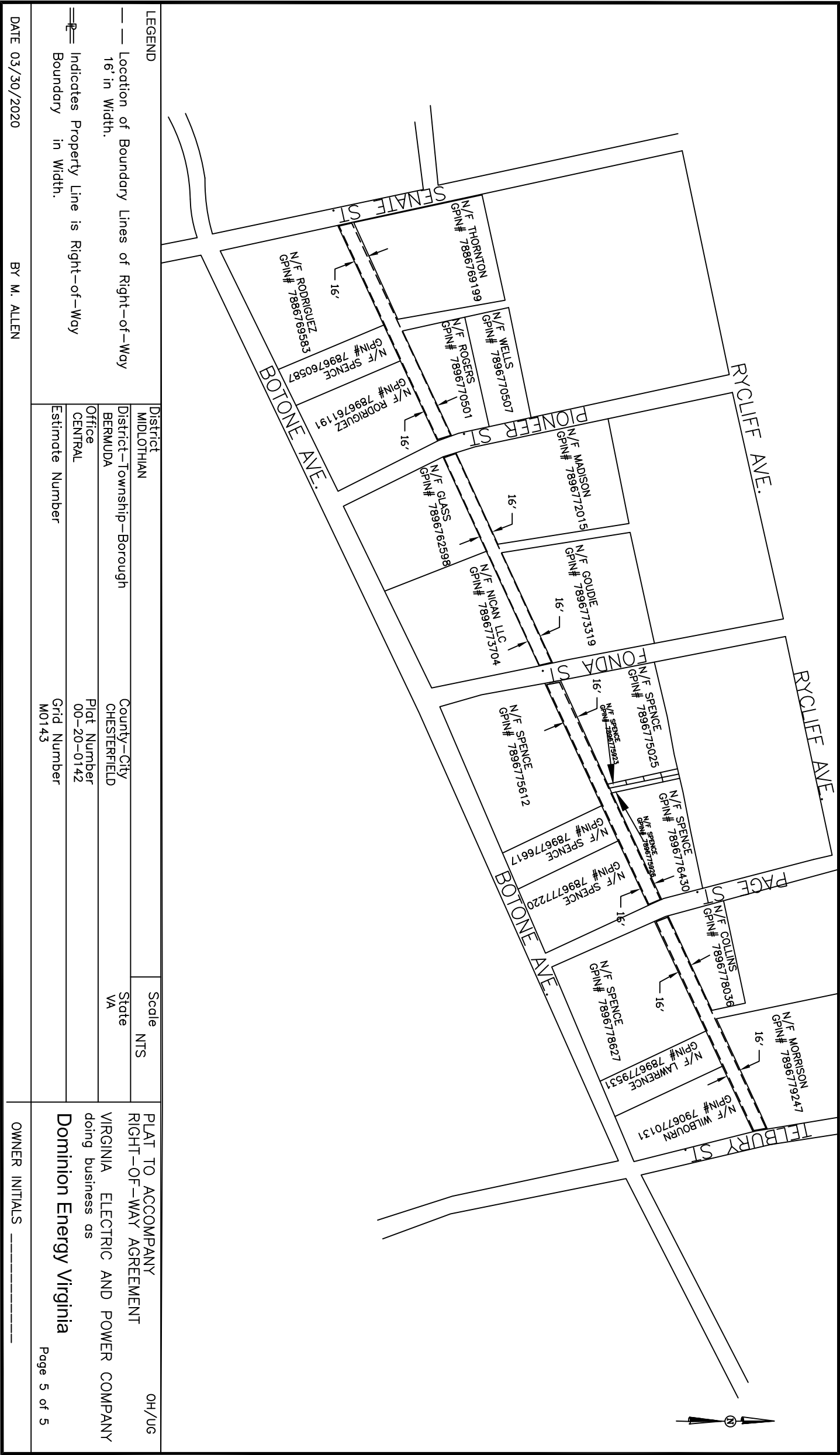














VERIZON VIRGINIA LLC  
EASEMENT EXHIBIT "A"

E.A.: William Swann  
PHONE NO.: 804-923-1554

PLAT BOOK: NA      ROUTE: NA  
WORK ORDER #: 4A0V1UW

Page 144 of 154

GIS CODE: VAC

PINS: 788 676 9199 00000;

788 676 9583 00000; 789 676 0587 00000; 789 676 1191 00000; 789 677 0501 00000;  
789 676 2598 00000; 789 677 2015 00000; 789 677 3319 00000; 789 677 3704 00000;  
789 677 5025 00000; 789 677 5612 00000; 789 677 6430 00000; 789 677 6617 00000;  
789 677 7220 00000; 789 677 8036 00000; 789 677 8627 00000; 789 677 9247 00000;  
789 677 9531 00000; 790 677 0131 00000

Document No: **2020-0157**

CHESTERFIELD COUNTY: At a regular meeting of the Board of Supervisors held at the Courthouse on APRIL 22, 2020 at 6:00 p.m.

AN ORDINANCE whereby the **COUNTY OF CHESTERFIELD, VIRGINIA**, ("GRANTOR") vacates to , **STEPHANIE CAROLE THORTON** aka **STEPHANIE THORTON BEASLEY**;, **RASHAE ROGERS**; **MARCI RODRIGUEZ**;, **BILL W. SPENCE, SR.**; **GAYE LEONA MADISON** (widow); **MILTON S. GLASS**; **NICAN, LLC**, a Virginia limited liability company; **GOUDIE CAMPBELL**;, **BILL W. SPENCE, SR.** and **LINDA W. SPENCE**, husband and wife; **NERLENE C. COLLINS**; **KIM B. LAWRENCE**; **ROGER K. WILBOURN**; and **DEVON L. MORRISON** ("GRANTEES"), portions of a 16' alley within Blocks 19, 20, 21 and 22, Revised Plan of Rayon Park Subdivision, BERMUDA Magisterial District, Chesterfield County, Virginia, as shown on a plat thereof duly recorded in the Clerk's Office, Circuit Court, Chesterfield County, Virginia in Plat Book 4, at Pages 150-151.

WHEREAS, BILL W. SPENCE, SR. and LINDA W. SPENCE, petitioned the Board of Supervisors of Chesterfield County, Virginia to vacate portions of a 16' alley with Blocks 19, 20, 21 and 22, Revised Plan of Rayon Park Subdivision, BERMUDA Magisterial District, Chesterfield County, Virginia more particularly shown on a plat of record in the Clerk's Office of the Circuit Court of said County in Plat Book 4, Pages 150-151, by W. W. LaPrade Bros., dated July 5, 1928, recorded September 7, 1928. The right of way petitioned to be vacated is more fully described as follows:

Portions of a 16' alley within Blocks 19, 20, 21 and 22, Revised Plan of Rayon Park Subdivision, the location of which is more fully shown on a plat by W. W. LaPrade, dated July 5, 1928, a copy of which is attached hereto.

WHEREAS, notice has been given pursuant to Section 15.2-2204 of the Code of Virginia, 1950, as amended, by advertising; and,

WHEREAS, no public necessity exists for the continuance of the alley sought to be vacated.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF SUPERVISORS OF CHESTERFIELD COUNTY, VIRGINIA:

That pursuant to Section 15.2-2272 of the Code of Virginia, 1950, as amended, the aforesaid easement be and is hereby vacated contingent upon the prior recordation of easements to Verizon Virginia, LLC and Virginia Electric and Power Company in the area to be vacated.

This Ordinance shall be in full force and effect in accordance with Section 15.2-2272 of the Code of Virginia, 1950, as amended, and a certified copy of this Ordinance, together with the plat attached hereto shall be recorded no sooner than thirty days hereafter in the Clerk's Office, Circuit Court, Chesterfield County, Virginia pursuant to Section 15.2-2272 of the Code of Virginia, 1950, as amended.

The effect of this Ordinance pursuant to Section 15.2-2274 is to destroy the force and effect of the recording of the portion of the plat vacated. This Ordinance shall vest fee simple title to the alley hereby vacated in the adjoining property owners free and clear of any rights of public use.

Accordingly, this Ordinance shall be indexed in the names of the GRANTOR and GRANTEES, or their successors in title.

Certified by:

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DEPUTY COUNTY ADMINISTRATOR

APPROVED AS TO FORM:

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SENIOR DEPUTY COUNTY ATTORNEY



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 10.D.**

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**Subject:**

To Consider the Readoption of the Continuity of County Government Ordinance Which Was Adopted by the Board on an Emergency Basis on March 25, 2020

**Board Action Requested:**

Readopt the attached Continuity of Government ordinance on emergency basis.

**Summary of Information:**

On March 12, 2020, the Governor of Virginia declared a state of emergency in Virginia in response to the spread of the novel coronavirus COVID-19 (the “virus”). The Governor’s declaration also acknowledged the existence of a disaster as defined by Virginia Code § 44-146.16 arising from the public health threat presented by a communicable disease that is anticipated to spread widely. On March 13, 2020, the President of the United States declared a national emergency in response to the spread of the virus.

Also, on March 13, 2020, pursuant to Va. Code § 44-146.21, the County’s Director of Emergency Management declared the existence of a County-wide emergency, which declaration is subject to confirmation and consent by the Board of Supervisors at this meeting. That action likewise recognizes that the threat of the virus constitutes the existence of a disaster.

The virus presents an imminent public health threat and has seriously impacted the County, its officials, employees, and citizens, as well as the provision of public services by County government. To ensure the continuity of County government, Va. Code § 15.2-1413 provides that, during the time of a declared disaster, the County may adopt an ordinance that provides a method for continuity of the County government, notwithstanding other contrary provisions of law, for a time period not exceeding six months, unless extended by the Board.

The attached ordinance would, among other things, provide the County with flexibility to respond to the challenges and disruptions caused by the virus, and allow the Board and other Chesterfield County boards, commissions, committees, and other entities to continue to meet when necessary under modified meeting and public hearing rules and procedures. The ordinance generally allows the County to function during the disaster as may be required to protect the health, safety, and general welfare of the County and County staff and citizens and to ensure the continuity of County government and its operations.

The Board adopted this ordinance on an emergency basis at its March 25, 2020 meeting. State law requires the

Board to readopt the ordinance after a public hearing in order for it to remain in effect.

**Attachments:**

1. Ordinance - Continuity of Government

Preparer: Jeff Mincks, County Attorney

Approved By:

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AN ORDINANCE PROVIDING FOR THE CONTINUITY OF COUNTY GOVERNMENT  
DURING TIME OF DECLARED NATIONAL, STATE, AND LOCAL EMERGENCY AND  
DISASTER

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

*(1) That the following is hereby is enacted:*

CONTINUITY OF COUNTY GOVERNMENT

(a) Declaration of policy. Because of the rapid spread of the novel coronavirus, COVID-19 (the “virus”) in the County, and pursuant to the declarations of national, state and local emergency and disaster pertaining to the virus, the Board of Supervisors desires to ensure the continuation of effective, legally constituted governance of the County during this disaster, to ensure the continuation of essential government functions and responsibilities, and to facilitate the early resumption of functions temporarily suspended, eliminated, or modified. In accordance with these declarations, and pursuant to the authority granted to the County by the General Assembly in Va. Code § 15.2-1413 (providing for continuity of government during a disaster), as well as the authority granted by Section 3.5 of the County’s Charter to preserve public peace and good order and to adopt ordinances necessary for the general welfare of the County, the Board enacts this ordinance.

(b) Provisions. During the duration of this emergency and disaster, but not to exceed six months from adoption of this ordinance unless the ordinance is readopted by the Board, the following provisions are in effect.

(i) The County Administrator is authorized to restrict County staff and the public from entering or congregating around County-owned buildings, facilities, and real property as necessary to ensure the health, safety, and welfare of the public and staff and is authorized to regulate the use of such buildings, facilities, and real property for the public health, safety, and welfare.

(ii) Meetings of the Board of Supervisors, the Planning Commission, and other Chesterfield County governmental entities of any kind (including, without limitation and the greatest extent legally permissible, boards, committees, authorities, commissions, agencies, and other entities) are authorized to be held through electronic communication means, without a quorum of members physically present in a single location, provided that notice of such meetings is provided in accordance with applicable laws to the extent practicable. Such meetings may be held without permitting the public to be physically present in a central location, or in the same physical location as members of the Board or other County bodies, so long as alternative arrangements for public access to such meetings are made. Such alternative public access may include, without limitation, access by electronic, social media, internet, audio, telephonic, or video broadcast means.

(iii) Public hearings that are usually required by law to be held before the Board, Planning Commission, or other County entities may be modified to ensure the continuity



of government. The County Administrator is authorized to adopt procedures that will allow participation by the public that is consistent with the need to protect the public health, safety and welfare with respect to the virus. Such procedures may include, among other things, solicitation of public comment by written, internet, email, electronic or telephonic means prior to a vote. All such comments will be provided to Board members and made a part of the record of such meeting.

(iv) The Board and the County Administrator are each authorized to modify, limit, or suspend County programs, functions, or services as needed to ensure the effective continuity of government.

(v) Any policy, rule, or regulation adopted by the Board, the Planning Commission, or any other County body that is inconsistent with this ordinance, or inconsistent with any policies or procedures adopted by the Board or the County Administrator pursuant to this ordinance, is suspended to the extent of the inconsistency during the duration of this ordinance.

(vi) Consistent with the requirements of the United States and Virginia Constitutions, the Board of Supervisors and the County Administrator are each authorized to adopt and implement such policies, rules, and procedures that are deemed reasonably necessary to ensure the continuity of County government, the provision of County services to citizens, and the protection of the health, safety, and general welfare of County citizens, officials, and staff during the time that this ordinance is in effect.

(vii) References to the County Administrator shall include a designee authorized by the County Administrator.

c. Limited duration. This ordinance shall be in effect until repealed by the Board, or until six months from the date of adoption, whichever comes first. The ordinance may be readopted if the Board deems it necessary. Upon repeal or expiration of the ordinance, governmental activity shall resume as normal and in accordance with customary procedures to the extent, and as soon as, practicable

*(2) That this ordinance shall become effective immediately upon adoption.*



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 10.E.**

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**Subject:**

To Consider the Readoption of an Ordinance Which Was Adopted on an Emergency Basis on March 25, 2020 1) to Add Section 9-160 to Chapter 9, Article XI, of the Code of the County of Chesterfield Relating to Waiver of Penalties and Interest on Unpaid Transient Occupancy Taxes During a Declared Emergency and 2) to Amend Section 18-29 Relating to the Waiver of Penalties and Interest on Unpaid Utility Bills During a Declared Emergency

**Board Action Requested:**

Readopt, after a public hearing, the attached ordinance 1) adding Section 9-160 to Chapter 9, Article XI of the Code of the County of Chesterfield waiving penalties and interest on unpaid transient occupancy taxes during a declared emergency and 2) amending Section 18-29 relating to the waiver of penalties and interest on unpaid utility bills during a declared emergency.

**Summary of Information:**

The Coronavirus (COVID-19) pandemic has severely impacted localities in the Commonwealth. On March 12, 2020, the Governor declared a state of emergency in response to the continued spread of COVID-19. On March 12, 2020, pursuant to Sec. 44-146.21 of the Code of Virginia, the County's Director of Emergency Management declared the existence of an emergency County-wide.

The hotel industry has been severely impacted by the COVID-19 pandemic and has requested temporary relief from penalties and interests during the declared emergency to allow them to financially weather the emergency. This will not have a significant impact on the County's finances.

Additionally, many County citizens are experiencing loss of a job, or decreased hours in their employment. These citizens may ultimately be forced to use their reduced income to make mortgage or rental payments and buy food and medical insurance with little left over to make utility payments. The Department of Utilities has already suspended service disconnection for nonpayment. However, during the current pandemic, County utility customers may need additional financial help to manage the payment of utility bills. Staff is proposing that the County suspend the imposition of penalties and interest on unpaid utility bills for the duration of the declared emergency and 30 days after the end of the declared emergency. During FY20, of the average \$2.4

million collected in payment of utility bills per week, approximately \$32,000, or 1.3% of total average revenue was penalties and interest.

The attached ordinance grants this temporary relief and will expire 30 days after the conclusion of the declared emergency. The Board adopted this ordinance on an emergency basis at its March 25, 2020 meeting. State law requires the Board to readopt the ordinance after a public hearing in order for it to remain in effect.

Staff recommends the Board readopt the attached ordinances after conducting a public hearing.

**Attachments:**

1. Ordinance - Add Section 9-160 - Transient Occupancy Tax - COVID-19

Preparer: Jeff Mincks, County Attorney

Approved By:

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AN ORDINANCE 1) TO AMEND THE CODE OF THE COUNTY OF CHESTERFIELD, 1997, AS AMENDED, BY ADDING SECTION 9-160 TO CHAPTER 9, ARTICLE XI RELATING TO THE WAIVER OF PENALTIES AND INTEREST ON UNPAID TRANSIENT OCCUPANCY TAXES AND 2) TO AMEND SECTION 18-29 RELATING TO THE WAIVER OF PENALTIES AND INTEREST ON UNPAID UTILITY BILLS DURING A DECLARED EMERGENCY

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

*(1) That Section 9-160 of the Code of the County of Chesterfield, 1997, as amended, shall be added to Chapter 9, Article XI of the County Code to read as follows:*

**Sec. 9-160. - Waiver of Penalties and Interest on Transient Occupancy Taxes During Declared Emergency.**

During an emergency declared by the County and for 30 days after the end of the declared emergency, the penalty and interest provisions of County Code Section 9-157(a) shall be waived.

*(2) That Section 18-29 of the Code of the County of Chesterfield, 1997, as amended, shall be amended and re-enacted as follows:*

**Sec. 18-29. - Late payment of bills; penalty and interest charges.**

- The county shall apply a delinquent charge of \$1.50 or five percent of the unpaid bill, whichever is greater, to all utility bills that are not paid within 25 days after the date of the bill. Additionally, interest shall accrue on all bills that are not paid within 25 days of the date of the bill at the rate of one percent per month. For purposes of this section, a bill is paid when payment is received by the treasurer. The penalties and interest described in this section shall be waived during an emergency declared by the County and for 30 days after the conclusion of the declared emergency.

*(3) That this ordinance shall become effective immediately upon adoption.*



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 22, 2020**

**Item Number: 12.A.**

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**Subject:**

Adjournment and Notice of Next Scheduled Meeting of the Board of Supervisors

**Board Action Requested:**

**Summary of Information:**

Motion of adjournment and notice of the Board of Supervisors meeting to be held on May 27, 2020 at 2 p.m.

**Attachments:**

None

Preparer: Sara Hall, Clerk to the Board of Supervisors

Approved By:

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